Suggested Time Line for Initial Professional Teacher Education (IPTE) Program

Please maintain a 2.75 or higher GPA each year in your cumulative GPA

**First Year**
- Work on the UCD Core and CLAS Graduation Requirements.
- Complete an experience working with children and obtain a letter of recommendation – e.g. tutoring, Sunday school, Girl/Boy scouts….
- Take foreign language if haven’t reached Foreign Language Proficiency – Level II single foreign language
- Take TCED 1111: Imagine the possibilities. It is a good introduction to the field.
- Begin working on discipline major requirements. (e.g. English, Math…)
- Meet with your CLAS advisor each semester.
- ISM-Elementary Education students - Mid year – complete Program Plan
- Secondary Education students - Begin meeting with your faculty advisor in your major.

**Second Year**
- Continue working on the UCD Core and CLAS Graduation Requirements.
- Complete a 2nd experience working with children and obtain a letter of recommendation.
- Start working on a professional resume
- Meet with your CLAS advisor each semester.
- Apply for IPTE 4910 (Pre-IPTE internship 150 contact hours and seminar) during 2nd semester to complete during 3rd year. (Or apply beginning of next year.)
- Complete your UCD Core, CLAS Graduation and major requirements

**Third Year**
- Complete IPTE 4910
- Complete Tentative Graduation Plan that includes IPTE and remaining academic major courses
- Apply for IPTE program - *Program Entry Occurs Only Twice Per Year* – You must apply and meet eligibility requirement to be considered for admission. You are competing for spots with graduate students. Application packets are available from CLAS Education Advisor
  - If you would like to enter the program in Spring Semester, you must apply during Fall Semester before—preferred deadline Sept 15th
  - If you would like to enter the program in Summer/Fall Term, you must apply during the Spring Semester before—preferred deadline Feb 15th
- Complete IPTE application
  - Write 2-3 page reflection essay on your experience in working with youth
  - Write a 2-3 page paper related to UCDHSC School of Education’s mission statement
  - Gather three letters of recommendation
  - Complete Oath and Consent Form
  - Complete Fingerprint Card and fee – if not done during 1st internship
  - Obtain two official copies of transcripts
  - Polish up professional resume
- Complete PSYC 3205 (elementary) or PSYC 3215 (secondary) prior to IPTE admission with a B.
- Complete MATH3040 prior to IPTE admission with a B. (Elem. Ed ISM only)
- Pass the PRAXIS or PLACE Exam prior to final internship

**Fourth Year**
- Complete your IPTE classes.
  - Includes three internships in a partner school 2-4 days a week
- Meet with CLAS and SEDH advisors the semester before planned graduation
- Apply for BA degree graduation through CLAS Advising Office
- Apply for Colorado licensure through SEHD IPTE Advising Office
- Satisfactorily complete last semester course work toward IPTE licensure

For more information contact Stephanie Hamington, Education Advisor, College of Liberal Arts and Sciences.
[Stephanie.hamington@cudenver.edu](mailto:Stephanie.hamington@cudenver.edu) 303-556-2555.