



## Early Alert System (EAS)

Welcome to the [UC Denver Early Alert System \(EAS\)](#). While the design of the program is intended to be intuitive and consistent with web-based systems, we have provided some instructions on how to navigate the EA software and how to identify student alerts based on academic performance, class participation and behavior.

Each semester, the Downtown Campus of the University of Colorado Denver conducts a campus-wide program to identify undergraduate students needing assistance from academic and student service offices. The program is called Early Alert and is the result of over two years of planning and testing by faculty, staff and programmers. Your participation in the Early Alert program is crucial to the improved student success and is very much appreciated.

The Performance Contract between the Colorado Commission on Higher Education and the University of Colorado Board of Regents requires the downtown Denver campus to improve student persistence and graduation rates. Freshmen who decide to not return for their second year often make that decision within the first six weeks of their first semester. Providing assistance early in the semester is very important to campus efforts to enhance student persistence and graduation rates. The Student Support Office role in this effort is to foster a seamless process for students to interact between University operations and services.

### Goals / Benefits

- Identify students needing assistance early in the semester
- Utilize both academic and student support offices to assist students
- Lower students going on academic probation
- Ultimately improve student retention and graduation rates

### Early Alert Features

- Provides a quick and easy web-based interface for instructors
- Provides more detailed alert information from instructors
- Consolidates and summarizes student, course and Alert data for advisors
- Provides method for advisors to prioritize Alerts they are assigned
- Provides methods for group contact messages
- Provides information to Student Support offices to assist engaging students in Early Alert

*Thank you for your participation!*

## Early Alert Access

The EA System may be accessed from on-campus or off-campus computers. Staff using a home computer should have a high speed Internet connection. It is also advised to use a full screen view to minimize scrolling.

Early Alert log-in is accessed through the UC Denver Undergraduate Experiences web site for Early Alert. The direct URL for the Undergraduate Experiences Early Alert page is given below, or you can navigate to the Undergraduate Experiences home page, click on "Learn More about Early Alert, then click on Early Alert Log-In.

## Undergraduate Experiences

### Welcome to the Office of Undergraduate Experiences!

The mission of Undergraduate Experiences is to enhance student learning by providing access to high quality and innovative programs for all UC Denver undergraduate students. Undergraduate Experiences embraces the First-Year Experience that supports academic excellence and student engagement during the culture transition from high school to the university environment. Undergraduate Experiences supports the recruitment and retention of undergraduate students across academic and student support units.

#### Foundations of Excellence® in the First College Year

FoE enhances UC Denver's ability to realize excellence in goals of student learning, success, and persistence. The product of the FoE program is a strategic action plan for the beginning college experience at the University of Colorado Denver.

#### First-Year Experience

The First Year Experience (FYE) is a comprehensive approach to ensure first year students make a successful transition to college.

[Learn more about the First-Year Experience](#)

University Honors and

#### Early Alert System

The Early Alert program is designed for faculty to identify students in the 5th-6th week of the semester who need assistance because of academic performance, class participation, and/or behavior issues.

[Learn more about Early Alert](#)

<http://www.ucdenver.edu/student-services/resources/ue/early-alert/Pages/default.aspx>

The screenshot shows the website layout. On the left, a 'Quick Links' sidebar contains a circled 'Early Alert' link with a sub-link for 'Early Alert Log-In'. The main content area features a large photo of a university building, followed by the 'Undergraduate Experiences' header and 'Student Tracking Early Alert Retention (STEAR) System' section. A blue banner announces the 'Spring 2010 Early Alert' event from Monday, 15 February, through Wednesday, 24 February (5:00 pm). Below this is the 'Information About Early Alert' section, which explains the program's purpose and provides a link to 'Early Alert Log-In'. A blue arrow points from the 'Early Alert Log-In' link in the sidebar to the 'Early Alert Log-In' link in the main content area.

Start the Early Alert log-In procedures.

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The screenshot shows the website interface. On the left, a 'Quick Links' sidebar contains a list of links, with 'Early Alert Log-In' circled in blue. The main content area features a large image of a university building, followed by the heading 'Undergraduate Experiences' and the sub-heading 'Student Tracking Early Alert Retention (STEAR) System'. Below this is a blue banner for 'Fall 2010 Early Alert' with dates 'Monday, 20 September, through Wednesday, 29 September (5:00 pm)'. Underneath is an 'Information About Early Alert' section with descriptive text. At the bottom of the main content area, another 'Early Alert Log-In' link is circled in blue. A separate box on the right side of the screenshot contains the text 'Start the Early Alert log-In procedures.' with arrows pointing to the circled links.

Start the Early Alert log-In procedures.

## Early Alert Log-In Instructions

Early Alert log-in is a two-step process to ensure the highest level of security for student information.

### Step One

From the UC Denver 'university' domain, you will see the following pop-up screen.

#### Enter your standard username.

Your standard username is the same username used to log-in to your UC Denver e-mail account and office computer. For John Smith, this would typically be: jsmith

#### Enter your standard password.

Your standard password is the same password used to log-in to your UC Denver e-mail account and office computer.

### Step Two

After the UC Denver log-in, Early Alert users must pass through a secondary log-in using their faculty (employee) ID, or EID.

The first three digits (000) of your staff ID have been pre-coded.

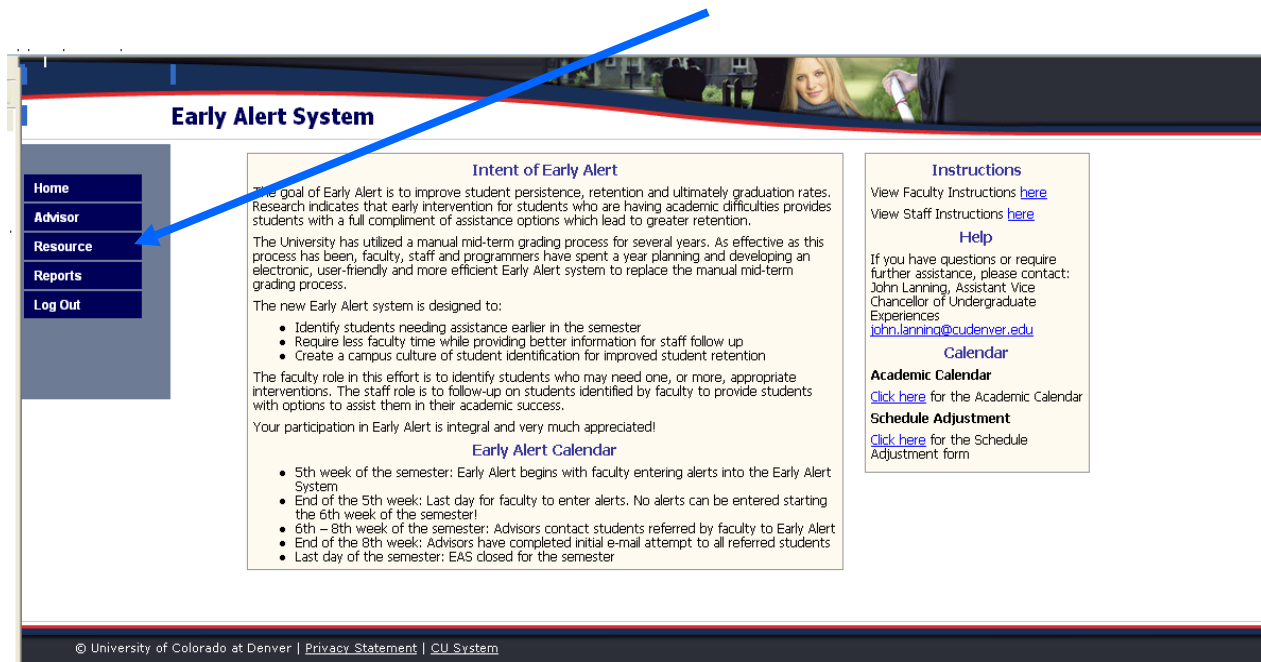
Enter the remaining six digits of your Employee ID.

Successful log-in will bring up the Early Alert Main page, and the Early Alert process can begin.

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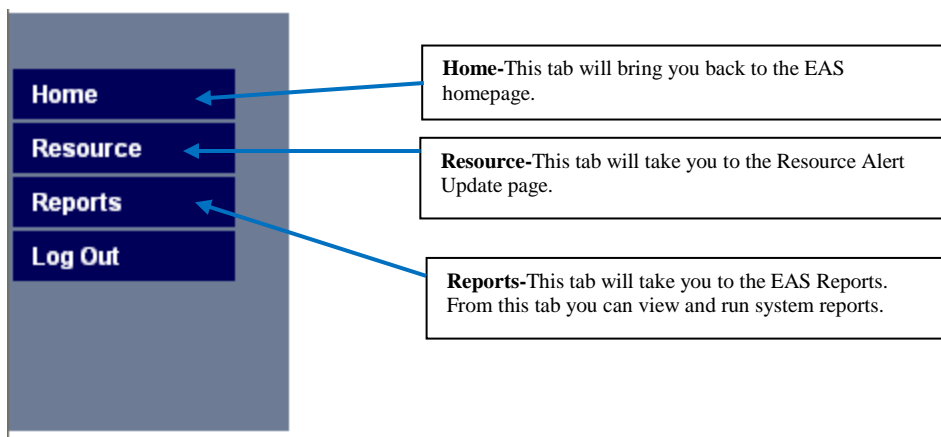
## Main (Home) Page Resource Button

From the EAS home page, select the Resource button (upper left-hand side). When the Resource button is selected, alerted students that are assigned to your Resource Group are displayed.



## Resource Alert Update Page

Upon opening the Advisor Alert Update Page, you will notice a set of tabs (on the left) that will help you navigate your way through the EA System. Most of your actions will be limited to the "Resource" Tab.



## Resource Alert Update Page (cont.)

Student Names initially appear in alphabetical order. If you choose **to change the alert order**, you can click on any of the column headings (Attempted Contact-Number of attempted contacts, Contacted, Last Name, Full Name, SID, Major, Phone Number, Status, Number of Alerts, Referred, Type). The page will be sorted by the data in the column selected. To reverse the sort order, (ascending to descending) click again.

### Resource Alert Update Process Alerts

Email	Attempted Contact	Contacted	Last Name	Full Name	SID	Major	Phone Number	Status	# Alerts	Referred	Type
<input type="checkbox"/>	0	<input type="checkbox"/>	A no-Dalmau	*Alexis ntimo-Dalmau	830 322	PSYC-BA	303-5654	Submitted	1	<input type="checkbox"/>	DP
<input type="checkbox"/>	0	<input type="checkbox"/>	A uleta	Melani rchuleta	830 894	ANTH-BA	720-5513	Submitted	1	<input type="checkbox"/>	
<input type="checkbox"/>	0	<input type="checkbox"/>	B ye	*Rahw arihe	810 338	BIOL-BS	720-2555	Submitted	1	<input type="checkbox"/>	Daniels Fund Scholars
<input type="checkbox"/>	0	<input type="checkbox"/>	B id	Katrin eard	830 403	BIOL-BS	720-1638	Submitted	1	<input type="checkbox"/>	Reisher Family Scholars

If your **alerts do not fit on a single page**, the number of pages and total number of alerts are listed at the top and bottom of the Process Alerts page. You have the option to choose how many alerts are displayed per page.

#### Top View

Email	Attempted Contact	Contacted	Last Name	Full Name	SID
<input type="checkbox"/>	0	<input type="checkbox"/>	Ari o-Dalmau	*Alexis ntimo-Dalmau	830 2322
<input type="checkbox"/>	0	<input type="checkbox"/>	Arc uleta	Melani rchuleta	830 8894

#### Bottom View

<input type="checkbox"/>	<input type="checkbox"/>	CE ER	*JAMIE ER	830 16
<input type="checkbox"/>	<input type="checkbox"/>	CL JRNE	*DAVID JRNE	830 12

Change page: < 1 2 3 4 5 > | Displaying page 1 of 5, items 1 to 25 of 103.

Number of records per page: 25

- 25
- 50
- 100
- All

#### Alerts from a previous Term

If a student has been alerted before an "\*" will appear next to the students' full name.

### Resource Alert Update Process Alerts

Email	Attempted Contact	Contacted	Last Name	Full Name	SID	Major	Phone Number	Status	# Alerts	Referred	Type
<input type="checkbox"/>	0	<input type="checkbox"/>	Arc no-Dalmau	*Alexis ntimo-Dalmau	830 322	PSYC-BA	303-5654	Submitted	1	<input type="checkbox"/>	DP
<input type="checkbox"/>	0	<input type="checkbox"/>	Arc uleta	Melani rchuleta	830 894	ANTH-BA	720-5513	Submitted	1	<input type="checkbox"/>	
<input type="checkbox"/>	0	<input type="checkbox"/>	Ba ye	*Rahw arihe	810 338	BIOL-BS	720-2555	Submitted	1	<input type="checkbox"/>	Daniels Fund Scholars

## Resource Alert Update Page (cont.)

**Search-** You have the option to scroll through the list of alerts, or to **search** for a student using the filter option. Search options include Last Name, Full Name, Student ID, Course, and Alert Date.

The screenshot shows the search interface with a dropdown menu open for the filter type. A callout box contains the following instructions:

1. **Choose Filter Type:** Last Name, Full Name, SID, Course or Alert Date.
2. Click on the "Go" button to start the search.

To restore the full list, click on the "Show All" button.

You have the option of **viewing more detailed information** (initially) about each student from the Resource Alert Update Page. You can choose to click on the "+" icon on the left of each student's name or by clicking on the "Expand All" button.

The screenshot shows the "Expand All" button circled in blue. A blue arrow points from the text above to the "+" icon on the left of the first student's name in the table below.

Attempted Contact	Contacted	Last Name	Full Name	SID	Major	Phone Number
<input type="checkbox"/>	<input type="checkbox"/>	ANNA	MOISE JUNA	83 967	SOCI	()-
<input type="checkbox"/>	<input type="checkbox"/>	DOUGEN	JULIE GEN	83 887	PSYC	(303)886-7668

### "+" Icon View

The screenshot shows the detailed view of a student's record. The "+" icon on the left of the first student's name is highlighted with a blue arrow. The detailed view includes the following information:

- Referral Closed:** Referral Note, Referral Date, Referral Source
- Course Section:** Alert Comments, Faculty Notes, Alert Date

Example data from the screenshot:

- Referral Note: No child records to display.
- Alert Comments: Performance, Poor Assignment Quality, Low test or quiz scores, Missed test or quiz
- Faculty Notes: TEST ALERT BY SUE. 9/8/09. STUDENT IS SSS.
- Alert Date: 9/8/2009 6:58:01 AM

### Resource Alert Update Page (cont.)

**“Expand All” button view** -If you choose to click on the “Expand All” button, the system usually takes a few seconds to update.

The screenshot shows the top navigation bar with buttons: "Collapse All" (circled in blue), "Email Selected Students", "Show My Alerts", and "Show Alerts for My Group". Below the navigation bar is a filter section with "Filter: Last Name", "Student Group: All", and "Number of records per page: 25". The main table has columns: "Attempted Contact", "Contacted", "Last Name", "Full Name", "SID", "Major", "Phone Number", "Status", and "Referred". Two student records are visible, each with a "Referral Closed" section and a "Course Section" section. The "Collapse All" button is circled in blue, and a callout box points to it with the text: "To get back to the normal view of the Advisor Alert Update page, click on the 'Collapse All' button."

### Sending E-mail

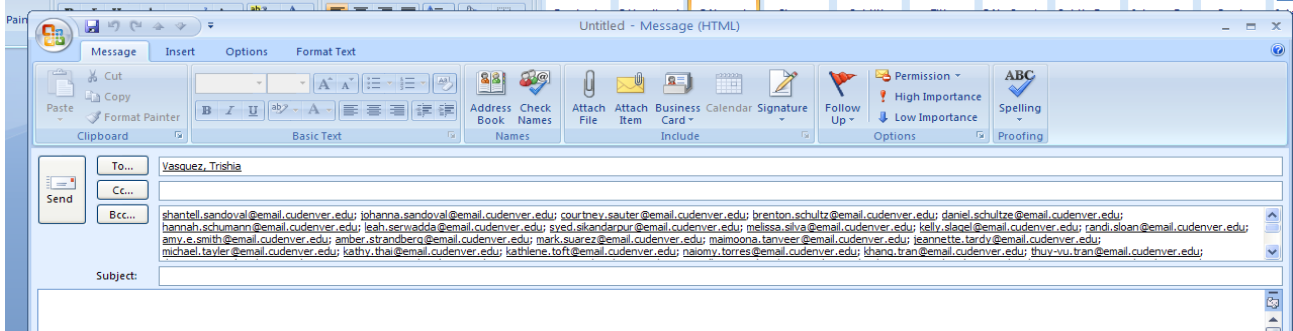
To e-mail students you must select students to e-mail, by clicking the checkbox under “E-mail” or by clicking on individual students. **If you choose to utilize the “E-mail” box all students on that page will be sent an e-mail.** If you want to e-mail all of your students at once, set the page to display “All” by clicking on the “Number of records per page” option. The system will send an e-mail to 50 students per message. For example, if you have 150 alerted students, 3 e-mail messages will be created automatically in Microsoft Outlook.

Once you have selected the students you want to e-mail, you can click on the “E-mail Selected Students” button.

The screenshot shows the top navigation bar with buttons: "Expand All", "Email Selected Students" (circled in blue), "Show My Alerts", and "Show Alerts for My Group". Below the navigation bar is a filter section with "Filter: Last Name", "Student Group: All", and "Number of records per page: 25". The main table has columns: "Attempted Contact", "Contacted", "Last Name", "Full Name", "SID", "Major", "Phone Number", "Status", "# Alerts", and "Referred". Two student records are visible. The "Email Selected Students" button is circled in blue, and a callout box points to it with the text: "Use the selection boxes in the first column to add or remove checks from the 'to be emailed list.'"

Use the selection boxes in the first column to add or remove checks from the “to be emailed list.”

## Resource Alert Update Page (cont.)



**Note: When you send a group email, the email is addressed to you and all students are BCC'd. In this manner the student's privacy is protected.**

## Processing an Alert

To process an alert, **click on the Student Last Name**. The Resource Update Form will open.

## Resource Update Form

The top section with the light blue background contains the student information. Most of this data is loaded from ISIS.

A screenshot of the "Resource Update Form" window. The "Student Information" section is highlighted with a light blue background. It contains the following data:

<b>VU ID:</b> VU H2071012	<b>Student ID #:</b> 83-5965-337	<b>Last Update:</b> 9/12/2009
<b>Telephone Number:</b> (720) 5965		
<b>E-mail Address:</b> VU.H2.NC@UCDENVER.EDU	<b>Advisor:</b> JEFFREY SCHWEINFEST	
<b>College:</b> LA	<b>Quality Hours:</b> 26.0	
<b>Major 1:</b> PRPH	<b>Credits Earned:</b> 23.0	
<b>Major 2:</b>	<b>CU Earned Hours:</b> 23.0	
<b>Cumulative CU GPA:</b> 2.26	<b>Transfer Credits:</b> 0	
<b>Classification:</b> FR	<b>Term Attempted Hrs.:</b> 13	

The bottom section of the Resource Update Form contains the students' current course schedule.

A screenshot of the "Resource Update Form" window, showing the "Course Schedule" section. A blue arrow points to the "Alert Information" column of the table. The table has the following data:

Course Schedule	Instructor	Alert Information	Notes	Alert Status
<input type="checkbox"/> BIOL2051001	CHARLES FERGUSON	✓ Performance Low test or quiz scores	Submitted	<input type="checkbox"/>
<input type="checkbox"/> BIOL2071012	DAVID ALLEN			<input type="checkbox"/>
<input type="checkbox"/> ENGL2030007	AMANDA DIXON			<input type="checkbox"/>
<input type="checkbox"/> GER 1000001	CARSTEN SEECAMP			<input type="checkbox"/>
<input type="checkbox"/> SOC 1001002	PETE PADILLA			<input type="checkbox"/>

## Resource Update Form (cont.)

There are **three** tabs in the Resource Update Form; **Course/Alerts**, **Contact** and **Workflow**.

The screenshot shows the 'Resource Update Form' window. At the top, there are three tabs: 'Course/Alerts', 'Contact', and 'Workflow'. Below the tabs are two buttons: 'Email Student' and 'Email Selected Instructors'. The main content area is divided into two sections. The top section is 'Student Information' with fields for Name, Student ID, Telephone Number, E-mail Address, College, Major 1, Major 2, Cumulative CU GPA, and Classification. The bottom section is a table with columns: Course Schedule, Instructor, Alert Information, Notes, and Alert Status. The table contains four rows of data for different courses and instructors.

Course Schedule	Instructor	Alert Information	Notes	Alert Status
ANTH1302001	Gregory Williams			<input type="checkbox"/>
Gregory.Williams@UCDenver.edu				
ANTH1302L02	Johns			<input type="checkbox"/>
Catherine.Johns@UCDenver.edu				
ANTH3512001	CHARLES MUSIBA			<input type="checkbox"/>
CHARLES.MUSIBA@UCDENVER.EDU 303-556-6082				
ANTH3700001	SUE WOODS	<input checked="" type="checkbox"/> Performance <input checked="" type="checkbox"/> Participation Low test or quiz scores, 2+ absences, Low or No participation	Submitted	<input type="checkbox"/>
SUE.WOODS@COLORADO.EDU				

### 1) Course / Alerts Tab

This is a list of the students' courses for the term. Alert data follows the course and Instructor. Two fields display the alert data the instructor entered.

- **Alert Information** contains the Type (Participation, Performance, Behavior) and Comments.
- **Notes** – Any notes written by the instructor.

New Alerts show the **Alert Status** of "Submitted". When you send an email from the Advisor Update Screen, the Alert Status will show "Initiated Contact".

This is a close-up of the 'Course/Alerts' tab. It shows the same table structure as the previous screenshot. The 'Alert Status' column for the first row is circled in blue. Blue arrows point from the text above to the 'Alert Information' and 'Alert Status' columns in the table.

Course Schedule	Instructor	Alert Information	Notes	Alert Status
BIOL2051001	CHARLES FERGUSON	<input checked="" type="checkbox"/> Performance Low test or quiz scores		Submitted
charles.ferguson@ucdenver.edu				
BIOL2071012	DAVID ALLEN			<input type="checkbox"/>
david.allen@ucdenver.edu				
ENGL2030007	AMANDA DIXON			<input type="checkbox"/>
amanda.dixon@ucdenver.edu				
GER 1000001	CARSTEN SEECAMP			<input type="checkbox"/>
carsten.seecamp@ucdenver.edu				
SOC 1001002	PETE PADILLA			<input type="checkbox"/>
pete.padilla@ucdenver.edu				

## Resource Update Form (cont.)

### 1) Contact tab

All contact, referral, status actions, and notes are located in the contact tab. Advisors and Resource Office staff are able to enter an Additional Phone number and an Additional Email address for students.

**Resource Update Form**

**Student Information:**

<b>Name:</b> Jason Rene	<b>Student ID #:</b> 811...3122	<b>Last Update:</b> 9/19/2010
<b>Telephone Number:</b> 303...5888		
<b>E-mail Address:</b> JASON.BE...@ICDenver.edu	<b>Advisor:</b> Brett Lagerblade	
<b>College:</b> CLASU	<b>Quality Hours:</b> 63	
<b>Major 1:</b> ANTH-BA	<b>Cumulative Credits Earned:</b> 87	
<b>Major 2:</b>	<b>Institution Earned Hours:</b> 63	
<b>Cumulative CU GPA:</b> 2.59	<b>Transfer Credits:</b> 24	
<b>Classification:</b> JR	<b>Term Attempted Hrs.:</b> 10	

Course/Alerts **Contact** Workflow

Save Close

Group	Details	User	Date
No records found			

**Contact** Referral Status

[Select Action] [Select Resource] [Select Status]

Additional Phone: Additional Email:

**Notes:**  General Notes  Referral Notes  Status Note

Font Name Real fon

Save Close

### a) Contact Options

Course/Alerts Contact Workflow

Save Close

Group	Details	User	Date
No records found			

**Contact** Referral Status

[Select Action] [Select Resource] [Select Status]

Additional Email:

**Notes:**  Referral Notes  Status Note

Font Name Real fon

Save Close

Use the drop down list to select the contact type.

Dates: The system will enter the current date if another date is not entered.

## Resource Update Form (cont.)

### b) Referral Options:

The screenshot shows the 'Resource Update' form. On the right side, a dropdown menu is open, listing various resource offices and services. The list includes: American Indian Student Services, Army ROTC, Arts & Media Advising, Asian Student Services, Aurora Lights, BETA, Black Student Services, Business School Advising, Career Services, CLAS Advising Office, Counseling Center, CUOnline, Denver Transfer Initiative, Departmental Advisor, Disability Resources & Services, Education Advising, Engineering Advising, EOP, Experiential Learning, Faculty (Instructor of Record), Financial Aid Office, Gay, Lesbian, Bisexual, Transgender, Health Professions Advising, Hispanic Student Services, Housing - Campus Villages, International Ed J-1, International Education, Learning Resource Center, MERC Lab /UCI Math Lab, and HOHB Pre-Collegiate. A blue arrow points from the 'Referral' text box to the dropdown menu. Another blue arrow points from the 'Dates' text box to the 'Notes' section of the form.

**Referral:** To refer a student to additional resource offices use the drop down list to select the referral office, group or item. If you refer a student to more than one resource you must click on the referral resource and utilize the “Save” icon each time.

**Dates:** The system will enter the current date if another date is not entered.

### c) Status Options:

The screenshot shows a close-up of the 'Status' dropdown menu. The menu is open, showing a list of status options: Submitted, Processing, Contacted, Referred, Completed, Closed/System, Withdrawn, Initiated Contact, Referral Closed, and Follow-up Needed. A blue arrow points from the 'Status' text box to the dropdown menu.

**Status:** Many status options are automatically updated as advisors and resource office staff process the alerts.

Other status options, such as Withdrawn, Completed and Closed must be selected by the advisor or resource office staff member.

**Dates:** The system will enter the current date if another date is not entered.

## Resource Update Form (cont.)

### d) Notes Options:

Resource staff should utilize the "Notes" section of the system to track progress with a student, as well as alert actions and referrals. **Advising Staff can see all notes.** In the current system there are three types of Notes:

- 1) **General Notes** -These notes are shared internally with your Resource Group only. Other referral Offices **can't** see these notes. **Utilize the "Save" icon after entering your notes.**
- 2) **Referral Notes**-These notes are intended for other Referral Offices (SSS/TRIO, PCOL, AT, VET and DTI) and can also be seen by your Resource Group. This provides you with the opportunity to provide some background and an explanation for the referral. **Utilize the "Save" icon after entering your notes.**
- 3) **Status Note**-This note is linked to the "Status" of a student. It will be updated if you manually change the status of the student.

The screenshot shows a form with three tabs: Contact, Referral, and Status. Below the tabs are fields for 'Additional Phone' and 'Additional Email'. The 'Notes' section has three radio buttons: 'General Notes' (selected), 'Referral Notes', and 'Status Note'. Below the radio buttons is a rich text editor with a toolbar containing icons for undo, redo, bold, italic, underline, text color, background color, font name, and font size. At the bottom of the form are 'Save' and 'Close' buttons. A blue arrow points to the 'Save' button.

## 2) Workflow Tab

The workflow tab contains a list of all actions for each Master Alert. The actions are listed in date order as a record.

Course/Alerts Contact **Workflow**

Past Alerts    Export Alert to Excel    Export Action to Excel

Group	Details	Notes	User	Date
CHEM1474001	✓ Performance Low test or quiz scores, Missed test or quiz	TEST ALERT BY SUE. STUDENT IS SSS.		9/9/2009

Action Type	Details	User	Action Date
Resource Referral	System Auto Referral	Sue (Test) DeRose	1/1/2008
Attempted Contact	Attempted Contact via Phone	Sue (Test) DeRose	9/9/2009
Attempted Contact	Attempted Contact By Phone	Sue (Test) DeRose	9/9/2009
General Notes	Note written by resource user (sue) Talked to student. Told her to meet with her advisor, Sheryl Coffey.	Sue (Test) DeRose	9/9/2009
Resource Referral	Referred to Student Life Office. Referrall from SSS to SL.	Sue (Test) DeRose	9/9/2009
Contact	Student Responded	Sue (Test) DeRose	9/9/2009

Close

**Workflow Tab (Cont.)**

Resource Office staff can choose to edit their **own** Actions by clicking on the pencil icon or the trash can.

Past Alerts    Export Alert to Excel    Export Action to Excel

Group	Details	Notes	User	Date
BIOL2051001	Low test or quiz scores, Missed test or quiz, Missed/late assignments, Absences affecting grade		CHARLES FERGUSON	8/29/2008

Action Type	Details	User	Action Date
	Attempted Contact    Attempted Contact via Email	TRISHIA VASQUEZ	9/25/2008

Close

Course/Alerts    Contact    Workflow

Past Alerts    Export Alert to Excel    Export Action to Excel

Group	Details	Notes	User	Date
BIOL2051001	Low test or quiz scores, Missed test or quiz, Missed/late assignments, Absences affecting grade		CHARLES FERGUSON	8/29/2008

Action Type	Details	User	Action Date
	Attempted Contact    Attempted Contact via Email	TRISHIA VASQUEZ	9/25/2008

Details:  
Attempted Contact via Email

Action Date: 09/25/2008

Save    Cancel

Close

Microsoft Internet Explorer

Are you sure you want to delete this item?

OK    Cancel

The "Workflow Tab" also allows you to see if a student has had **passed alerts**. Simply place your cursor in the "Past Alerts" box and click.

Course/Alerts    Contact    Workflow

Past Alerts    Export Alert to Excel    Export A

Group	Details
CHEM2031003	✓ Performance

Action Type	Details
	Attempted Contact    Attempted Contact via Err
	Resource Referral    Referred to DTI.

Close

Course/Alerts    Contact    Workflow

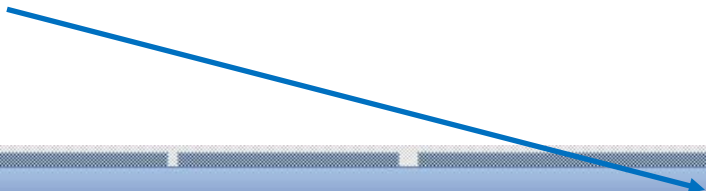
Past Alerts    Export Alert to Excel    Export Action to Excel

Course	Details	Notes	User	Date
CHEM2031001	Low test or quiz scores		CROCKER, PRISCILLA	9/24/2008
BIOL2051001	✓ Performance Low test or quiz scores		FERGUSON, CHARLES	9/17/2009

Action Type	Details	User	Action Date
No records to display.			

After your notes have been created and saved, and you have reviewed the workflow tab, simply hit the cancel icon at the top of the Resource Update Form. You will return to the Resource Alert Update Page.



**Thank you for your Participation!**