Downtown Campus Faculty Assembly
Minutes
September 7, 2010
12:30pm-2:30pm
CU 299
Lunch served at 12 noon

Members Attending: Kevin Rens, John Wyckoff, Bob Flanagan, David Bondelevitch, Maria Buszek, John Brett, Pam Laird, Nancy Ciccone, Bruce Neumann, Michelle Engel, Danielle Varda, Joy Berrenberg, Elaine Jurries, Candan Duran-Aydintug, Peter Schneider

Guests Attending: Rod Nairn, Teri Burleson, Clayton Lewis, Bill Cherowitzo, David Turnquist, Laura Goodwin, Laura Argys

12:30 PM John Wyckoff, Introduction & Welcome

12:40 PM Provost Nairn

- New classrooms up and running by start of school.
- Do not have final census numbers for Downtown- will be another week or two. We should be right around last year’s numbers for undergraduate, down a little for graduate. Trying to get all classes placed was a struggle. Opened up 1475 Lawrence to put classes in there. Biggest change will be when 1475 becomes operational, will talk more about that later. More space on 8th floor for transition space after PSC’s move.
- Successful search for Dean of College of Engineering & Applied Science. Marc Ingber from New Mexico, he is a great addition and has hit the ground running.
- Hopefully we will be able to announce the result of the Graduate School Dean search in the next few days.
- Zen Camacho has gone to half time. This does not indicate a reduction in our commitment to diversity. This was planned—he said he would come for 3 years, and he will keep working with us for awhile longer- at least through accreditation. There are always transitions in leadership. We are continually able to attract great new people.
- Communication-variety of things going on. Email about new websites up and functioning. Emails and videos will be coming from my office as relates to accreditation. I’m told I need to get on Facebook/Twitter.
- Budget—in good shape for this year. We are not anticipating any dramatic changes, but one never knows. FY 11 good shape. Continue to work with BPC to give updates on where we are. Have begun discussions about FY 12. Everyone is worried about the impending cliff for FY 12. We’ll give regular updates through the BPC. This campus has options. We’ve been very prudent the last few years. We have a product that people want—we get a lot of students applying, as long as we get consistent enrollments and can charge tuition around the market rate we’ll be in better shape than otherwise.
- Accreditation—April 4-6, 2011. Very good pre-visit from chair of site visit team 2 weeks ago. He was pleased he came, we developed a good relationship. He’ll be a very well-informed chair. We know who all the site visit team members are but the chair may add another member due to our complex nature.
First draft of self study written. It is not a polished manuscript yet, but we want to get it out the way it is to the university community for feedback. Many have contributed already. Once we’ve collected comments an editor will go through and even it out. Solid first draft. About 50 people will receive individual letters and be asked to read the whole thing; also specific chapters. There is a website for accreditation—will become much more public as time goes on. We want site visitors to be here and AMC for equal time. We have an electronic resource room put together.

Question from Bruce Neumann: effect of ISIS on enrollments? Rod Nairn: moving target—until we get census numbers we shouldn’t come to a conclusion yet. There was anxiety for some students trying to utilize the system.

12:55 PM David Turnquist, Assistant Vice Chancellor for Facilities Operations

- PowerPoint on Climate Action Plan (attached)
- Nancy Ciccone: I understand I save energy by turning my computer off, but IT says I need to keep it on? –We are working on consistency of information.
- Total cost analysis? Is it a net saver? David Turnquist: we looked at the total—what we had as the total cost showed the gap in terms direct and indirect options. We have a series of projects (no detail in the PPT) more details in CAP itself. Cost of projects, pay back of projects, etc. we should be able to see some good reductions. Within a year the Research 1 project will be completed and we’ll be able to take physical measurements as opposed to theoretical measurements. Objective is to save money as well as reduce our GHG—not mutually exclusive. When we first started looking at LEED construction costs it originally looked like it would be a premium. Now there’s emphasis in going toward LEEDS as a normal process so the expense is not so great. Going green is also good business. I think we’ll have a good payback on it, we’ll be reducing our overall costs, but our real commitment is to reducing GHG.

1:15 PM Teri Burleson, University Registrar

- ISIS Update
  - We’re still resolving bugs—we work with UIS (university information system) with their team. Have been working on this project for 3 years. On Thursday (day after census) we’re going to start printing transcripts out of ISIS. For every transcript we print we’ll compare SIS to ISIS side-by-side---level of detail has been challenging because it takes a long time while still getting transcripts to students in timely manner. One of the things I want to come back here to ask about will be web grading. It’s not ready yet, but we will be doing web grading and I think people are going to like that because the distances people travel and teach, you can do this from home—decisions will have to be made by AD/ASG to decide who gets access to do what. Instructor of record will say final submit—yes, the grades are fine. ONE instructor of record, like now.
  - Two ways to get into ISIS—for most of you going into the faculty center is going to be the way you will get access. Directly into the system is another option—more web-based.
  - Main web page—Portals. Intro page ➔ UC Access (middle page will change) ➔ log-in page (lots of wording) Portal itself is work in process. Not currently a robust portal. Will be able to do a LOT more in the future. Messaging to student portals, event driven messaging, etc. It will change a lot. User name & ID is the same for your system email.
• We now have a process in place to get your correct name and information into the system. We can’t change what was in SIS or HR, but we can take from the system of record to correct information.
• We have a person working on transfer tables right now. Working on feeder schools and strategies to speed-up the process in order to recognize pre-requisites. We should have 600,000 entries. Vast majority, pre-requisite checking will work (did work in pilot program). We have to get transfer tables up-to-date before we can go live. Time line? Depends on whether or not it’s approved by faculty…process gives advisors and Registrar’s Office authority to say Algebra I is Algebra I.
• NC I want to remove pre-requisite checking…how long will it take to remove that? How many classes will it affect? 32. That’ll take 1-2 days.
• Concern over what personal information is publicly available on site.

1:30 PM Clayton Lewis, Chair of Privilege & Tenure Committee
   Bill Cherowitzo, Downtown Campus Chair of Privilege & Tenure Committee
• Introduction & Update on Privilege and Tenure Committee
• Clayton is new Weldon Ludwig—no one could do what Weldon did, so we’ve decided to split up P & T committee roles. Faculty will assist Clayton on each campus—Bill will act as point of contact for Downtown campus. We’ve met with all of the Chancellors to explain new structure and everyone is fine with it. Bill, with me, will be the face to the administration. We’ll be meeting with other groups on this campus because we want to make sure people know where to go to voice grievances, etc. Pipeline of complaints is totally empty at this point. Make two changes in the way in which P & T functions: 1. Broadening scope of P & T (previously only procedural things) would be useful for P & T to take questions of fairness. 2. Speeding up the work of P & T especially on cases a fair minded person would find minor…more rapid and flexible results while maintaining process.

2:00 PM Peter Schneider, Budget Priorities Committee
• The BPC received four motions from Assembly at the end of the last academic year. The committee’s report to Assembly documents its response to the motions. The BPC welcomes all input and recommendations.
• BPC is a standing committee of Assembly that meets the first Monday of each month. The BPC has built a productive and collegial relationship with the administration over recent years. We have been consulted on all major matters, and the administration has answered all of our questions. Over the past 2 years there have been cuts to the budget because of declining state revenues. For FY 2010, campus administration took all cuts; it is not appropriate to cut the administration further without considering cuts to schools and colleges. For the current fiscal year, the BPC and the Deans agreed to spread the 1.2% cuts across the schools and colleges.

2:15 PM Laura Goodwin, Associate Vice Chancellor for Academic Affairs
• Maymester 2011 Update
• Options for Maymester 2011 scheduling.
• Maymester has been around for 2 years (3 weeks of summer) very successful, grown since last year and we are pleased with results so far.
• We ran the schedule under “Choice 1” classes ran T-F to avoid Memorial Day holiday.
• In terms of MM, we get 50% saying they like schedule, 50% don’t. People don’t like the schedule because of Friday class.
• Option 2 almost 4 hours—M-Th to skip Memorial Day (Boulder does this one)
• Option 3 shorter classes M-F
• Tammy Stone has talked to the CLAS and 1/3 liked each option
• Choice 1: 0 Choice 2: 6 Choice 3: 3

2:25 PM Committee Reports & Old Business/New Business
• Performance rating for faculty: UCD & UCCS is 4 point scale. Policy recently announced to change Officer & Exempt Prof. to 5 point scale. Statement that clarifies policy—refers to Personnel Committee for review; APC will report back in October.
• Post-Tenure review grievance procedure. Post-tenure review occurs every 5 years. No grievance procedure in place where someone being reviewed has recourse to a negative decision at the Dean’s level. Only grievance place exists for someone being dismissed for cause. Memo from Jeff Franklin from CLAS council working on Post Tenure Review Process. Refer personnel committee.
• Problem we’re having in terms of college participation on committees. We need help with this! Propose to allot 30 minutes of the agenda in the middle of the meeting for new and old business & committee reports.

2:30 PM Adjournment