



ENROLLMENT VERIFICATION REQUEST

PART I: STUDENT INFORMATION

First Name	Last Name	MI	Student ID Number
Birth Date			Anticipated Graduation Date (Filled by Student)

PART II:

Financial Lender Account Number: _____

PART III: RELEASE INFORMATION

Please select one:	<input type="checkbox"/> Pick up at: <input type="checkbox"/> Annex 100 <input type="checkbox"/> North Classroom 1003										
	<input type="checkbox"/> Mail or Fax to:										
	<table border="0" style="width: 100%;"> <tr> <td style="width: 70%; border-bottom: 1px solid black;">To/Attention</td> <td style="width: 30%; border-bottom: 1px solid black;">Fax Number</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Address</td> <td style="border-bottom: 1px solid black;">City</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;">State</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;">Zip</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Country (if other than USA)</td> </tr> </table>	To/Attention	Fax Number	Address	City		State		Zip	Country (if other than USA)	
	To/Attention	Fax Number									
Address	City										
	State										
	Zip										
Country (if other than USA)											

PART VI: STUDENT AUTHORIZATION

Student Signature	Date
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⇒ Do not write below this line – For Office use only ←

Student Status: Undergraduate Graduate Non-degree Seeking

(FT – 12 hours, HT – 6 hours) (FT – 5 hours, HT – 3 hours) (FT – 12 hours, HT – 6 hours)

Status/Hours: FT=Full-Time, HT=Half-Time, LHT=Less than Half-Time, NE=Not Enrolled, *WD=Withdrawn

Enrollment History:				*Date of WD
Term	Year	Dates Attended	Status/Hours	
<input type="checkbox"/> Spring				
<input type="checkbox"/> Maymester				
<input type="checkbox"/> Summer				
<input type="checkbox"/> Fall				

I certify that the above information is correct as of this signed date.

Ingrid Eschholz, University Registrar

Date Verified

SCHOOL SEAL

- Important Notes:** (1) Enrollment cannot be verified until the first day of class each semester.
 (2) Please allow two to three business days for processing.
 (3) One or more hours of thesis or dissertation credit is considered full-time for any semester.