# Resident/Fellow Semi-Annual Evaluation

**Program Name:**

**Resident/Fellow Name:**

**PGY Level / Year in Program:**

**Date of review meeting:**

<table>
<thead>
<tr>
<th>1st 6 mo review</th>
<th>2nd 6 mo review</th>
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</thead>
</table>

**Educational Program (CPR IV.)**

*Curriculum and Scholarly Activity - review the following data from the previous six month period*

## Conference Participation and Attendance:

**Percent Attended:**

Program Director Comments:

## Scholarly/Research (Include Quality Improvement & Patient Safety Activities)

<table>
<thead>
<tr>
<th>Topic/Title</th>
<th>Mentor</th>
<th>Presentation date</th>
<th>Presentation format</th>
</tr>
</thead>
</table>

Program Director Comments:

## Procedure/Case/Patient Logs – (attach current reports)

**On track**

**Not on track**

Program Director Comments:

## In-Service Score Summary: *(passing scores, remediation plan if necessary)*

**Overall percentile score:**

1st Year __%  
2nd Year __%  
3rd Year __%  
4th Year __%

Program Director Comments:
Evaluations (CPR V.A.)

Resident Formative Evaluation - Review all data, aggregate and summarize evaluations (all evaluation forms must be competency based) of the resident/fellow from the previous six month period

### Faculty Evaluation of Resident/Fellow Performance

Mean scores on ACGME competencies, based on ____ faculty evaluations completed

- Patient Care
- Medical Knowledge
- Practice-based Learning and Improvement
- Interpersonal and Communication Skills
- Professionalism
- Systems-based Practice

### Program Director Aggregate Summary of Faculty Comments:

| Professional Staff Evaluations (other members of the team: NP, PA, PT, Nurses, clinic staff, etc) |
| Mean scores on ACMGE competencies, based on ____ multisource evaluations completed. |
| Interpersonal and Communication Skills | ____ |
| Professionalism | ____ |

### Program Director Aggregate Summary:

### Other Evaluations: (Patient, Family, Students, Peer)

Program Director Comments:

### Resident/Fellow Self-Evaluation (Based on ACGME competencies)

Resident/Fellow self-evaluation summary:
**Program Director assessment of resident self-evaluation:**

| | |

**Resident/Fellow had the opportunity to confidentially evaluate faculty, rotation and/or program**

**Resident/Fellow is up-to-date on completing these required evaluations:**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Completion Rate %</th>
</tr>
</thead>
</table>

**Program Director Comments:**

| |

**Resident Duty Hours in the Learning & Working Environment (CPR VI.)**

*Duty Hours, Fatigue, Moonlighting - Review all data from the previous six month period.*

**Duty Hours Compliance (logging of work hours, survey completion, issues, violations)**

<table>
<thead>
<tr>
<th>In Compliance</th>
<th>Out of Compliance</th>
</tr>
</thead>
</table>

**Action Plan to address and resolve issues/violations:**

**Moonlighting Status**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>If yes, annual approval form on file?</th>
</tr>
</thead>
</table>

**Comments:**

| |

**Additional Items for Review**

*Institution and Program Specific Requirements - Review all data from the previous six month period.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACLS/PALS/Licensing, DEA, or other required certifications, etc.</td>
<td></td>
<td></td>
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<tr>
<td>USMLE/COMLEX Step 3 by December 31st for PGY 2s</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
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**Comments:**

| |
Overall Performance Rating and Summary

The Clinical Competency Committee met and assessed the resident’s performance based on all objective evaluations and provided input to the evaluation process. The Committee deems this resident to be performing as follows:

☐ Below Expectations  ☐ Meeting Expectations  ☐ Exceeding Expectations

Strengths:

Areas for Improvement/Weaknesses:

Learning goals for next training interval and action plans:

Program Director Comments:

Resident/Fellow Comments (optional):

Resident/Fellow signature  Date

Program Director signature  Date