

Please follow the instructions below to log in and/or register for an iLab account:

1. Go to <https://cu.corefacilities.org/account/login>
2. Select "**UC Denver**" (or UC Boulder) from the drop-down menu and click "GO". You now should be at the PassPortID Web Login for UCD.
3. Enter your CU credentials
4. Click "**login**"

To register for an account, complete steps 1 – 4 and then proceed as follows:

5. You should be routed to a lab registration page
6. Select the appropriate lab/PI to register against
7. Enter your phone number
8. Click "**REGISTER**"

PLEASE NOTE: Your PI will need to give you access to speedtypes. If this is an issue, please contact Kelly McIlvride, Kelly.McIlvride@CUAschutz.edu for assistance.

To Create a Service Request:

Following the instructions listed below, you can place orders and schedule equipment time.

1. Navigate to the core page: <https://cu.corefacilities.org/account/login>
2. Login using your institution credentials.
3. Click the Request Services tab and click on the Initiate Request button next to the service of interest. Work through the request.
4. You will be asked to complete a form and provide payment information for your request before submitting the request to the core.
5. Your request will be pending review by the core. The core will add charges and submit it back to you for approval. Make sure to watch for an email from iLab regarding your updated project.