Grading Rubric for Capstone Final Report

Student: _____________________________________ Mentor: _____________________________________
Reviewer (your) name: _______________________________________________________________
Your role: Mentor / Advisor / External Reviewer
Project title: ________________________________________________________________________

NOTE TO REVIEWER: PLEASE MAKE A MARK NEXT TO EITHER A, B OR C IN EACH OF THE CATEGORIES BELOW. ASSIGN A “C” GRADE IF THE CATEGORY IS NOT SATISFIED. A “C” GRADE REQUIRES A CONTINUATION OF EXAM AS OUTLINED BY THE GRADUATE SCHOOL.

1. Hypothesis and/or Statement of the Problem _____A  _____B  _____C

   To achieve an A – project must excel in the following areas:
   • Logical hypothesis/statement of problem –clearly presented
   • Background information was relevant and summarized well with connections to previous literature and broader issues were clear
   • Goal of project was clearly and concisely stated; showed clear relevance beyond project

   To achieve a B – project must demonstrate a satisfactory outcome in the following areas:
   • Logical hypothesis/statement of problem was presented
   • Background information was relevant, but connections were not clear
   • Goal of project was clearly stated; showed relevance beyond the project

   Select C – project does not meet a satisfactory outcome in the areas above

2. Project Approach _____A  _____B  _____C

   To achieve an A – project must excel in the following areas:
   • Thorough explanation of the sequence of steps employed to achieve the results or project outcome
   • Thorough explanation of why particular methods were chosen
   • Clear discussion of controls or comparative groups (if applicable); all appropriate controls or comparative groups were included

   To achieve a B – project must demonstrate a satisfactory outcome in the following areas:
   • Good explanation of the sequence of steps employed to achieve the results or project outcome
   • Good explanation of choice of methods
   • Clear discussion of controls or comparative groups (if applicable); most controls or comparative groups were included

   Select C – project does not meet a satisfactory outcome in the areas above

Last updated 4/14/2014
3. Results and Project Outcome

To achieve an A – project must excel in the following areas:
• Substantial amounts of high quality data are presented sufficient to address the hypothesis (if applicable)
• A high quality deliverable was created (if applicable)
• Presentation of data/deliverable was clear, thorough and logical

To achieve a B – project must demonstrate a satisfactory outcome in the following areas:
• Sufficient amounts of good data were presented to address the hypothesis (if applicable)
• A deliverable was created (if applicable)
• Presentation of data/deliverable was clear and logical

Select C – project does not meet a satisfactory outcome in the areas above

4. Quality of Writing in Final Report

To achieve an A – presentation must excel in the following areas:
• Report is well written and easy to read
• Text is concise, and consistently free of spelling or typographical errors
• The figures and tables are appropriate and consistently labeled correctly
• Figures/photographs/tables/graphs improve understanding and enhance the visual appeal

To achieve a B – presentation must demonstrate a satisfactory outcome in the following areas:
• Report is somewhat difficult to read
• Text is relatively clear, and mostly free of typographical or spelling errors
• Most figures and tables are appropriate and labeled correctly
• Figures/photographs/tables/graphs somewhat improve understanding

Select C – project does not meet a satisfactory outcome in the areas above

5. Reviewer comments on the Final Report:

6. Final decision for Final Report:

(assume equal weighting for items 1-4 above)

_____A  _____B  _____C (fail)

Reviewer’s signature ______________________________________________  Date _____________