Faculty Advisory Committee to the Auraria Board
Meeting Minutes
September 15, 2014
EVPA Office Conference Room 1068 9th Street Park
8:00 – 9:00 AM

Attendees:

Eric Hamilton  CCD Representative – present
Lincoln Phillips  CCD Representative – present
David Kottenstette  MSU Denver Representative – present
Zsuzsa Balough  MSU Denver Representative – absent
Joy Berrenberg  CU Denver Representative – present
Leo Bruederle  CU Denver Representative – present
Barb Weiske  EVPA, Auraria Higher Education Center – present
Ariel deGruy  Staff, Auraria Higher Education Center – present

1. Introductions:
   All new members introduced themselves: Eric Hamilton- CCD, Lincoln Phillips-CCD, and Ariel deGruy-EVPA Assistant

2. Confirmations of Chair/Board Representative:
   Eric Hamilton was approved as Chair/Board Representative by unanimous decision for the fiscal year 2014-2015.

3. FACAB Business:
   It was decided that meetings will continue to take place on the first Monday of each month.
   They will be held in the 1068 Conference Room from 8:00am-9:00am.

4. Goals for the year:
   Leo Bruederle suggested that FACAB discuss the Spring 2014 document of general guidelines for classroom design that he and FACAB have been working on. This document is being created as a guideline for all new buildings- so that each time the builders/engineers/designers don’t have to start from scratch.

   The group decided to walk through the document and discuss points of clarity.

   The group discussed ADA policies regarding accommodating seating in each classroom. Joy Berrenberg stated that the classrooms should be thoughtfully laid out to accommodate all students. David Kottenstette asked if there were architectural guidelines for space standards.
Barb Weiske suggested that the document be edited to say something to the effect of: new and renovated classrooms should accommodate the needs of the users of the room. The document was edited accordingly.

The group moved onto windows and doors in classrooms. Joy Berrenberg stated that she does not like the windows in the doors because of the distraction. Barb Weiske mentioned that the windows are important for safety reasons- so people are able to see in and out if needed in an emergency. Lincoln Phillips suggested that the doors be at the back of classrooms instead of the front so as to cause less of a distraction. David Kottenstette pointed out that there are competing interests in classroom spaces- we want windows, but that creates issues with the projector, etc. Eric Hamilton stated that faculty should have a say in the process from start to finish, so that their input is taken into consideration every step of the way. Berrenberg said that even when they are a part of the initial process, a lot seems to happen and change without authorization or discussion from the faculty. The document was edited accordingly.

The group discussed white boards in classroom spaces and larger student furnishings. There was talk about making the white boards larger so that they would be more accessible for people who are in wheelchairs. Berrenberg stated that faculty should request rooms and configurations that meet their teaching needs. Weiske stated that all rooms should be ADA accommodating. Kottenstette suggested moveable white boards. Weiske suggested that the edit be made for consideration to overall sight lines and height. The document was edited accordingly.

The group moved on to discuss outlets in classrooms. Leo Bruederle stated that recommending more outlets should be added to the general requirement section of the document. Berrenberg stated that it can be dangerous with so few outlets; students stretch their cords across the floor and across stairs. The document was edited accordingly.

Lincoln Phillips asked if there were current AHEC standards of technology that can go into the rooms, and if those compromise what could be added. Weiske stated that the institutions themselves fund upgrades to rooms. Berrenberg stated that faculty wants access to particular things. Edits were made to the section about teaching stations in each classroom.

Weiske suggested that FACAB finish the document and send it to the facilities planning committee to seek support before bringing it in their report to ABOD.

The group decided that Leo Bruederle would complete the edits sometime this week and Barb Weiske will send the document to the facilities planning committee. Eric Hamilton motioned to approve the amended document and send to planning committee. David Kottenstette seconded. All were in favor. Motion passed unanimously.

**Adjournment:**
Meeting adjourned at 9:06am.