Have you already taken courses at CU Denver? If yes, skip to STEP 3: Register.

**STEP 1** Apply to become a CU Denver student

Apply online at [www.ucdenver.edu/cpeapp](http://www.ucdenver.edu/cpeapp).

Which program should you choose?

After submitting your application, you will be emailed your nine-digit Student ID Number ____________________________

**STEP 2** Claim your UCD Access Student Portal account

You can activate your student account as soon as you receive the email with your Student ID Number. Visit [https://myaccount.ucdenver.edu](https://myaccount.ucdenver.edu).

Username: ____________________________

Password: ____________________________

**STEP 3** Register with Class Nbr 41866 in UCD Access

Forgot your password? Reset it at [www.ucdenver.edu/passwordreset](http://www.ucdenver.edu/passwordreset)

Sign in at [www.ucdenver.edu/ucdaccess](http://www.ucdenver.edu/ucdaccess).

1. Under Records and Registration, click Register for Classes.
2. Verify personal information and agree to Tuition Payment Disclosure.
3. Enter your five-digit class number into the field “Class Nbr” and click Enter.
4. Verify course information and click Next.
5. Select classes from your shopping cart and click Proceed to Step 2 of 4.
6. Click Finish Enrolling and look for a green check mark.

Pay your bill in your UCD Access Student Portal

Order transcripts after your course is complete at [www.ucdenver.edu/transcripts](http://www.ucdenver.edu/transcripts)

Having trouble? Contact us at (department phone) or (department email)