1. Review and vote on minutes from May 8, 2018

2. Updates
   a. Only two concerns remain unresolved to date
   b. Cross-list resolution with help from Todd Haggerty (SEHD & CLAS)
   c. May 31 meeting with the Registrar’s Office and Curriculum Coordinators
   d. Spreadsheet juggling with Registrar’s Office
   e. Meeting this morning with the Provost about UCC bylaws

3. OnBase demonstration and discussion
   a. What can be automated in OnBase and what can’t?
   b. Committee interactions with OnBase? Or chair, vice chair, and staff?
   c. Can it automate notification of schools and colleges when NOI submitted &,
      again, when proposals are submitted?
   d. Use NOI for both alerts to schools and colleges, rather than routine access to proposals, unless there is a need to negotiate and resolve concerns?

4. Work Flow
   a. Review and finalize diagram, subject to revision with next AY’s experiences
   b. Timing questions
      i. Should NOI expire if no full proposal?
      ii. Full approval process can be as rapid as 2 weeks (plus days between submission and before weekly cycle starts) if units minimize gap between NOI and full proposal AND if there are no concerns
      iii. What should be UCC’s timing for initial review of unresolved concerns?
   c. Committee actions in approval process could ultimately be limited to: i) recording and acknowledging expressions of concern, ii) encouraging units to resolve concerns among themselves, iii) possibly facilitating negotiations, and iv) reviewing and deciding on unresolved concerns

5. Unresolved concerns
   a. Two cases offer opportunities to think about processes & criteria; neither urgent
   b. Suggestions and considerations for reviewing processes
   c. Next AY fine for all units involved

6. Membership for AY 2018-2019
   a. Continuing membership & recruiting if needed
   b. Officers—elect chair and vice chair
   c. Summer availability by email should suffice for other members of the committee

7. Moving forward — Suggestions? Questions?