Attending Members: Farah Ibrahim, Edward Cannon, Beth Allen, Mike Harper, Mary Guy, David Bondelevitch, Stephanie Santorico, John Brett, Amanda Charlesworth, Thomas Beck, Joanne Addison, Dorothy Garrison-Wade, Pamela Laird, Regina Kilkenny, Rodney Herring, Bogdan Chlebus, Peter Schneider, Provost Nairn, and Chancellor Elliman

Guests: Leanna Clark, Raul Cardenas, Karen Klimeczak, and Russell Poole

12:02 PM Robert Flanagan, Chair

12:10 Provost Nairn – Office of the Provost Updates

• **Dean's Review:** A question came up regarding the process by which deans are reviewed. Per Regents law, deans are reviewed every 5 years. HR notifies the Provost who follows up with those in need of review. This year, the deans of the Schools of Pharmacy and Dental Medicine are up for review at AMC. The dean submits a self-evaluation. Faculty and staff within their school or college are invited to complete a confidential questionnaire. A random cross-section of students is chosen to also complete the questionnaire. The dean can also request that the questionnaire be sent to a list of peers as well. The responses are kept confidential, compiled in a bound book by HR, and reviewed by the Provost with the dean. This becomes a part of their permanent employee record. Provost Nairn then informs the dean about re-appointment by letter.

• **Regents Board Meeting:** The next Board of Regents meeting will be on April 18th and 19th. A further discussion is anticipated on Tuition. The student focus would be undergraduate students. Ideas are being reviewed to help students with Financial Aid / help for those students with heavy course loads. Another topic for discussion is a modest salary pool. Updates to follow.

• **Searches:**
  - **School of Public Health (Dean):** David Goff has accepted the position and he will begin as Dean of School of Public Health on June 1st.
  - **College of Nursing - CON Dean:** Candidates are still in the review process.
  - **Diversity Candidate:** Currently reviewing candidate applicants.
  - **Campus Architecture:** Search is currently underway.
  - **College of Arts and Media (CAM Dean):** Search is currently underway.

• **Space issues:** A request of the Regents support for the Academic I Bldg. This space will be important for Student Services, lecture halls, and classrooms. The LSC 8th Floor will be renovated for a computer science program and engineering. All the proposed renovations will help with space in the North Classroom.

• **New Programs:** A Masters in Mathematical Education and PhD in Integrative Biology. The June Mtg. / BPC discussion tentatively discussion on an undergraduate degrees in Bio-
Engineering and Architecture. There are several other programs that are up for discussion as well. The Business school is also looking to rename some of the current programs.

- **Introduction: Don Elliman** – Don Elliman discussed his background and vision for UCD of teamwork and anticipation of growth. Questions from the group included: the new proposed mascot for the Denver Campus, meeting opportunities with Faculty, Staff and Students. Don likes to have an open door policy. He feels that this will help build a team atmosphere and culture.

12:30 PM **Robert Flanagan, Chair**

- March Minutes Motion: Farah Ibrahim
  Seconded: Dorothy Garrison-Wade
  Unanimously Approved

12:35 PM **Committee Reports:**

- **BPS: Peter Schneider** – BPC has discussed the current state budget and how UCD should proceed with budgeting. Reports on a hiring plan to help backfill some administrative positions was reviewed. A presentation on sources and uses was helpful to see how resources are used to help streamline the campus budgets. The group also saw the Undergraduate Enrollment Campaign that the FA will soon see. BPC will work together and use the beginning of their meetings to help build a framework for Chancellor Elliman. The previous retirement incentive that was in place will be reviewed and discussed.

  **FACAB:** Joy Berrenberg – No Report at this time

- **LETTS: Joanne Addison** – The last meeting for LETTS will be to review goals and objectives for the upcoming year. Please send any issues or concerns to Joanne to take as an agenda item. COMIRB has a new website that should be UCD specific. LETTS is helping testing the website and providing feedback. LETTS will stay involved in the Online Faculty Advisory Committee to discuss the needs for 1 learning management system. A discussion on the needs and future of the Center for Faculty Development (CFD) will be held soon. Please send ideas to Joanne to help develop this resource for faculty and staff.

- **UCDALI:** Mike Harper & Pam Laird – An announcement of the upcoming UCDALI Spring 2012 Event on April 12th, 2012 in the North Classroom. A flyer was distributed throughout the campus and mailboxes. The goals are to gather information on the great things that lecturers and instructors are doing at UCD. A survey was created for non-tenured track faculty to complete.

**Diversity Committees:**

- **GLBT: Edward Cannon** – An announcement of the Fall Symposium will be held on October 19th, 2012 in St. Captain John’s – How Queer is Your Campus. This will be a system wide event. Karin will distribute the information and flyer to the group when received.

- **Minority Affairs:** Dorothy Garrison-Wade – The second of the Focus Series event will be held on April 25th, 2012, 11:00 am – 12:15 pm in the Auraria Friends Conf. Room in the Library. The focus for this will be for Faculty and Staff. Lunch and a free jump drive will be provided. Karin will forward the event flyer. If you are interested on the resources on the jump drive, please contact Dorothy Garrison-Wade

- **Women’s Issues:** Beth Allen – The Women’s Committee hosted a successful event on February 27th with a presentation from Mary Coussons-Read. If you are interested in information or joining the group, please contact Elizabeth Allen. Please find information on the WIC website, which will be under revisions and be a great place to find information.
David Bondelevitch had gathered interested people to help head the following important committees and hopefully be up and running by Fall 2012. A leadership focus is essential for these committees to be successful. Updates will follow when the elections are held and Chair’s of the committees are announced.

\textbf{APC:} No Report at this time  
\textbf{EPPC:} No Report at this time  
\textbf{Disabilities:} No Report at this time – Not active this year

**Auraria Library:** \textit{Rodney Herring} – The Library has funding and strategic planning in place to be revised in the Fall. If you have ideas and questions about the Library please contact Rodney. Other items up for discussion included the inter-library book loan system and issue of missing books.

**Guest Speaker(s):**

1:10 PM  
Leanna Clark – \textit{Vice Chancellor of Marketing and Community Engagement}  
Raul Cardenas – \textit{Associate Vice Chancellor of Student Affairs}  
Karen Klimczak – \textit{Director of Marketing}  

\textbf{Undergrad Enrollment Campaign – DDC}  
The group showed a fantastic presentation, “Think Tank”, on the new undergraduate enrollment campaign. There are 5 initial pilot high schools as well as community colleges. New marketing and advertising will help new and transferring students how great UCD is for their higher education degree and build branding. Karin will forward the presentation.

1:40 PM  
Russell Poole, \textit{Assistant Vice Chancellor for IT Services}  

\textbf{University Intranet}  
Russell discussed the proposed plan for a new Intranet system for Faculty and Staff. Faculty is concerned on the budgeting process and if it has been seen by BPC. The primary focus of the intranet will be functionality, and ability to find and use resources. A handout was given with the proposed layers of the Intranet SharePoint for faculty and staff to utilize the different areas of the intranet. Concerns included how much the schools and colleges would have to pay for these continued website changes. A focus of the new intranet is to streamline the technology for faculty to better and more easily do their jobs. Please send any ideas or concerns to the ATEL team or Russell Poole.

1:55 PM  
New Business / Old Business – No new topics at this time

2:00PM  
Adjourn