

Anschutz Campus Students

This information is for degree-seeking students on the Anschutz campus who wish to take courses at the School of Public Affairs. Please see below for concurrent registration policies and the link to the required concurrent registration form.

Concurrent registration can only be conducted during the drop/add period at the host campus; registration will not be allowed before or after this drop/add period.

Students will be registered by their home campus registrar's office for concurrent classes on the first day of classes at the away campus.

1. **To use the concurrent registration process, students must be registered for at least one course the entire semester at the home campus.**
2. Students may take no more than two courses or six hours (whichever is greater) at all other campuses.
3. Students must be registered in a degree program before they can take courses concurrently.
4. The courses cannot be available at the student's home campus without an unavoidable conflict.
5. Students must secure the signature of their dean before turning this form in for registration. Exception: Boulder students in the college of Arts and Sciences do not need their dean's signature.
6. Registration must be completed before the deadline set by the host campus.
7. Before the deadline, a student may drop a course taken concurrently at the home campus registrar's office. After the deadline, a student must secure a host campus drop form and the appropriate signatures and turn the form in to the host campus registrar's office.
8. Students pay tuition and fees for their total university credit hour load to their home campus at home campus rates. Services at their host campus will not be available because they do not pay the required fees (if any) for these services.
9. Students may not register concurrently for continuing education courses, with one exception: Boulder graduate students registering for the Telecommunications and Engineering Management programs at boulder Continuing Education.

Concurrent Registration Form: <http://www.ucdenver.edu/student-services/resources/registrar/Pages/Forms.aspx>.

If you would prefer, you may choose to apply to the downtown campus as a Non-degree seeking student and register for courses on the downtown campus. If you choose to apply as a non-degree student, you will pay downtown campus tuition rates and will need to fill out a non-degree application and pay the \$25 application fee. The link below is for downtown Denver tuition rates: www.ucdenver.edu/Admissions/CostsFinancing/DowntownCampus/StudentBilling/HowMuchDoesItCost/2008_2009Tuition/Pages/GraduateTuition.aspx

Non-degree students on the downtown campus do NOT need to fill out the concurrent registration form. For more information on non-degree admission for SPA classes, email spa@ucdenver.edu

AMC Campus Contact:

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