Minutes

Attendees: John Brett, Jessica Sowa, Carol Dee, Judith Coe, Farah Ibrahim, Rodney Herring, Jordan Alvarez, Mohsen Tadi, Eric Baker, Travis Vermilye, Leo Bruederle, Amanda Charlesworth, Kathryn Cheever, Bruce Neumann, Rebecca Hunt, Thomas Beck, Ronica Rooks, Kariann Yokota, Regina Kilkenny, Mitch Handelsman, Pamela Laird, John Wyckoff, Sarah Hagelin, Mark Pogrebin, David Bondelevitch

12:08 PM Joanne Addison, Chair

- Meeting brought to order
- Faculty Recognition Program – Joanne discussed the status of the Faculty Recognition Program. There have been several staff already nominated and received their awards. All faculties (tenure, tenure-track, lecturers, instructors, clinical track, etc.) are eligible to receive this award. Paper nomination forms were handed out at the meeting. You may also nominate a peer by visiting the DDC FA website at http://www.ucdenver.edu/faculty_staff/faculty/assembly/downtown/Pages/Faculty-Recognition-Program.aspx.
- The Provost has had recent scheduling conflicts and will be meeting on December 11th with the DDC FA Executive Committee to discuss new initiatives.

12:11 PM Jeff Franklin, Mitch Handlesman, and Mary Lovett

ELO’s
The Learning Enhancement Task Force provided a handout and discussed background on the CLAS Essential Learning Outcomes (ELO) initiative. Joanne Addison noted that EPPC has recently been reviewing this information and felt that it would benefit to invite the Learning Enhancement Task Force to meet with the faculty assembly for discussion. ELO’s would create a more horizontal integrated learning environment for students. The task force is hoping to have the DDC FA endorsement on ELO’s. The Task Force currently has met with other groups (SGA, AD/ASG) to discuss opportunities in other areas on campus. The EPPC will continue to discuss and updates will follow. If you have any further questions or concerns, please contact Joanne Addison @ Joanne.Addison@ucdenver.edu.

12:51 PM Regina Kilkenny

MOOC’s / Updates
Regina updated the group on the initial Business School MOOC that at this time has been delayed to be recreated and hopes to be launched in mid-January 2014. There is current discussion on beginning for a MOOC on the AMC as well. Updates will follow. Regina is currently overseeing The Office of International Affairs and will be assisting the Chair of the search committee, Manuel Serapio, with the national search.

12:53 PM Jordan Alvarez & Caleb Carr

Student Government Updates
Jordan Alvarez (SGA President) and Caleb Carr (SGA – College Counsel Chair) spoke with the assembly about the recent projects and initiatives that Student Government Association (SGA) is working on. Recently Jordan attended a Business presentation that his teacher offered as extra
credit which helped prompted ideas to get students more involved in campus activities. The SGA hopes to help foster more school spirit and engage faculty / student involvement with campus activities and events. A few ideas that have been discussed would be for faculty to offer opportunities by offering extra credit or activity requirements that could be built into the syllabus. A proposal handout was given to the assembly; Proposal for Faculty Incentives for Students to Attend More Campus Events. With recent NSSE results, launch of the advertising campaign; Learn with Purpose, and the addition of Milo to help build school spirit, it was determined that steps are necessary to increase student participation in both academic and student activities. Discussion will continue on these types of opportunities and updates will be given in future meetings.

1:54 PM  
DDC Faculty Assembly – Committee / Campus Reports:

- **University of CO Denver Association of Lecturers and Instructors (UCDALI – Sam Walker)**  
  UCDALI has recently received funding structure for NTTF Development Grants for CLAS. There will be a nomination form to complete (CLAS nominations are due by 1/10/14), to be awarded in February 2014. This is currently being funded privately by CLAS and will be expanding to other schools and colleges in the future. UCDALI is currently working with Donna Sobel (Director - Center for Faculty Development) and Laura Goodwin to launch the campus wide grants in the fall of 2014. The UCDALI Executive Committee will begin meeting again in January to begin discussion for their spring event.

- **Academic Personnel Committee (APC – Pam Laird)** – Michel Dahlin recently spoke with APC to discuss the new APS regarding the NTTF multi-year contracts. A campus APS is being created to be reviewed by APC and hopes to be in effect by the next academic year. Michel emphasized that the APS be flexible & reward people that have been doing excellent work on campus for many years. Other policies are also currently being reviewed. One item on her radar is reviewing any internal grievances committees or processes that are in the schools / colleges library. Please look at each of your own school / college library bylaws and email Pam at Pamela.Laird@ucdenver.edu for future discussion.

  Judy Coe (CAM) and Brian Gerber (SPA) have recently conducted a grievance process survey. They reviewed peer, regional, and national institutions to see what other people have done with their bylaws and grievance policies and practices. APC has begun working on developing a general guideline of resources with links in regards to the grievance process. Judy and Brian also created categorization of faculty grievance issues. These categories include – RTP, PTR, HR issues, and newly created discussion on general workplace issues and environment.

- **Budget Priorities Committee (BPC – Carol Dee)** – The BPC recently met with Chancellor Elliman and Provost Nairn to discuss Program Prioritization. The Provost is creating a committee of all the schools and colleges in conjunction with the BPC to be involved in this project. There was discussion on CSU trying to set up in the south metro Denver area. CU will be looking into different options to help students that live there and the existing workforces in that area that could be potential students and program opportunities. The Provost also discussed the Innovative Technology Initiative. This will be a multi-disciplinary program that may eventually become a school. More information will follow.

- **Educational Policy and Planning Committee (EPPC- Rebecca Hunt)** – EPPC will be meeting next Tuesday at 11am in the King Center, Room 515. All are welcome. The EPPC is currently working on a resolution to the ELO’s, MOOC’s and a few items from EPUS (CU System wide committee). Updates will follow.

- **Faculty Advisory Committee to the Auraria Board (FACAB – Leo Bruderle)** – FACAB discussed the safety concerns of Auraria Vehicles throughout campus, the implementation of 1 non-commissioned officer to be located in the North Classroom from 11am – 7pm. After completion of the Academic 1 Building, a second officer will be added. The Auraria Board is waiting for approval on funding for full renovation of the Auraria Library.
Learning, Educational Technology, Teaching & Scholarship Committee (LETTS – Jessica Sowa) – The committee continues to work on their Operating Procedures. Other goals include goals and planning as well as a survey to determine faculties needs, innovations and inseminating best practices.

Auraria Library (Rodney Herring): A new discovery wall was recently installed across from the help desk in the library. This wall can be used for displaying items from our collections, student work or information regarding the library. Budgeting – The library received $4 Million dollars for their budget from their $27 Million Dollar redesign/renovation request. The library will continue to request more funds. A donation of 2500 rare items/books will be added to special collections. If funding comes through, a space will be created for these items to be displayed. With these renovations, the Help Desk will ultimately be relocated next to the café as well as more study rooms available.

Diversity Committee(s):

- Disabilities (Leo Bruderle) – The Disabilities Committee is looking to have the remaining schools/colleges represented on this committee. If you know anyone who is interested in serving on this committee, please contact Karin Rees at Karin.Rees@ucdenver.edu, Leo Bruderle at Leo.Bruderle@ucdenver.edu or Amy Vidali and Amy.Vidali@ucdenver.edu. The committee continues to work on their Operating Procedures, website development and working on a campus syllabus statement.

- Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI - David Bondelevitch) – The GLBTI is currently working on completing their Operating Procedures.

- Minority Affairs (MAC – Farah Ibrahim) – MAC has been working on completing their Operating Procedures. MAC also has met with Brenda Allen to discuss the retention and promotion of faculty of color.

- Women’s Issues (WIC – Sarah Hagelin) – WIC has been discussing family leave and maternity/paternity leave. WIC hopes to inform faculty and staff on the legal rights for leave and childcare. The committee is currently looking to rebuild its members. If you know anyone interested in joining WIC, please contact Karin Rees at Karin.Rees@ucdenver.edu or Sarah Hagelin at Sarah.Hagelin@ucdenver.edu.

Student Government Association (SGA – Jordan Alvarez) – Presentation and update previously during meeting.

1:55 PM Joanne Addison, Chair

Faculty Assembly Chair’s Report
- Motion to approve Minutes: Jessica Sowa, 2nd Motion – Farah Ibrahim, Unanimously Approved November 2013 Minutes.
- Kathleen Bollard is leaving her position in the President’s Office to return to the faculty. Her position is very important to faculty. A national search will be conducted.
- UBAB Update: At this time, UBAB will not be re-organized. The Faculty Council is aware of the concerns and hopes to have collaborative efforts with the Faculty Council Budget and Faculty Council Personnel Committees with a tentative sub-committee to address these issues at the CU System Level.
- The Faculty Assembly will be accepting nominations for the Vice-Chair position. Karin Rees will send out the official nomination announcement and elections will be held at the next Faculty Assembly Meeting on February 4, 2014.

1:58 PM New Business
2:00 PM  Adjourn