Date: 22 January 2013

Meeting Location: LSC 300 Conf Room

Attendance: Streteisky, Paul; Lanning, John; Liu, Yong; Golomboski, Carol; Vidali, Amy; Sunnygard, John; Martin, Ann; Sobel, Karen; Welch, Sam; Hoff, Ingrid; Brennan, Joann; Franklin, Jeff

**Agenda Notes:**

1) Policy memo about the Core status of students pursuing a second bachelor’s degree will be sent out to CU Denver advisors for review and suggestions. Once feedback is obtained, the memo will be modified and voted on for adoption by the CCOC.

2) In order to address several recurring problems in CU Denver core course syllabi, CCOC is considering potentially implementing communication with all faculty members teaching a core course. Jeff Franklin and Joann Brennan joined the meeting to brainstorm ways to get information to their respective Core faculty. The CCOC noted that they believe most faculty members that are teaching a Core course don’t know that they are teaching a Core course. A draft plan of action will be presented at the next meeting.

3) CU Succeed humanities and biological/physical sciences courses will be sent out for review.

4) The English department will review policy memo concerning transfer of composition courses from other Colorado universities to CU Denver. CCOC would like to have input from English faculty prior to developing and voting on a policy that would dictate how composition transfers into the Core of the university. Currently transfer students who have already had CO2 are being asked to go back and take CO1 composition courses. CU Denver does not offer a CO3 composition course.