

Extended Studies Guidelines — Approved June 2018, updated June 2019

Extended studies includes:

- 1) Degree, certificate and courses currently designated as extended studies
- 2) Degree, certificate and courses where instruction is delivered at sites away from the Denver or Anschutz campuses, except for;
 - a) Internships, cooperative education experiences, clinical training experiences, and student teaching
 - b) Class excursions of a temporary nature that supplement the institution's regular curriculum and are offered solely for the benefit of regularly-enrolled degree-seeking students of the sponsoring institution
 - c) Study-abroad programs that are administered as on-campus programs and offered primarily for, and enroll, regularly-enrolled degree-seeking students
 - d) Credit courses that are part of the regular curriculum that cannot be taught without specific equipment or instructional material available only at an off-campus site or field experience.
- 3) Non-credit CPE offerings (including certificate programs, training workshops, professional certifications and other non-credit continuing education courses), offered off-campus, or on-campus at times that do not compete for resources with main campus courses or programs. Use of space for Non-credit CPE activities are subject to the approval of the Administrator or Dean of the School or College responsible for managing that space, or his/her designee. Approval shall be consistent with Campus Administrative Policy 5002, Scheduling Classrooms and Other Spaces, paragraph F.1, that main campus instruction has priority for classroom space.
- 4) New programs comprised of credit bearing courses or non-credit offerings, approved by the Dean, Provost and campus CFO. Such programs could include, but are not restricted to:
 - a) Degrees, certificates and courses with any one of the following:
 - i) Curriculum customized for an employer,
 - ii) Curriculum customized job training,
 - iii) External partner funding
 - iv) Enrollment restricted to members of a partner organization.
 - b) Partnerships that provide a cohort of students who enroll in a certificate, licensure or endorsement, program comprised of credit bearing courses considered to be both main campus and extended studies
 - c) Degree and certificate programs that seek a different tuition rate than under main campus
 - d) For-credit extended studies courses/programs offered on-campus at times that do not compete for resources with main campus courses or programs. Use of space for for-credit extended studies activities are subject to the approval of the Administrator or Dean of the School or College responsible for managing that space, or his/her designee. Approval shall be consistent with Campus Administrative Policy 5002, Scheduling Classrooms and Other Spaces, paragraph F.1, that main campus instruction has priority for classroom space.
 - i) Students enrolled in on-campus extended studies program/courses are required to pay all Regent approved campus fees.