

Center for Faculty Development

FACULTY DEVELOPMENT GRANTS

CALL FOR APPLICATIONS FOR 2011/2012

Purpose

The Faculty Development Grants have undergone changes since their inception as the Faculty Development Center has continued to seek ways to optimize the limited funds we can make available to faculty. This year the Center for Faculty Development Advisory Board has recommended that we offer grants in three categories: (A) \$10,000 (two awards), (B) \$5,000 (four awards), and (C) \$2,000 (fifteen awards).

These grants are intended to enhance the quality of teaching and/or research/creative work. *Among* those items to be supported in all three categories are: (1) attending workshops and conferences related to teaching and/or research/creative work, (2) employing student assistants involved in research work, (3) supporting professional development, (4) converting existing courses to newer technologies, and (5) obtaining special equipment or software. Examples of ineligible expenses include (1) faculty release time or salary, (2) student tuition reimbursements, and (3) travel to attend a conference to present the project results. Collaborative projects are encouraged.

Eligibility

Eligible faculty members for these awards are those holding a full-time appointment at the UC Denver Downtown Campus, in any of the following categories: 1) untenured, tenure-track faculty; 2) tenured faculty; 3) instructor or senior instructor; or 4) clinical teaching track. (Non-tenure-track faculty can apply only for projects related to teaching unless their contracts include a stipulation that they engage in scholarly activity.) A faculty member can receive only one faculty development grant per year; faculty members who received a Faculty Development Grant in the summer of 2010 are ineligible. A faculty member who receives a Faculty Development Grant must submit a report of activities by December 1, 2012

Proposal Components

The 2011 Faculty Development Grant proposals should contain the sections listed below. Applications can be submitted in one category only in this competition. A review committee comprised of CFD associates and previous grant awardees will review the applications. Proposals that are incomplete or unclear to the reviewing panel will not be judged; proposals should effectively communicate project plans and goals.

- *Cover page* with required signatures (see below).
- *Project Significance* (Not to exceed two pages, single-spaced in length)

Describe the significance of the project in your research/creative works and/or teaching activities. Do so in language that can be understood by the reviewing panel that may or may not

be from your discipline. Projects described in terms that cannot be understood by the reviewing committee will not be funded.

- *Project Outcomes* (Not to exceed 1 page, single-spaced in length)

What are the expected final products from this funding within a year of the award? Be sure to explain how the requested funding will directly impact these products.

- *Budget and Timeline* (Not to exceed 1 page, single-spaced in length)

A timeline should provide specific milestones with realistic time given to each stage of the project. A detailed and realistic budget must be provided. The requested budget must be explicit; the reviewing panel will award only budget items deemed to be essential to achieving the stated outcomes of the project.

- *Vita* (Not to exceed 2 pages.)

Include an abbreviated CV highlighting the most relevant activities and accomplishments that will give the review committee important background for interpreting your proposal. Highlight any recent funding received.

Application and Review Process

Complete the attached application cover sheet and submit your proposal electronically to: center.facdevelopment@ucdenver.edu. Late proposals will not be considered.

Proposals are due to the Center for Faculty Development by 5:00 p.m. April 29, 2011.

Review Timeline

SELECT DATES

April 29, 2011	Deadline for faculty members to submit applications
May 4, 2011	Proposals sent to review committee
June 1, 2011	Results disseminated
July 1, 2011	Funds available
June 30, 2012	Last day to spend funds
December 1, 2012	Report of activities and results due in the Center for Faculty Development

Please note: Faculty are responsible for obtaining IRB approval prior to data collection.

If you have questions, please call or send an e-mail message to:
Ellen Stevens, Director, Center for Faculty Development, 303-315-3030,
center.facdevelopment@ucdenver.edu



University of Colorado
Denver

Center for Faculty Development
2011/2012
Faculty Development Grant Application

Cover Sheet

Project Title _____

Name/Title _____

Department/School or College _____

Amount of Funding Requested: _____

Abstract (not to exceed 200 words):

Applicant's Signature Date

Department Chair's/Coordinator's Signature Date

Dean's Signature Date