Requesting a Class Rank Letter

1. Log into your portal, it will open to the Student home page.

2. Select “Academics” in your Student Center Popup.

3. Select “My Academics”.

![Image of menu options]

- Academics
- Admissions
- Advisor
- Class Search
- Student Account
- Financial Aid
- Register for Classes (add/drop)
- Profile
- Tasks - Holds
- Tasks - To-Do Items
4. Select “Class Rank Letter”.

5. Under “Academic Institution” choose “CU Denver” from the drop down menu.

6. Select “Get letter”.

Choose an Academic Institution and press Get Letter to print a letter verifying your class rank from the president of the university.

**This process may take a few minutes to complete. Please do not press any other buttons or links while processing is taking place**

Ranked 578 of 879 in Psychology from the College of Lib Arts & Sci UGRD

Get letter >>