

Continuing & Professional Education Registration



Have you already taken courses at CU Denver? If yes, skip to STEP 3: Register.

STEP 1 App	ly to become a CU Denver student					
Apply online at www.ucdenver.edu/cpeapp .						
Which program should you choose?						
\odot	Please Select a Career Non-credit ▼					
	Please Select a Program Non-Credit ▼					
	Please Select a Field of Study Non-Credit, Downtown Campus ▼					
	After submitting your application, you will be emailed your nine-digit Student ID Number					

STEP 2

Claim your UCD Access Student Portal account



You can activate your student account as soon as you receive the email with your **Student ID Number.** Visit https://myaccount.ucdenver.edu.

Username: j			
Password:			

STEP 3

Register with Class Nbr 41866 in UCD Access



Forgot your password? Reset it at www.ucdenver.edu/passwordreset



Sign in at www.ucdenver.edu/ucdaccess.

- 1. Under Records and Registration, click Register for Classes.
- 2. Verify personal information and agree to Tuition Payment Disclosure.
- 3. Enter your five-digit class number into the field "Class Nbr" and click Enter.
- 4. Verify course information and click *Next*.
- 5. Select classes from your shopping cart and click *Proceed to Step 2 of 4*.
- 6. Click Finish Enrolling and look for a green check mark.



Pay your bill in your UCD Access Student Portal



Order transcripts after your course is complete at www.ucdenver.edu/transcripts



Having trouble? Contact us at (department phone) or (department email)