I. Welcome:

Faculty Senate President Rebecca Braverman, MD, called the meeting to order.

II. Approval of Minutes from Oct 11, 2016, meeting

Faculty Senate President Dr. Rebecca Braverman made a motion to approve the minutes. Minutes were approved as presented.

III. Curriculum Steering Committee - Dr. Robert Anderson

Dr. Robert Anderson provided information regarding the SOM Curriculum Steering Committee (CSC).

To comply with the accrediting body, the Liaison Committee on Medical Education (LCME), there is a need for effective mechanisms in place for direct faculty participation in decision-making related to the medical education program, including opportunities for elected faculty participation in discussions about, and the establishment of, policies and procedures for the program, as appropriate. This would be accomplished, in part, by increasing the number of elected faculty senators serving on key SOM committee. The key educational committee for our school is the CSC.

They meet once a month for an hour and a half to two hours and they review all aspects of the curriculum. There are 3 committees that report to CSC:

1- Committee that oversees the essential core basic science, the first 18 months
2- Committee that oversees clinical core, the next 18 months
3- Committee that oversees all the elements of the curriculum longitudinally

CSC has 25 voting members including 4 elected students, 2 basic science faculty, 2 clinical faculty and one member from the community. Only one elected faculty is currently on the committee. Therefore, Dr. Anderson proposes to increase the number of elected faculty on CSC to be compliant with LCME requirements. A package will be submitted to LCME on December 1st.

Summary of changes the senate will vote on:
- Increase number of positions of faculty senators on CSC from one to two
- Two new positions from volunteers from the Academy of Medical Educators to be voted on by the senate
- For current existing 5 positions (2 basic science, 2 clinical, 1 community), these positions will become elected with nominations to and vote by the Senate
Therefore, the number of elected faculty positions will increase from 1 to 9 (2 from AME, 2 from Senate, 5 from SOM faculty).

Effect of changes:
- Increase in size of the Curriculum Steering Committee by 3 positions
- Faculty Senate will vote on nominations to serve on CSC

Faculty senators unanimously supported the proposed changes by Dr. Anderson. These modifications will provide direct faculty participation in educational matters. While CSC has already faculty representatives, the LCME is looking for elected membership, a goal that will be fulfilled by this vote. All committee meetings are our calendar and we encourage faculty participation.

Questions from senators:

1- What are the Pros?
   This represents a great opportunity for faculty wanting to get involved in education to serve on the committee and have a role in the educational process.

2- What is the term? Term is 3 years

3- Why increase senate position from one to two?
   CSC reports to FS with a short annual report. In the past, there was not too much oversight from FS. This proposal will make the interaction with FS meaningful. Committee would like to have faculty experienced/interested in education to serve such as AME members.

4- Would the elected faculty be voting members of CSC?
   Yes, but non-voting members can also participate and give input.

Dr. Lowenstein stated that the SOM will change the rules that describe CSC. The rules are silent how the 5 faculty are selected. The current vote will give a structure to meet our mandate.

FS President recommended if interested in self nominating for FS representative on CSC email Cheryl Welch.

Meeting adjourned 4:55 pm by President Rebecca Braveman.

Respectfully submitted,
Tamara Terzian, PhD Secretary, Faculty Senate.