



University of Colorado  
Denver



# 2018 ANNUAL SECURITY & FIRE SAFETY REPORT

In compliance with the Jeanne Clery Disclosure of Campus  
Security Policy and Campus Crime Statistic Act

*\*\*THIS REPORT CONTAINS INFORMATION FOR CALENDAR YEAR 2017*

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## CAMPUS RESOURCES AT A GLANCE

### Police

#### Emergency

Campus Telephone.....	9-1-1
Cellphone on Campus .....	303.556.5000

#### Non-Emergency

Cellphone on Campus .....	303.556.5000
Campus Phone .....	6.5000
Text-a-Tip .....	720.593.TIPS
Campus Information Line .....	877.556.3637

### Office of Equity

Office of Equity.....	303.315.2567
Director of Title IX.....	303.315.0120
Director of Equity .....	303.315.0237
ADA/Affirmative Action Coordinator.....	303.315.0197
Coordinator of Interim Measures & Remedies .....	303.315.0219
Civil Rights Investigator .....	303.315.2563
Deputy Title IX Prevention, Training, & Outreach Coordinator .....	303.315.0380
Email.....	<a href="mailto:Equity@ucdenver.edu">Equity@ucdenver.edu</a>
Office for Civil Rights (Colorado).....	800.368.1019

### Campus Resources

CU Denver Academic Success and Advising Center .....	303.315.1940
CU Denver Office of Diversity and Inclusion .....	303.315.2123
Center for Identity & Inclusion.....	303.315.1880
Women & Gender Center.....	303.315.7262
Undocumented Student Services.....	303.315.1883
CU Denver Counseling Center .....	303.315.7270
After Hours* .....	303.615.9911
CU Denver Ombuds Office.....	303.315.0046
Health Center at Auraria.....	303.556.2525
The Phoenix Center at Auraria.....	303.315-7250
24/7 Helpline.....	303.556.2255
CU Denver Student Conduct and Community Standards.....	303.315.7344
CU Denver Dean of Students .....	303.315.7310
CU Denver Psychology Clinic.....	303.315.7080

### Employee Resources

Colorado State Employees Assistance Program.....	303.866.4314
CU Denver ADA Coordinator.....	303.724.9686
Faculty and Staff Threat Assessment and Response Team .....	303.315.0182
Sexual Harassment and other Discriminatory Complaints.....	303.315.2567
Health Center at Auraria.....	303.556.2525
CU Denver Psychology Clinic .....	303.315.7080
CU Denver Ombuds Office.....	303.315.0046
The Phoenix Center at Auraria.....	303.315-7250
24/7 Helpline.....	303.556.2255

## COMMUNITY RESOURCES

- The Blue Bench (24/7)**.....303.322.7273  
*The Blue Bench is metropolitan Denver's only comprehensive sexual assault prevention and support center.*
- Gateway Domestic Violence Services**.....303.343.1851  
*The overall mission of Gateway Domestic Violence Services is to prevent and eliminate intimate partner violence through counseling, residential care, and empowering people for social change.*
- Project Safeguard** .....303.318.9989  
*Project Safeguard pursues safety and justice for victims of domestic violence through direct court support, advocacy services, and legal system reforms. **Organizing for Liberations (SOL) (24/7)** .....888.557.4441  
*Survivors Organizing for Liberations is dedicated to eliminating violence within and against the lesbian, gay, bisexual, transgender, queer (LGBTQ) communities in Colorado.**
- National Domestic Violence Hotline (24/7)** .....800.799.7233  
*Confidential and free of cost, the National Domestic Violence Hotline provides lifesaving tools and immediate support to enable victims to find safety and live lives free of abuse.*
- Loveisrespect** .....866.331.9474  
*Loveisrespect's mission is to engage, educate and empower young people to prevent and end abusive relationships.*
- Denver Victims Services** .....720.913.6035  
*provides immediate intervention, support, information, referrals and other assistance to victims of crime, witnesses and/or their families including incidents of non-criminal, stark misfortune.*
- Stalking Resource Center** .....855.484.2846  
*The National Center for Victims of Crime is a nonprofit organization that advocates for victims' rights, trains professionals who work with victims, and serves as a trusted source of information on victims' issues.*
- Rape, Abuse & Incest National Network** .....800.656-HOPE  
*The nation's largest anti-sexual violence organization. RAINN operates a National Sexual Assault Hotline.*
- Substance Abuse and Mental Health Services Administration**
- Suicide Prevention Lifeline** .....800.273.8255
- Disaster Distress Helpline** .....800.985.5990
- Veteran's Crisis Line** .....800.273.8255  
*The Substance Abuse and Mental Health Services Administration (SAMHSA) is the agency within the U.S. Department of Health and Human Services that leads public health efforts to advance the behavioral health of the nation. SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities.*
- Colorado Crisis Services**.....844.493.8255  
*If you are in crisis or need help in dealing with a crisis contact Colorado Crisis Services. Common calls include: parenting concerns, family crisis, anxiety, disability, domestic violence, substance abuse, depression, bullying, stress, PTSD, drugs and alcohol, relationship problems, homelessness, self-harm, etc.*
- Walk-In Location**  
4353 E. Colfax Avenue  
Denver, CO 80220
- VictimConnect** .....855-484.2846
- Online chat**..... Chat.VictimConnect.org
- Web-based information & service referrals** ..... VictimConnect.org  
*Referral helpline where crime victims can learn about their rights and options confidentially and compassionately.*

## THE CLERY ACT

CU Denver is committed to campus safety. **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** as amended by the Violence Against Women Reauthorization Act of 2013 (VAWA), including the Campus Sexual Violence Elimination Act (SaVE Act), more commonly known as the “**Clery Act**”, is a federal law that requires colleges and universities, both public and private, participating in federal student aid programs to disclose campus safety information, and imposes certain basic requirements for handling incidents of sexual violence and emergency situations. Disclosures about crime statistics and summaries of security policies are made once a year in an Annual Security Report (ASR), and information about specific crimes and emergencies is made publicly available on an ongoing basis throughout the year.



The Clery Act is named in memory of Jeanne Clery who was raped and murdered in her residence hall room by a fellow student she did not know on April 5, 1986. Her parents [advocated](#) for laws requiring the disclosure of campus crime information, and the federal law that now bears their daughter's name was first enacted in 1990. It has been amended regularly over the last two decades to keep up with changes in campus safety with the most recent update in 2013 to expand the law's requirements concerning the handling of sexual violence.

### Compliance

To comply with the Clery Act, CU Denver must meet certain obligations required by federal law. They include:

- ✓ Collecting, classifying, and counting crime reports and crime statistics;
- ✓ Issuing campus alerts;
- ✓ Issuing emergency notifications;
- ✓ Publishing an Annual Security Report;
- ✓ Submitting crime statistics to the US Department of Education via a web-based data collection to disclose crime statistics by type, location, and year;
- ✓ Maintaining a daily crime log;
- ✓ Missing student notification procedures;
- ✓ Fire safety information, including a fire log and an annual fire safety report; and
- ✓ The tracking and submission of fire statistics for submittal to the US Department of Education.

CU Denver does not have non-campus student organization locations (fraternities nor sororities) or non-campus housing facilities, thus, the obligation to report of such is non-applicable.



# UNIVERSITY POLICE DEPARTMENT

## Overview

The Auraria Higher Education Center (AHEC), located in downtown Denver, is a separate state entity whose role is to provide and manage shared services, facilities, and property for three separate and distinct institutions of higher learning: Community College of Denver, Metropolitan State University of Denver, and CU Denver. The Auraria Campus has a dedicated, full-service police department, operating 24 hours a day, seven days a week, 365 days a year. Department staff include: Chief of Police, Commanders, Sergeants, Corporals, Detectives, Police Officers, K9 Unit, Neighborhood Community Officers (nonsworn), Dispatchers, and office support staff. Service is provided on an ongoing basis to the Campus Community.



Some of the services provided to the Auraria Campus by the Department include:



- Respond to police, fire, medical and environmental emergencies;
  - Investigate criminal reports, traffic accidents, and suspicious activities;
  - Assist victims of crime by taking reports, conducting follow up investigations and providing referrals to appropriate resources;
  - Monitor alarms for intrusion, robbery, and environmental hazards;
  - Comply with federal, state, and local laws regarding release of information;
  - Assist with sick/injured and other non-criminal activity;
  - Provide police and security services at special events such as concert and sporting activities;
  - Provide police and security consultations to students and office personnel;
- Assist motorists with vehicle unlocks;
  - Assure that AHEC is in compliance with city, state, and federal environmental regulations;
  - Ensure the safety of the campus by monitoring environmental and safety hazards;
  - Hold, inventory, and return found property; and,
  - Present crime prevention and awareness programs.

When a student, employee or volunteer becomes aware of an immediate or imminent danger or threat on the part of employees, students, visitors, contractors, or others, affecting or involving the Campus Community, the incident must be reported to the University.

## Enforcement Authority

The Police Officers in the Auraria Police Department receive their police authority via the provisions of C.R.S. § 24-7.5-101. The Auraria Board, through its Chief Executive Officer, has delegated authority to the Auraria Campus Police Department to enforce campus rules and regulations as well as Municipal, State Laws, and Federal Statutes. Department officers have full police authority and are certified Police Officers as defined under C.R.S. § 16-2.5-102.



## **Arrest Authority**

In accordance with C.R.S. § 16-2.5-102, peace officers, to include Police Officers employed by a state institution of higher education shall meet all of the standards imposed by law on a peace officer and shall be certified by the peace officer standards and training board (P.O.S.T).

Pursuant to C.R.S. § 16-3-102 and 24-7.5-103, the Auraria Campus Police Department is granted all the powers conferred by law upon peace officers to carry weapons and make arrests. The arrest authority within the jurisdiction of the Auraria Higher Education Center (AHEC) includes:

- In compliance with an arrest warrant;
- When any crime is being, or has been, committed in a Peace Officer's presence; and
- When there is probable cause to believe that an offense was committed by the person to be arrested.

The Auraria Campus Police Department employs Security Officers. The Security Officers do not carry weapons and do not have formal arrest authority.

CU Denver contracts Security Guards for security services at non-campus CU Denver property. The Security Guards do not carry weapons and do not have formal arrest authority.

## **Police Jurisdiction**

The Auraria Campus Police Department is charged with the primary responsibility to provide police and security services to the Auraria Higher Education Center which houses Community College of Denver, Metropolitan State University of Denver, and CU Denver. Auraria Campus is defined as those properties, private streets, retail operations, and facilities owned by the State of Colorado and used by students, staff, faculty, and visitors, which are roughly bounded by Auraria Parkway, Speer Boulevard, Colfax Avenue, and Fourth Street. The jurisdiction of the Auraria Campus Police Department also includes the Campus Village Apartments.

## **Inter-Agency Relationship**

The Auraria Campus Police Department recognizes the importance of maintaining a close and cooperative working relationship with the Denver Police Department, the Denver County Sheriff's Department, and other municipal, state, and federal law enforcement agencies. The Auraria Campus Police Department meets with representatives from these agencies on a formal and informal basis and cooperates in police matters of mutual investigation, concern, and interest to monitor and record criminal activity by students at non-campus locations.

## **Intergovernmental Agreements**

The City and County of Denver entered into an Intergovernmental Agreement establishing the working relationship between the Auraria Campus Police Department and the Denver Police Department, and granting to the Auraria Campus Police Department Police Officers a Denver Special Police Officer Commission, issued by the City's Manager of Safety, to enforce clearly defined ordinances of the City of Denver. These ordinances include criminal and traffic related offenses.

It is the desire of both the Auraria Campus Police Department and the Denver Police Department to provide the best possible atmosphere of public safety on and around the campus. The Intergovernmental Agreement is designed to establish the current working relationship between the Auraria Campus Police Department and the Denver Police Department, consistent with and in compliance with the requirements of the Denver City Charter and State statutes, and all terms and conditions of the Intergovernmental Agreement are to be interpreted in light of the goal of increased public safety. The current scope of this authority for the Auraria Campus Police Department Police Officers is limited to the Auraria Campus area.

The Auraria Campus Police Department provides both emergency and non-emergency law enforcement services at the three building owned and operated by CU Denver located at 1380 Lawrence Street, 1475 Lawrence Street, and 1250 14<sup>th</sup> Street.

## REPORTING CRIMES, EMERGENCIES AND SAFETY CONCERNS

### Duty to Report Criminal Behavior

Under Colorado Law, "It is the duty of every corporation or person who has reasonable grounds to believe that a crime has been committed to report promptly the suspected crime to law enforcement authorities." (C.R.S. § 18-8-115) Students, faculty and staff are encouraged to accurately and promptly report all crimes to Auraria Campus Police and the appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report.

Auraria Campus Police take all reports seriously (20 USC § 1092 (f)(1)(C)(iii)). Reports will be accepted in any manner, including in person, in writing, and at the Auraria Campus Police Department located at 1201 5th Street, Suite 110. Reports will be accepted anonymously, by phone or via email, or on the Department's website.

Criminal offenses reported to the sources that follow assist AHEC in keeping accurate records regarding the number of reported incidents on campus, and on property owned or controlled by the University, determine where there is a pattern of crime and evaluate if an alert to the Campus Community is warranted. Reports filed in this manner are counted and disclosed in the University's annual crime statistics; however, no identifying information is reported by these sources.



Criminal actions or other emergencies occurring on campus should be reported to the Auraria Campus Police Department 24-hours a day, 365 days a year. For immediate, direct access call 9-1-1 from any campus phone for emergencies or call 303.556.5000 for other police assistance. To reach the Auraria Campus Police Department by cellphone, dial 303.556.5000. Auraria Campus Police have access to campus emergency protocol and departmental emergency contact numbers.

### Crimes and Emergencies on Campus

**Campus Telephone..... 9-1-1**

*The Auraria Campus Police Department Emergency Communications Center is available 24-hours a day, seven days a week.*

**Cellphone on Campus..... 303.556.5000**

The Emergency Communication Center shall ensure acknowledgment and response of assisting units when an officer requests emergency assistance or when the available information reasonably indicates that the public is threatened with serious injury or death and an immediate law enforcement response is needed.

Officers may request emergency assistance when they reasonably believe that there is an imminent threat to the safety of officers, or assistance is needed to prevent imminent serious harm to a citizen.

## Reporting Non-Life-Threatening Incidents and Safety Issues

Auraria Campus Police Department (Non-Emergencies) ..... 303.556.5000  
Campus Phone (Desk phones, red phones, yellow phones, etc.) ..... 6.5000  
Text-a-Tip..... 720.593.TIPS

### Report Suspicious Activity

#### *Examples*

- Specific threats to inflict harm (e.g., a threat to shoot a named individual)
- Use of any object to attack or intimidate another
- You witness someone committing a crime
- You need to report an old crime
- You see fire or smell smoke
- You think you observe a drunken driver
- You have knowledge of a chemical spill
- Someone is injured or ill
- You see anyone or anything suspicious



#### Red Light Poles

There are Red Emergency Pole call stations located in or near parking areas and on pedestrian pathways. These emergency call stations may be used to report crimes in progress, suspicious persons, medical emergencies, or to request personal safety assistance. Pressing the call button on the emergency call station initiates a direct call to the Auraria Campus Police Emergency Communications Center.

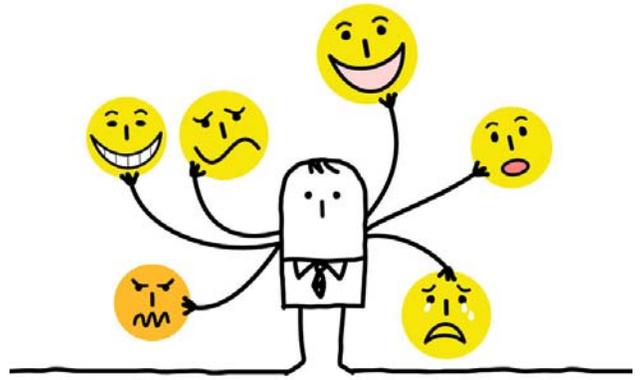
Activation of the alert also activates the light strobe to help police locate you more quickly. These phones may be used in emergencies or to request other assistance. Students, faculty, and staff are asked to take a moment when navigating the campus, to note the location of red emergency pole call stations.

#### Response-

When contacting Auraria Police by telephone, campus phone, cellphone, or red emergency pole, you will be connected to the Emergency Communication Center (“dispatch”). The Emergency Communication Center will obtain as much information as available by caller and will typically send a police response, as appropriate, to the location of the incident being reported. Officers may request additional assistance when it is reasonably believed that there is an imminent threat to the safety of officers, or assistance is needed to prevent imminent serious harm to a citizen.

## Report Concerning Behavior

The Campus Assessment, Response & Evaluation (CARE) Team and the Faculty and Staff Threat Assessment and Response Team (FaST) address the health and safety needs of students, faculty and/or staff. Disruptive and concerning behaviors should be reported immediately. CARE and FaST intervene, when necessary, and more generally, to identify and provide assistance to those in need. The teams take a preventative approach to risk assessment by offering resources, referrals and support to both the concerning individual and those impacted by their behavior.



If you encounter a student who appears to be exhibiting concerning behavior, contact:  
CARE Team: [shareaconcern@ucdenver.edu](mailto:shareaconcern@ucdenver.edu) or 303.315.7306

To report a concern regarding faculty or staff, contact:  
FaST: [FacultyStaff.Assessment@ucdenver.edu](mailto:FacultyStaff.Assessment@ucdenver.edu) or 303.315.0182

## Campus Security Authorities

It is important for the Campus Community to report criminal incidents directly to University Police. However, some victims of crimes may be more inclined to report a crime to someone other than the University Police. Under Clery, a crime is “reported” when it is brought to the attention of a Campus Security Authority (CSA). If a CSA receives the crime information and believes it was provided in good faith, he/she shall document it as a crime report and report it to University Police for the purpose of making Timely Warning reports and for inclusion in the annual statistical disclosure.

**Campus Security Authorities** encompass four groups of individuals and organizations associated with an institution, as follows:

- Police department;
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property);
- Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses;
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to student housing, student discipline and campus judicial proceedings; and,
- Individuals may be designated as CSAs based on whether they perform the following functions:
  1. Their official job responsibilities involve significant interaction with students and/or campus activities;
  2. They serve as informal or unofficial mentors to students;
  3. They serve as a member in an office or of a committee to whom students are instructed and informed to report or discuss crimes, allegations of crime, and other troubling situations, and/or;
  4. They have oversight for disciplinary procedures.

## Examples of Campus Security Authorities

- Law enforcement officers
- Security officers
- Emergency communication staff
- Deans of students
- Faculty advisor to a student group
- Program directors
- International studies staff
- Disability Resources and services staff
- Department chairs
- Financial aid advisors
- Multicultural/Diversity staff
- Office of Inclusion and outreach staff
- Title IX Coordinators



## Advocates



**Advocates** can help you figure out what steps to take and what choices you may need to make. Victim advocates include paid and unpaid service providers working in a variety of settings to respond to crime victims' mental, physical, financial, social, emotional, and spiritual needs. Advocates can offer advice on how to stay safe and give you information on medical, mental health, and victim services in your community.

### CU Denver Advocates:

The Phoenix Center at Auraria .....303.315.7250  
24/7 Helpline .....303.556.2255

## Anonymous Reporting

The University offers several ways to report crimes while preserving privacy. Crimes reported on a voluntary, anonymous basis will be included in the annual disclosure of crime statistics, however, no personally identifying information will be included.

Victims who do not wish to pursue campus disciplinary or criminal action, but who wish to document the details of an incident with the University, may file a report with the University Police Department anonymously at:



**Auraria Campus Police Online Crime Report:**

<http://www.ahec.edu/about-auraria-campus/police-department-about-auraria/submit-a-crime-report-about-auraria/>

CU Ethics Line Link..... [https://secure.ethicspoint.com/domain/en/default\\_reporter.asp](https://secure.ethicspoint.com/domain/en/default_reporter.asp)  
*This site does not require your name or other identifying information. It does not track the identity of the computer you use. Use "CU" as the organization name. You may also call 800.677.5590. For more information regarding CU Ethics Line, please visit: <http://www.cu.edu/internalaudit%20/frequently-asked-questions>*

University personnel are not involved in handling phone calls initiated through the toll-free number or in initially processing the on-line reports. When you phone CU Ethics Line, your message is handled by an independent company (EthicsPoint). They have trained professionals who will assist you through the process. On-line reports are interactive and maintained by EthicsPoint.

The University's Internal Audit Department or other designated contact receives notifications of reports filed via the toll-free number or the Web-based system within one business day. The contact accesses the information and has the knowledge to investigate your concern, or may assign the report to someone qualified to investigate the concern.

**Voluntary Confidential Reporting**

With the only exception being the Health Center at Auraria, CU Denver does not provide a voluntary confidential reporting option.

**Exemption for Pastoral and Professional Counselors**

There are two types of individuals who, although they may have significant responsibility for student and campus activities, are not Campus Security Authorities under the Clery Act who can provide confidential assistance:

**Pastoral counselor:** A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

**Professional counselor:** A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of the counselor's license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

CU Denver does not currently have any pastoral counselors available on campus. Confidential professional counselor resources are as follows:

Health Center at Auraria.....	303.556.2525
After Hours* .....	303.352.4455
CU Denver Psychology Clinic .....	303.315.7080

A professional counselor is an employee of the University of Colorado whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her counseling license or certification. Professional Counselors who work with Student Mental Health Services, or Campus Health Center, when acting as such, are not considered Campus Security Authorities, and are not required to report crimes for inclusion into the annual disclosure of crime

statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

## Reporting Crimes Occurring at Non-Campus Properties

Crimes that occur at non - campus properties should be reported to the local law enforcement for that jurisdiction.

### **Denver Police Department**

Emergency ..... 9-1-1  
Non-Emergency ..... 720.913.2000

### **Adams County Sheriff**

Emergency ..... 9-1-1  
Non-Emergency ..... 303.288.1535

### **Denver County Sheriff**

Emergency ..... 9-1-1  
Non-Emergency ..... 720.913.2000

### **City of Lone Tree Police**

Emergency ..... 9-1-1  
Non-Emergency ..... 303.799.0533

## Crisis Communication Plan

AHEC will, without delay, and taking into account the safety of the community, determine the content of an emergency notification, and initiate the notification system, unless issuing a notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain and respond to, or otherwise mitigate the emergency.

When there is an immediate threat to the health or safety of the students, faculty, and/or staff occurring on campus, the AHEC will immediately notify the Campus Community upon confirmation.

Disasters, emergencies, and crises disrupt the normal activities of the campus and may require activation of the AHEC Emergency Operations Plan. This Crisis Communications Plan describes the role of Communications and Campus Relations in communicating vital information to members of the Auraria community and the public.



# EMERGENCY COMMUNICATION PLAN

Communication plays a critical role before, during, and after any emergency or disaster. CU Denver and the Auraria Higher Education Center will immediately notify the Campus Community upon confirmation of a significant emergency or dangerous situation occurring on the campus that involves an immediate threat to the health or safety of students, faculty, staff, or visitors. This notification can be disseminated through a variety of communications methods as dictated by the incident.



This plan is to be flexibly used with emergency decision-making procedures of the campus.

Elements should be tested annually in conjunction with campus-wide emergency drills. Appendices should be checked for accuracy and completeness at least annually, and as often as necessary. Documentation for each test, including the date, time, whether it was announced or unannounced, and a description of the exercise will be maintained by the AHEC Emergency Manager.

## Objectives

1. Determining whether the situation requires invoking this plan;
2. Assembling the Crisis Communications Team to recommend responses; and,
3. Implementing immediate actions to:
  - (a) Identify key constituencies who need to be informed;
  - (b) Communicate facts about the situation and minimize rumors; and,
  - (c) Restore a sense of confidence and order.

**Assessment-**The AHEC Assistant Vice President of Campus Relations (AVPCR) or their designee will be made aware of a potential crisis or emergency by the Chief of the Auraria Police Department or their designee. The Chief of Police and AVPCR or their designees then determines whether it is appropriate to invoke this plan and activate all or part of the Crisis Communications Plan. Once activated, the AVPCR will notify each of the institutional Communications Directors/Public Information Officers or their backups as soon as practical.

These advisories may also be made using one or a combination of the following methods:

- Press releases
- Crime advisories
- Making reports available to the Campus Community and media through campus websites and newspapers, and radio and television news stations
- Advertising in campus publications

The campus Emergency Preparedness Manager maintains records of all tests, drills, and exercises that include a description of the exercise, the date, time and whether it was announced or unannounced

## Emergency Notification

CU Denver-specific Emergency Notification System, is commonly referred to as *CU Alerts!*.

CU Denver/AHEC may utilize one or more of the following methods to disseminate emergency messaging to the Campus Community:

- CU Alerts! notification system, which includes:
  - Text
  - Voice message
  - Email
  - Social media
- CU Denver | Anschutz web page ([www.ucdenver.edu/alerts](http://www.ucdenver.edu/alerts))
- CU Denver | Anschutz Campus Information Line 877.INFO.070 (877.463.6070)
- Auraria Higher Education Center Information Line 877.556.EMER (877.556.3637)
- Posted notices in key locations throughout the campus



**CU Denver Chancellor has mandated all student, faculty, and staff university-issued email be registered to receive emergency alerts and campus closure notifications via the CU Alerts! system.**

In order to receive text alerts from CU Alerts!, students, faculty, and staff should add (or update) “CELLULAR” contact information in the student or faculty/staff CU Denver | Anschutz Portal.

In an effort to keep information current during an evolving situation, email and text emergency notifications will be brief and may direct the reader to the CU Denver/AHEC Information Line. Follow up information will be disseminated by the aforementioned methods for emergency messaging, as necessary.

The larger community may tune in to local media, CU Denver web alerts, the information line, posted notices and social media may also be sources of emergency information for the larger community.

The following are examples of significant emergencies and dangerous situations that may occur on campus:

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>▪ Armed/hostile intruder</li><li>▪ Bomb/explosives (threat)</li><li>▪ Communicable disease outbreak</li><li>▪ Severe weather</li><li>▪ Terrorist incident</li></ul> | <ul style="list-style-type: none"><li>▪ Civil unrest</li><li>▪ National disaster</li><li>▪ Hazardous materials incident</li><li>▪ Structure fire</li></ul> |
|---|--|



Prior to emergency notifications, the significant emergency must be confirmed. Confirmation may come from a number of sources, including campus constituents and/or partner agencies depending on the type of emergency. To evaluate the significance of the threat, the University may consult with subject matter experts, for example: Denver Police Department, Denver Fire Department, Federal Bureau of Investigations, World Health Organization, Colorado Department of Public Health and Environment, University Health and Safety, National Weather Service, etc. Due to the time sensitivity of emergency alerts, the decision to initiate the CU Alerts! system will be determined as quickly and thoroughly as possible.

Once a significant emergency is confirmed, the University may utilize the CU Alerts! to communicate to the Campus Community.

Follow-up incident information and end of the threat declaration will be disseminated to the Campus Community, as appropriate. Follow-up information may be made by any of the emergency messaging methods as listed above (e.g., email, text, information line, etc.)

## Timely Warning

Timely Warnings notify the Campus Community to potentially dangerous criminal situations so that students, faculty and staff have the time and information necessary to take appropriate personal protection measures. Timely Warnings are issued as soon as possible after pertinent information is available to aid in the prevention of similar occurrences.

Auraria will consider all of the facts surrounding Clery Act crimes that occur on Auraria's Clery Geography to determine whether to issue a Timely Warning. The determination to issue a Timely Warning is evaluated on a case-by-case basis in light of all the facts surrounding a crime, including:

- The nature of the crime;
- The continuing danger to the Campus Community, and;
- The possible risk of compromising law enforcement efforts.

The Chief of the Auraria Police Department or their designee shall make the decision as to whether an incident poses an ongoing threat and if a "Timely Warning" advisory is required. In the event that an advisory is required, the Chief of Police or their designee shall provide the AHEC AVPCR or their designee with the specifics of the case for the purpose of drafting the "Timely Warning" advisory. **In all cases, Timely Warning advisories are then sent by AHEC staff via electronic mail directly to all staff, faculty, and students on the Auraria Campus using their institution-provided email accounts.**



A Timely Warning may be issued for non-Clery Act crimes if it is believed the crime poses a serious or continuing threat to the Campus Community. Timely Warnings may be issued to the Campus Community by any of the emergency messaging methods, but most commonly are disseminated by email. The University withholds the names of victims as confidential. Crimes reported to a pastoral or professional counselor are exempt from reporting requirements.

The intent of a Timely Warning is to enable members of the Campus Community to protect themselves. Typically, a Timely Warning will include the following information:

- Reported offense;
- Date/time of crime (if known);
- Suspect information (if known);
- Solicitation of witness or suspect information; and,
- Information that would promote safety and that would aid in the prevention of similar crimes.

A Timely Warning message is not regularly issued for incidents reported more than two weeks (fourteen days) after the date of occurrence as such a delay may not provide an opportunity to react or respond in a timely manner.

### The Family Educational Rights and Privacy Act (FERPA) and the Timely Warning Requirement

An institution may, in appropriate circumstances, include personally identifiable information in a Timely Warning. Although personally identifiable information is generally protected from disclosure under FERPA, such information may be released in an emergency situation. The Department's FERPA regulations, at 34 CFR 99.36, describe the rule relating to the disclosure of information in health and safety emergencies.

## Public Alerts

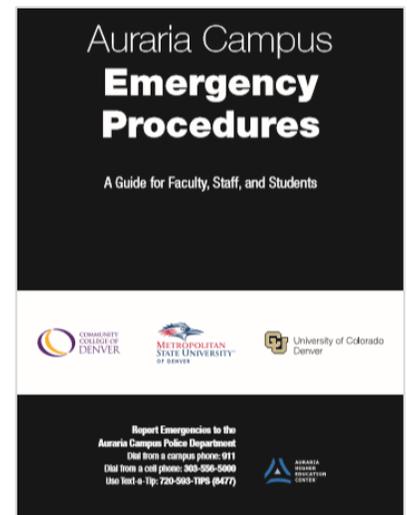
Informational notification that may be sent to the Campus Community for general safety purposes is called a public alert. These alerts are not generally time sensitive or considered to be an on-going threat, but the information is important and informs the campus of events occurring on, around, or even off campus that do not meet the requirements or specifications for distribution of an Emergency Notification or Timely Warning.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

### Campus Emergency Response

The Auraria Higher Education Center (AHEC) has developed an Emergency Operations Plan that provides a comprehensive set of guidelines for directing resources before, during and after campus emergencies and disasters. The Auraria Campus Police Department is very proactive in training all Police Officers and the community for emergency preparedness, response, and recovery. The plan includes a set of guidelines for emergency procedures which are posted with evacuation diagrams in all the campus buildings. In addition, these guidelines can be found at: [https://www.ahec.edu/files/general/Emergency\\_Procedures\\_Guide.pdf](https://www.ahec.edu/files/general/Emergency_Procedures_Guide.pdf)

A Campus Safety Video is also available outlining emergency guidelines for the campus. The video is played continuously on the cable channel for the campus, at new student/faculty/staff orientations, and in classrooms



during the first two weeks. To view the video, please visit:  
<https://www.youtube.com/watch?v=E6T5LYrjT3A&feature=youtu.be>

## Evacuation

### Evacuation Routes and Floor Plans

Building exits are located by following green illuminated EXIT signs that have directional arrows pointing to the nearest exit. Exit doors have illuminated green EXIT signs posted over them without directional arrows. Floor plans, which will include evacuation paths, locations of fire extinguishers, fire alarm pulls, and AEDs are posted in each campus building classroom, office suite and work space.

### General Building Evacuation

A general evacuation is used to leave the building quickly through the nearest exit. An evacuation means that ALL Students, Faculty, and Staff MUST evacuate the building.

Example: A fire alarm activated or another non-specific emergency.



### Personal Responsibilities

- Do not take time to gather your books, computer, or other large items. Take only the essentials, (e.g., purse, wallet, and keys, etc.);
- Form small groups of three, and initiate the buddy system for evacuation;
- Evacuate quickly and calmly to the nearest, safe exit;
- Close the door behind you; and,
- Stay out of the building until you are given the “ALL CLEAR” by emergency responders.

### Faculty and Staff Responsibilities

- As a group, leave the building immediately, in a calm and orderly manner using the nearest exit available;
- Count your students as they leave the room and then recount them once you reach the safe zone or designated evacuation point;
- For safety of persons with disabilities, consider that they may need assistance evacuating and/or help locating a safe area;
- Move (and remain) at least 500 feet away from the building;
- Stay with students, keeping them in a group;
- Account for all students and remain together, if possible;
- Immediately report any missing students to an Auraria Campus Police Officer or an Emergency Responder on scene; and,
- Wait to be contacted. Do not return to the building or move to another side of the building unless told to do so by emergency personnel.

### Directed Building Evacuation (Non-Fire Emergency)

A directed evacuation is used to exit the building by a route designed to avoid contact with a potential threat. This type of evacuation is coordinated by first responders or Facilities Services personnel.

Example: A suspicious package, a bomb threat, or an active shooter.

## Personal Responsibilities

- Evacuate quickly and calmly to the nearest, safe exit;
- Listen closely, and follow instructions given to you by emergency responders; and,
- Stay out of the building until you are given the “ALL CLEAR” by emergency responders.

## Faculty and Staff Responsibilities

- As a group, leave the building immediately in a calm orderly manner, using only the exits and directions given by first responders;
- For safety of persons with disabilities, consider that they may need assistance evacuating;
- Move (and remain) at least 500 feet away from the building;
- Stay with students, keeping them in a group;
- Account for all students and remain on the same side of the building or area to which you were evacuated;
- Immediately report any missing students to an Auraria Campus Police Officer or emergency responder on scene;
- Wait to be contacted. Do not return to the building or move to another side of the building unless told to do so by emergency responders; and,
- Refer all media who want to speak with you or students to on-site media spokesperson.

## Campus Evacuation

A Campus evacuation is used in the event of a severe emergency in the area.

Example: A severe incident in downtown Denver, such as a major hazardous materials situation, or other catastrophic activity.

## Students, Faculty, and Staff Responsibilities

### By Vehicle:

- If the road is usable, leave by a main exit, following direction from emergency personnel;
- Drive with caution and courtesy, and follow directions;
- Do not block the way for other vehicles;
- Some vehicles may be selected for emergency transportation; please cooperate if yours is chosen; and,
- If the road is not usable, leave your vehicle and evacuate on foot.

### On Foot:

- The best choice, if usable, is to leave by a main exit; and,
- Proceed to a safe location, as directed.

### By Mass Transit:

- In some cases, bus or light rail may be the best way to leave the area; and,
- If there is a hazard at a roadway exit from campus, go to the nearest RTD station to evacuate by mass transit.

**NOTE:** During some evacuation events, mass transit may be unavailable.

## SEXUAL MISCONDUCT PROCEDURES FOR CU DENVER | ANSCHUTZ



### UNIVERSITY OF COLORADO DENVER | ANSCHUTZ MEDICAL CAMPUS SEXUAL MISCONDUCT PROCEDURES Effective May 9, 2017

#### I. INTRODUCTION

The University of Colorado Denver | Anschutz Medical Campus (the “University”) is committed to providing a safe and non-discriminatory environment for all members of the University community. The University prohibits Sexual Assault, Sexual Exploitation, Intimate Partner Abuse, Gender-Based Stalking, Sexual Harassment, and Retaliation (together, “Prohibited Conduct”). These forms of Prohibited Conduct are defined in the University of Colorado’s Sexual Misconduct Administrative Policy Statement (the “Policy”). This document identifies the procedures (the “Procedures”) the University follows when it receives a report alleging Prohibited Conduct. The University uses these Procedures to investigate and resolve any such allegations and to impose disciplinary sanctions against individuals found responsible for violating the Policy.<sup>1</sup>

#### II. REPORTING

All Responsible Employees who witness or receive information regarding any Prohibited Conduct that occurs on campus, on any property owned or controlled by the University, or off campus (including on-line or electronic conduct occurring in the context of an employment or education program or activity of the University or has continuing adverse effect on campus) are required to promptly report all known details about the Prohibited Conduct to the University Title IX Coordinator or Deputy Title IX Coordinator by telephone, email, in person, or through the University’s online Sexual Misconduct & Discrimination Report Form. Reports are required to include, to the extent known: i) Name of the alleged victim, ii) Name of the alleged perpetrator, iii) Name of any alleged witnesses, and iv) Any other relevant facts, including the date, time, and specific location of the alleged incident.

**“Responsible Employee”?** According to Office of Civil Rights’ 2001 Guidance, a responsible employee includes any employee:



- Who has the authority to take action to redress sexual violence;
- Who has been given the duty of reporting incidents of sexual violence or any other misconduct by students to the Title IX coordinator or other appropriate school designee; or
- Whom a student could reasonably believe has this authority or duty.

All other individuals who become aware of an incident of Prohibited Conduct are highly encouraged to report all known details about the Prohibited Conduct to the University Title IX Coordinator or Deputy Title IX

Coordinator by telephone, email, in person, or through the University's online Sexual Misconduct & Discrimination Report Form.

The University may have an obligation to report to the police, keeping the name of the victim confidential, in circumstances where the incident includes an allegation that a crime has been committed.

Will Dewese and Karey Krohnfeldt  
Title IX Coordinator & Director of Equity  
Lawrence Street Center Campus Box #187  
1380 Lawrence Street, 12th Floor  
Denver, CO 80217  
Phone: 303-315-2567 Email: [equity@ucdenver.edu](mailto:equity@ucdenver.edu)

A Complainant may choose to make a report to the University to pursue resolution under these procedures and may also choose to make a report to law enforcement. A Complainant may pursue either or both options at the same time. A Complainant who wishes to pursue criminal action in addition to, or instead of, making a report under these Procedures should contact law enforcement directly.

- 911 (for emergencies)
- Auraria Police (for non-emergencies) 303-556-5000
- Anschutz Medical Campus Police (for non-emergencies) 303-724-4444
- Denver Police (for non-emergencies) 720-913-2000
- Aurora Police (for non-emergencies) 303-627-3100

The Title IX Coordinator or Designee will assist in notifying law enforcement authorities, if the victim so chooses.

The University offers access to confidential resources for individuals who are unsure about whether to report Prohibited Conduct or are seeking counseling or other emotional support in addition to (or without) making a report to the University. Appendix A identifies confidential and other resources, both at the University and in the Denver and Aurora area.

- Appendix A – Student Resources
- Appendix B – Employee Resources

### **III. REMEDIAL MEASURES**

Parties involved in allegations of Prohibited Conduct are entitled to receive written information, assistance and a broad range of support and remedial measures regardless of whether they choose to pursue a resolution of Prohibited Conduct. Remedial measures may include a change in academic or living situations, transportation, working situations, prohibiting contact with the Respondent, or medical and/or mental health services, including counseling. Remedial measures may be requested by contacting the University Title IX Coordinator. The University will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

### **IV. EXPECTATIONS AND RESPONSIBILITIES**

Through these Procedures, Complainants and Respondents can expect:

- A. Written notice of an investigation, including the potential Policy violation and nature of the alleged Prohibited Conduct;

- B. The opportunity to offer information, present evidence, and/or identify witnesses relevant to the determination of a Policy violation and any sanction(s) imposed;
- C. Timely notice of any meeting or proceeding contemplated by these Procedures where the party's presence may be requested;
- D. The opportunity to have an advisor of choice, including the right to have that advisor attend any meetings or proceedings contemplated by these Procedures where the party's presence may be requested;
- E. Timely and equal access to any information that will be used during Alternative or Formal Resolution proceedings and related meetings;
- F. A reasonable length of time to prepare any response contemplated by these Procedures;
- G. Prompt and equitable resolution under these Procedures;
- H. Written notice of any extension of time frames for good cause;
- I. Privacy in accordance with the Policy and any legal requirements;
- J. The opportunity to articulate concerns or issues about the process and to challenge the investigator for actual bias or conflict of interest;
- K. The opportunity to be heard, orally and/or in writing, as to the investigative finding, determination and any sanction(s) imposed;
- L. Written notice of the outcome, imposition of any sanction(s), and the basis for each;
- M. Reasonably available interim remedial measures;
- N. Freedom from retaliation, harassment or intimidation;
- O. The responsibility to refrain from retaliation, harassment or intimidation; and,
- P. The responsibility to provide truthful information.

## **V. INITIAL ASSESSMENT**

Upon receipt of a report of Prohibited Conduct, the Title IX Coordinator, or their designee, will make an initial assessment of the reported information and respond to any immediate health or safety concerns raised by the report. As part of this initial assessment, the Title IX Coordinator will:

- A. Assess the Complainant's safety and well-being and offer the University's immediate support and assistance;
- B. Inform the Complainant of the right to seek medical treatment, information on how to access a medical forensic examination, how to access a Sexual Assault Nurse Examiner, and the importance of obtaining and preserving forensic and other evidence;
- C. Inform the Complainant of the right to contact law enforcement, decline to contact law enforcement, and/or seek a protective order;
- D. Inform the Complainant about University and community resources, the right to seek appropriate and available remedial and protective measures, and how to request those resources and measures;
- E. Inform the Complainant of the right to seek resolution under these Procedures, and determine whether the Complainant wishes (i) to seek such resolution, or (ii) to request confidentiality (i.e., that their name or other identifying information not be shared with the Respondent, that no investigation be pursued, and/or that no disciplinary action be taken);
- F. Explain the University's prohibition against Retaliation;
- G. Assess the nature and circumstances of the information reported, including whether it provides any identifiable information;
- H. Ascertain the ages of the Complainant and the Respondent and, where either of the parties is a minor (under 18), contact the appropriate child protective service agency; and
- I. Determine whether the report triggers any Clery Act obligations, including entry of the report in the daily crime log and/or issuance of a Timely Warning, and take steps to meet those obligations. To the greatest extent possible, the University will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifying information about the victim.

The Title IX Coordinator will ensure Complainants receive a written explanation of all their resources and options and are offered the opportunity to meet with the Title IX Coordinator to discuss those resources and options. When a decision is reached to impose interim protective measures, to initiate an investigation or to take any action that involves notifying a Respondent, the Title IX Coordinator will also ensure that the Respondent receives a written explanation of all their resources and options and are offered the opportunity to meet with the Title IX Coordinator to discuss those resources and options.

## **VI. THREAT ASSESSMENT**

In addition to the steps taken during the initial assessment, the Title IX Coordinator will conduct a threat assessment and evaluate whether based on the information provided by the Complainant there is a rational basis for concluding that there is a risk of serious harm to the Complainant or other members of the University community. The Title IX Coordinator will make this assessment based upon the following factors (the “Risk Factors”), as available:

Whether the Respondent has prior arrests, reports and/or complaints related to any form of Prohibited Conduct or any history of violent behavior;

- Whether the Respondent has a history of failing to comply with any University No-contact Directive, other University protective measures, and/or any judicial protective order;
- Whether the Respondent has threatened to commit violence or any form of Prohibited Conduct in the future;
- Whether the Prohibited Conduct involved multiple Respondents;
- Whether the Prohibited Conduct involved a weapon or physical violence. “Physical violence” means exerting control over another person through the use of physical force. Examples of physical violence include hitting, punching, slapping, kicking, restraining, choking and brandishing or using any weapon;
- Whether the report reveals a pattern of Prohibited Conduct (e.g., by the Respondent, by a particular group or organization, around a particular recurring event or activity, or at a particular location);
- Whether the Prohibited Conduct was facilitated through the use of “date-rape” or similar drugs or intoxicants;
- Whether the Prohibited Conduct occurred while the Complainant was unconscious, physically helpless or unaware that the Prohibited Conduct was occurring;
- Whether the Complainant is (or was at the time of the Prohibited Conduct) a minor (under 18); and/or
- Whether any other aggravating circumstances or signs of predatory behavior are present.

Upon completion of the threat assessment, the Title IX Coordinator will determine the appropriate course of action under these Procedures, which may include: (1) no further action; (2) Alternative Resolution; or, (3) Formal Resolution. In making this determination, the Title IX Coordinator will consider the Complainant’s preference for pursuing University resolution and the manner in which any subsequent action(s) might impact the Complainant. The Title IX Coordinator will also consider any evidence showing that the Respondent made statements of admission or otherwise accepted responsibility for the Prohibited Conduct, the existence of any independent information or evidence regarding the Prohibited Conduct, and any other available and relevant information.

Where the Title IX Coordinator determines that the report raises a health or safety risk to the Complainant and/or to the University community, the Title IX Coordinator will take any appropriate University actions, which may include (1) initiation of a No-Contact Directive, administrative leave, or an Interim Disciplinary Suspension against the Respondent; (2) initiating an investigation and Formal Resolution under these Procedures; (3) arranging, imposing or extending any other appropriate remedial and/or protective measures; and/or (4) reporting information to any external agency as required or permitted by law.

Where the Complainant has requested confidentiality, that no investigation occur, and/or that no disciplinary action be taken, the University will seek to honor this request. Although the University's ability to meaningfully investigate and respond to a report may be limited if the Complainant requests that their name not be disclosed to the Respondent or declines to participate in an investigation, the Title IX Coordinator may pursue the report if it is possible to do so without the Complainant's participation in the investigation or resolution (e.g., where there is other relevant evidence of the Prohibited Conduct, such as recordings from security cameras, corroborating reports from other witnesses, or physical evidence). In the absence of such other evidence, however, the University will only be able to respond to the report in limited and general ways, such as providing targeted training or prevention programs and/or offering appropriate remedial measures to the Complainant. In such cases, the report and threat assessment will be documented and retained by the University, in accordance with applicable law. Consistent with its obligation to ensure the health and safety of the University community, where the University determines that it must move forward with an Investigation despite a Complainant's request for confidentiality, the University will notify the Complainant and will make reasonable efforts to protect the privacy of the Complainant to the extent possible. However, certain actions that may be required as part of the University's response, including an investigation and disciplinary resolution, will involve speaking with the Respondent and others who may have relevant information, in which case the Complainant's identity may have to be disclosed. In such cases, the University will notify the Complainant that it intends to move forward with an investigation, but in no event will the Complainant be required to participate in any such actions undertaken by the University.

The Title IX Coordinator will inform the Complainant of the chosen course of action and of any additional actions taken by the University to address a health or safety risk. A Complainant who has requested confidentiality, that no investigation occur, and/or that no disciplinary action be taken, may, at any time, request that the report be re-opened and pursued under these Procedures. The Title IX Coordinator may also request that a report be re-opened and pursued under these Procedures if any new or additional information becomes available.

## **VII. UNIVERSITY RESOLUTION**

These Procedures offer two forms of resolution for reports made under the Policy: (1) Formal Resolution, which involves an investigation, review by a Standing Review Committee, and if appropriate, implementation of a sanction, and (2) Alternative Resolution, which includes a variety of informal options for resolving reports.

### **A. Formal Investigations<sup>2</sup>**

#### **1. Major Stages and Timelines**

- a. Notice of Investigation (NOI) If a formal investigation is commenced, the OE shall send the Respondent and the Complainant a Notice of Investigation which will:
  - Provide a copy of the OE Procedures and applicable policy;
  - Identify the Complainant<sup>3</sup> and Respondent;
  - Identify the investigator(s);
  - Identify the ability to contest the investigator(s) assigned to the investigation;
  - Identify the standard of evidence to be used;
  - Identify the factual description premising a charge of prohibited conduct;
  - Identify the prohibited conduct provisions under the University's Sexual Misconduct and/or Nondiscrimination Policies;
  - Identify any interim protective measures, which typically include but are not limited to, a no-contact order; and
  - Require that the Respondent contact the OE within three business days to set up a meeting.

If the Respondent schedules a meeting but does not attend or attends but does not participate, the OE may complete the investigation based on the totality of information obtained, which may include police investigation reports and other relevant documents or information.

The Notice of Investigation will be sent to the Respondent and the Complainant by email. It may also be hand-delivered, or sent via certified mail to the permanent mailing address appearing in the University's information system or to an address appearing on a police report. Notice will be considered furnished on the earlier of either the date emailed or mailed to the parties.

b. Investigative Process: The OE follows an investigative model whereby investigator(s) interview the Complainant and the Respondent separately and provide each party the opportunity to be heard and respond. There are no formal hearings. The Complainant and the Respondent shall each have the right to:

- Timely notice of an interview or meeting where a party's presence is requested;
- Present relevant information to the investigator, including evidence identifying witnesses;
- Have an advisor of their choice present during any interview, which can include, but is not limited to an attorney or advocate. Advisors are not authorized to participate instead of the Complainant or Respondent. If a Complainant or Respondent chooses to have an advisor present for interviews, it is the Complainant or Respondent's obligation to select an advisor whose schedule allows attendance within the timeframes designated. Additionally, advisors cannot be a party to, or a witness in, the investigation;
- Review and respond to a Written Evidence Summary of the relevant and material facts gathered during the investigation prior to a final report;
- Receive an Outcome Letter at the conclusion of the investigation and following the review by the Standing Review Committee; and
- Receive notice of any sanction, if applicable, in writing.

c. Disclosure of Written Evidence Summary: Following the fact gathering, the investigator(s) shall send a Written Evidence Summary of the relevant and material facts to Complainant and Respondent who each have five business days to review and respond. Where the investigator(s) receive information that warrants further investigation or review, the investigator(s) may extend the investigation in order to collect additional information. If an investigation is extended for this purpose, the parties will be notified in writing. Following such an extension, the investigator(s) will issue an amended Written Evidence Summary, which shall again be made available to the Complainant and Respondent for review and comment for five business days. The decision to extend the investigation shall be at the discretion of the investigator(s), in consultation with the Director.

d. Investigative Report: At the conclusion of an investigation and following the submission of any information by either the Complainant or Respondent, the investigator(s) shall prepare a written investigative report that will include a statement of factual findings and a determination as to whether or not there was a policy violation. The OE may also submit the investigative report to the Office of University Counsel for review for legal sufficiency.

e. Report to Standing Review Committee: The final investigative report shall be presented for review to the Standing Review Committee (SRC). The SRC shall consist of employees and/or students who have received appropriate training regarding implementation and application of the Procedures. The SRC reviews the investigative report to review for investigator(s) bias and impartiality, thoroughness of the investigation, and sufficiency to support the finding. The SRC may review any information contained in the investigative file, may consult with the investigator(s), or may recommend that further investigation or a new investigation be done by the same or another investigator(s). The SRC may not conduct its own investigation or hearing.

f. Notice of Finding: The OE shall advise the Complainant and Respondent simultaneously in writing of the result or outcome of any investigation conducted under these Procedures. A copy of the final, redacted investigative report, as approved by the SRC, shall be made available for in-person review by the Complainant and Respondent. In limited circumstances, the OE may make available redacted copies of the investigative report and may be shared with those individuals with a need to know, including but not limited to, the Complainant, Respondent, Respondent's supervisor, and Respondent's appointing/disciplinary authority as applicable for employee Respondents, or Director of Student Conduct<sup>4</sup>. Such requests must be made to the Director or designee.

g. Completion of Investigation/Sanction: The University will use its best efforts to complete its investigation and impose sanctions within sixty days of the issuance of a Notice of Investigation, although this time frame may be extended for good cause. Good cause may exist based on a variety of factors, including the complexity of the circumstances of each allegation (for example, employment discrimination and some protected class harassment investigations will typically take longer), the integrity and completeness of the investigation, to comply with a request by law enforcement, to accommodate the availability of witnesses, to provide translation services, to account for University breaks or vacations, to access relevant and probative documentation that is not immediately available, or to address other legitimate reasons. In the event the 60-day time frame is extended, both the Complainant and the Respondent will be notified in writing.

2. Deadlines/Extensions of Time: The Complainant and the Respondent each have an obligation to meet deadlines as requested by the OE during the investigation and as specified above. Extensions of time shall only be granted for good cause shown and the parties shall be provided written notice of extensions as applicable.

3. Standard of Review/Burden of Proof: The standard of proof required for a finding of responsibility is a preponderance of evidence, i.e., the information gathered demonstrates that it is more likely than not that the conduct occurred.

4. Other Evidentiary Standards:

a. Sexual history in sexual misconduct cases: The OE will not seek to consider irrelevant information regarding the Complainant's or Respondent's sexual history. Relevant information may include the shared sexual history between the Complainant and the Respondent, particularly if there are questions about physical injury or trauma. However, a prior consensual dating or sexual relationship between the Complainant and Respondent by itself does not support an inference of affirmative consent or preclude a finding of sexual misconduct.

b. Respondent's prior acts/pattern evidence: The OE will review if available any prior complaints of misconduct committed by the Respondent if they are relevant and probative to the alleged conduct at issue, or if they demonstrate a pattern of behavior. Such prior complaints, if relevant and probative, may be used in the imposition of interim protective measures, the investigative finding, and/or sanctioning.

5. Sanctioning Overview for All Cases (Students or Employees): In cases where the investigation results in a determination that the OE policies have been violated, within five business days of the date of the Notice of Finding, the Respondent and Complainant will each have an opportunity to separately meet with the Director or designee to discuss any mitigating or aggravating circumstances related to the incident that may impact sanctioning. It is the responsibility of the parties to set the appointment and meet within the time

prescribed. This meeting does not replace any additional meetings that may be required under other applicable personnel process (e.g., State Personnel Board Rules for Classified Employees, and Privilege and Tenure procedures for faculty).

Alternatively, the Complainant or Respondent may submit a written statement in lieu of a meeting within five business days of the Notice of Finding. A written statement may be up to three pages in length, single spaced, 12-point font, and must be limited to describing mitigating or aggravating circumstances that may affect sanctioning. Any statement outside of these guidelines will not be considered. Repeated violations are likely to result in progressively severe sanctions. In the event that no violation of the OE policies is found, there is no preclusion of discipline for other prohibited misconduct under the Student Code of Conduct<sup>5</sup> (for students) or for inappropriate or unprofessional conduct, or other misconduct (for employees). A sanction may be recommended when an employee is found, through the course of the investigation, to have engaged in inappropriate unprofessional conduct related to allegations of discrimination, harassment, sexual misconduct, and/or retaliation. The Director or designee may consult as necessary with OE staff, Human Resources, the Office of Student Conduct and Community Standards<sup>6</sup>, or any other University staff as needed in making a sanctioning determination. Factors pertinent to a sanctioning decision may include as applicable:

- a. Severity of conduct and whether it escalated during the incident;
- b. Whether the Complainant was incapacitated at the time;
- c. Whether there was force/violence, weapons, or threats of force/violence;
- d. Any prior history of related criminal or policy violations;
- e. Impact on Complainant;
- f. Acceptance of responsibility by Respondent; and/or
- g. On-going safety risk to Complainant and/or community.

6. Notice and Sanction for Student Respondents: The Director or designee is authorized to impose sanctions on student Respondents and shall simultaneously notify the Complainant and Respondent of any sanctions and any other steps taken by the campus to remedy the discrimination or harassment. One or more of the following sanctions may be imposed:

- a. Warning/Written Reprimand: A warning/written reprimand is a statement from the Director or designee that the behavior was inappropriate and that more serious action will be taken should subsequent infractions occur.
- b. Educational Sanctions: The student may be required to attend a class, program, or training (e.g., alcohol or anger management classes). This is not an exhaustive list but should serve as a reference for the types of educational sanctions that may be imposed.
- c. Residence Hall Reassignment: A student who resides in a residence hall may be assigned to a different floor or location within a residence hall.
- d. Residence Hall Termination: A student's residence hall agreement is terminated through the OE process and the student is prohibited from residing in any University residence hall on either a permanent or

temporary basis. Specific exclusion from the residence halls may be imposed. Termination may occur in cases where a student appears to be involved in a violation of University policies and the behavior or pattern of behavior has significant negative impact on a person's living community.

e. Probation: A student is placed on probation. Probation lasts for a specific period of time, and is implemented by semesters. Any violation of the OE policies or the conditions of probation committed during the probationary period will result in further disciplinary action.

f. Restriction or Denial of University Services: The student is restricted from using or is denied specific University services, including participation in University activities.

g. Suspension: The student is required to leave the University for a specific period of time. A suspension notation appears on the student's transcript. After the period of suspension has expired, the transcript notation will be removed. Suspension from the University includes exclusion from University property during the period of suspension. A suspension decision results in the student being suspended from all campuses of the University of Colorado system. Upon completion of the suspension, if the student wishes to return to the University, they must complete the re-admission process through the Office of Admissions.

h. Exclusion: The student is denied access to all or a portion of University property. When a student is excluded from University property, that student may be permitted onto University property for limited periods and specific activities with the permission of the Director or designee. Should the student enter University property without permission, action may be taken by the police for trespass.

i. Expulsion: The student is required to permanently leave the University. A notation of expulsion remains permanently on the student's transcript. An expulsion keeps the incident on file in the OE permanently. Expulsion from the University includes automatic exclusion from University property. An expulsion decision results in the student being expelled from all campuses of the University of Colorado system.

j. Recommendation for Revocation of Degree: The Director or designee recommends to the Regents of the University of Colorado revocation of an earned degree.

k. Additional Sanctions: The Director or designee has the discretion to impose any additional sanctions that may be warranted and appropriate given the circumstances of the case.

**7. Notice and Sanction for Employee Respondents:** The Director or designee will notify the disciplinary authority if a Respondent was found to have violated a policy or acted inappropriately or unprofessionally. The disciplinary authority will impose sanctions as warranted in consultation with the Director of OE or designee, Chief Human Resource Officer or designee, and any other administrative staff with a need to know. The Director or designee will provide a formal recommendation as to the applicable sanctions. The Director or designee will ensure to the extent possible that both parties simultaneously receive notice of any sanctions imposed and any other steps taken by the University to remedy the discrimination or harassment to the extent permitted by law. The Director or designee must ensure that any disciplinary action imposed by the appointing/disciplinary authority against an employee Respondent is appropriate and timely pursuant to these Procedures. Any disputes in cases between the Director or designee and the appointing/disciplinary authority regarding discipline shall be resolved by submitting the case information to the Chancellor for review and final decision. The Chancellor shall also have access to the investigative records and may consult with the investigator in order to take appropriate action. One or more sanctions may be imposed:

- a. Letter of Direction/Reprimand: A warning/written letter of direction or reprimand is a statement from the disciplinary authority that the behavior was inappropriate and that more serious disciplinary action will be taken should subsequent infractions occur.
- b. Mandatory Training: The employee may be required to attend a training, class, or program as relevant to the misconduct.
- c. Demotion: The employee may be demoted from their current position, resulting in a reduction of grade, rank, or status.
- d. Job Duty Modifications: The disciplinary authority may modify the employment responsibilities of the employee.
- e. Reduction in Salary/Ineligibility for Merit Increases: The employee's salary is reduced either permanently or temporarily or the employee is not eligible for merit increases either permanently or temporarily.
- f. Ineligibility for Rehire: The employee is no longer eligible for employment at the University.
- g. Exclusion: In consultation with the disciplinary authority, the Director of OE or designee denies access for the employee to all or a portion of University property. When an employee is excluded from University property for limited periods and specific activities with the permission of the Director or designee. Should the employee enter University property without permission, action may be taken by the police for trespass.
- h. Termination of Employment Contract and/or Termination of Employment: Pursuant to applicable laws and policies specific to the employee's status, the disciplinary authority recommends or terminates employment.
- i. Additional Sanctions: The disciplinary authority has the discretion to impose any additional sanctions that may be warranted and appropriate given the circumstances of the case.

8. **Conclusion of Formal Investigation:** The OE investigation report as reviewed and approved by the SRC, and sanction if applicable, are final and there are no separate appeal procedures.<sup>7</sup> Pursuant to Section D (5) the Director or designee has the discretion to re-open an investigation in limited circumstances. The Complainant may seek:

## **B. ALTERNATIVE RESOLUTION**

Alternative Resolution in place of an investigation and Formal Resolution. The University, however, has the discretion to determine whether the nature of the reported conduct is appropriate for Alternative Resolution, to determine the type of Alternative Resolution that may be appropriate in a specific case, and to refer a report for Formal Resolution at any time. In addition, Alternative Resolution may not be available where the Title IX Coordinator has determined that one or more of the Risk Factors is present. Forms of Alternative Resolution that involve face-to-face meetings between the Complainant and the Respondent, such as mediation, are not available in cases involving Sexual Assault.

Participation in Alternative Resolution (including any specific form of Alternative Resolution) is voluntary. The University will not compel a Complainant or Respondent to engage in Alternative Resolution, will not compel a Complainant to directly confront the Respondent, and will allow a Complainant or Respondent to withdraw from Alternative Resolution at any time. The University may decline the request for Alternative Resolution in

any particular case and may terminate an ongoing Alternative Resolution process at any time. Pursuing Alternative Resolution does not preclude later use of Formal Resolution if the Alternative Resolution fails to achieve a resolution acceptable to the parties and the University. Where the Complainant or the Respondent withdraws from Alternative Resolution or Alternative Resolution is otherwise terminated for any reason, any statements or disclosures made by the parties during the course of the Alternative Resolution may be considered in a subsequent investigation and Formal Resolution.

With any form of Alternative Resolution, each party has the right to consult with an advisor of their choosing. The advisor may be any person, including an attorney, who is not otherwise a party or witness to the reported incident(s). The parties may be accompanied by their respective advisors at any meeting or proceeding held as part of Alternative Resolution. While the advisors may provide support and advice to the parties at any meeting and/or proceeding, they may not speak on behalf of the parties or otherwise participate in, or in any manner disrupt, such meetings and/or proceedings.

Alternative Resolution may include:

- Resolution with the Assistance of a Third Party: A Complainant may seek assistance in informally resolving a report of Prohibited Conduct from the Title IX Coordinator, who can arrange to have a trained representative facilitate a meeting or meetings between the parties. The availability of this form of Alternative Resolution, and any resolution reached through such form of Alternative Resolution, is subject to the agreement of the Title IX Coordinator, the Complainant and the Respondent. This form of Alternative Resolution may not be used where the allegation involves Sexual Assault.
- Interventions and Remedies: Alternative Resolution agreements may involve a host of interventions and remedies, such as actions designed to maximize the Complainant's access to educational, extracurricular, and/or University employment activities; increased monitoring, supervision, and/or security at locations or activities where the Prohibited Conduct occurred or is likely to reoccur; targeted or broad-based educational programming or training for relevant individuals or groups; academic and/or University housing modifications for Student Complainants; workplace modifications for Employee Complainants; one or more of the restorative remedies or other sanctions described in these Procedures; and/or any other remedial or protective measures that can be tailored to the involved individuals to achieve the goals of the Policy.

Any form of Alternative Resolution and any combination of interventions and remedies may be utilized. If an agreement acceptable to the University, Complainant, and the Respondent is reached through Alternative Resolution, and the terms of the agreement are implemented, the matter will be considered resolved and closed. If an agreement is not reached, and the Title IX Coordinator determines that further action is necessary, or if a Respondent fails to comply with the terms of the Alternative Resolution, the matter may be referred for an investigation and Formal Resolution under these Procedures.

The Alternative Resolution process will typically be completed within thirty (30) calendar days from the date the Alternative Resolution process is commenced.

The University will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceedings conducted by the institution against a student/faculty and/or employee who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

# PRIMARY PREVENTION AND AWARENESS

## Office of Equity Training Index

Title	Length	Intended Audience	Topics Covered
Equity 101: What We Do	1-1.5 hours	All	<ul style="list-style-type: none"> <li>• Discrimination, harassment, sexual misconduct policies</li> <li>• Intro to consent</li> <li>• Intro to IPV</li> <li>• Intro to fender construction</li> <li>• Intro to bystander intervention</li> <li>• Responsible employees</li> <li>• Case studies</li> <li>• Contact info</li> </ul>
Equity 201: Supporting Survivors	1-1.5 hours	Faculty, staff, student employees, student leaders	<ul style="list-style-type: none"> <li>• Review: Discrimination, harassment, sexual Misconduct</li> <li>• Victim blaming</li> <li>• Trauma response</li> <li>• What to say/not say</li> <li>• Responsible employees</li> <li>• Case studies</li> <li>• Contact info</li> </ul>
Equity 301: Ally Training	2 hours	All	<ul style="list-style-type: none"> <li>• Review: Discrimination, harassment, sexual misconduct</li> <li>• Dynamics of interpersonal violence</li> <li>• Gender construction</li> <li>• Unconscious biases</li> <li>• Case studies</li> <li>• Contact info</li> </ul>
Office of Equity Overview Plus	30 min	All	<ul style="list-style-type: none"> <li>• Discrimination, harassment, sexual misconduct policies</li> <li>• Bystander intervention</li> <li>• Responsible employees</li> <li>• 1 case study</li> <li>• Contact info</li> </ul>
Faculty Role in Supporting Survivors Overview	15 min	Faculty/staff	<ul style="list-style-type: none"> <li>• Discrimination, harassment, sexual misconduct policies</li> <li>• Trauma</li> <li>• Responsible employee's requirements</li> <li>• Contact info</li> </ul>
Discrimination & Sexual Misconduct Employee Training	120 min	Faculty/staff	<ul style="list-style-type: none"> <li>• Discrimination, harassment, sexual misconduct policies</li> <li>• Disc &amp; harassment case studies</li> <li>• Interpersonal violence</li> <li>• Consent</li> <li>• Gender construction</li> <li>• Pregnancy</li> <li>• More case studies</li> <li>• Responsible employee requirements</li> <li>• Trauma</li> <li>• More case studies</li> <li>• Contact info</li> </ul>

## Campus Climate Survey

In the fall of 2017, the Office of Equity launched the University of Colorado Denver | Anschutz Medical Campus's first Sexual Misconduct Campus Climate Survey. This confidential survey sought to help the University better understand the extent and effects sexual misconduct has in our community.

The survey, the first of its kind for our community, was sent to more than 30,000 students, faculty, and staff. The overall response rate was 16%, representing 1,179 undergraduates, 1,296 graduate students, and 2,616 faculty/staff/affiliates.

Survey findings indicate that 14.9% of students and 9.6% of faculty/staff/affiliates who responded experienced at least one of the five types of sexual misconduct investigated (sexual assault, sexual exploitation, sexual harassment, intimate partner abuse, and stalking), either on or off campus, since joining CU Denver | Anschutz. Findings show that 6.8% of all students and 1.6% of faculty/staff/affiliates experienced sexual assault on or off campus since joining the university. These rates are consistent with or lower than national rates of sexual misconduct and sexual assault, although direct comparisons are difficult due to differences in survey questions, populations, and definitions used. For instance, CU Denver | Anschutz is one of very few universities to include faculty and staff in its survey. While our estimates are consistent with or lower than others, we recognize that any amount of sexual misconduct is too much, and as a university, we are strongly dedicated to ending it.

Results also indicate that 40% of all students (36% of graduate students, and 43% of undergraduate students) report understanding the University's formal procedure for reporting sexual misconduct. Fifty percent of CU Anschutz faculty, staff, and affiliates, and 70% of CU Denver faculty, staff and affiliates reported understanding the university's formal procedure for reporting sexual misconduct.

[Click here to view a presentation of these and many more survey findings.](#)

[Click here to read the Communique sent out by our Chancellors about these results.](#)

The findings have already begun to inform and improve the University's ongoing prevention, education and response efforts related to all forms of sexual misconduct. Office of Equity staff are meeting with key stakeholder groups, holding focus groups with students, staff and faculty, and redoubling efforts in the area of training and prevention.



## The Phoenix Center at Auraria



### Ending Interpersonal Violence (IPV) through Prevention, Awareness, and Support Services

The Phoenix Center at Auraria's mission is to implement campus response services, provide education, and facilitate dialogue related to IPV in the Auraria community.

24/7 Helpline: 303.556.CALL

### Trainings, Outreach, and Education

The PCA is committed to preventing instances of relationship or intimate partner violence, sexual violence, and stalking through comprehensive education. The curricula offerings for the 2016-2017 academic year were as follows.

#### Interpersonal Violence 101

This session will provide a general overview of all aspects of interpersonal violence and will include interactive activities to help folks think about the dynamics of violence and issues such as consent, healthy relationships, and how to help a friend.

#### Healthy Relationships: What's healthy? What's hurting?

An interactive discussion in which Violence Prevention Educators and participants work to create a shared definition of healthy relationships (intimate or otherwise) by placing emphasis on the importance of our personal values, boundaries, and needs. The group will also explore healthy ways love is expressed, harbingers of relationships in trouble, and power and control dynamics. In this way the course works to empower participants with the knowledge and ability to differentiate among healthy, unhealthy, and abusive relationships.

#### Bystander Intervention

Have you ever wanted to step into a situation because you knew something was wrong, particularly if it is a friend you are worried about? This workshop discusses bystander intervention and works to develop strategies to intervene in difficult situations. The focus is on incidents of stalking, sexual assault and relationship violence, but principles can be applied to much more.

#### Media Literacy

This workshop provokes discussion about what interpersonal violence is and how media and pop culture messages contribute to the normalization of it in our culture. Through activities, images and video clips the concepts of sexual objectification and gender construction in the social media age will be illustrated. The discussion will also look at intersections of race, class, and power as they relate to interpersonal violence. This workshop is intended to help participants think critically about a media heavy society and how it can affect views on interpersonal violence and what individuals and groups can do to create social change.

#### Gender Construction

This workshop is designed to highlight how language and societally constructed gender roles can contribute to sexism and interpersonal violence. We will explore how and why a binary gender system contributes to interpersonal violence and how we can help disarm and shift harmful gender stereotypes. This workshop aims to deconstruct the social construction of gender and help attendees critically think about gender privilege, inequality, and interpersonal violence.

## Prevention and awareness campaigns – Phoenix Center at Auraria

Title	Length	Intended Audience	Description
PCA Overview	15 – 30 minutes	All	The PCA Overview presentations reviews the services available to students, faculty, staff, and resident of CU Denver, CU Anschutz, MSU Denver, and CCD.
Supporting Survivors	1.5-2 hours	All	This skill building session breaks down some survivor myths, discusses victim blaming, and dives into how to respond when someone discloses to you
Interpersonal Violence 101	1-1.5 hours	Students	Interpersonal Violence (IPV) 101 is a general overview of all aspects of interpersonal violence and will include interactive activities to help folks think about the dynamics of violence and issues such as consent, healthy relationships, and how to help a friend.
Interpersonal Violence 301	2 hours	Graduate students, faculty, staff	IPV 301 is a graduate-level curriculum addressing interpersonal violence in our society through collaborative discussions regarding identity and privileges and the intersections with interpersonal violence, effective bystander intervention, media literacy, and developing professional and empowering responses to survivor disclosures.
Healthy Relationships: What's healthy? What's hurting?	1-1.5 hours	Students	An interactive discussion in which Violence Prevention Educators and participants work to create a shared definition of healthy relationships (intimate or otherwise) by placing emphasis on the importance of our personal values, boundaries, and needs. The group will also explore healthy ways love is expressed, harbingers of relationships in trouble, and power and control dynamics. In this way the course works to empower participants with the knowledge and ability to differentiate among healthy, unhealthy, and abusive relationships.
Bystander Intervention	1 – 1.5 hours	All	This workshop discusses bystander intervention and works to develop strategies to intervene in difficult situations. The focus is on incidents of stalking, sexual violence, and relationship violence but principles can be applied to much more.
Media Literacy	1 – 1.5 hours	All	This workshop provokes discussion about what interpersonal violence is and how media and pop culture messages contribute to the normalization of it in our culture. Through activities, images and video clips the concepts of sexual objectification and gender construction in the social media age will be illustrated. The discussion will also look at intersections of race, class, and power as they relate to interpersonal violence. This workshop is intended to help participants think critically about a media heavy society and how it can affect views on interpersonal violence and what individuals and groups can do to create social change.
Gender Construction	1 – 1.5 hours	All	This workshop is designed to highlight how language and societally constructed gender roles can contribute to sexism and interpersonal violence. We will explore how and why a binary gender system contributes to interpersonal violence and how we can help disarm and shift harmful gender stereotypes. This workshop aims to deconstruct the social construction of gender and help attendees critically think about gender privilege, inequality, and interpersonal violence.

## STEPS TO TAKE TO PREVENT SEXUAL ASSAULT

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

Bystander intervention is defined as *safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, and stalking. Bystander intervention includes:*

- *recognizing situations of potential harm;*
- *understanding institutional structures and cultural conditions that facilitate violence (this might include fraternity or sports cultures at some institutions);*
- *overcoming barriers to intervening;*
- *identifying safe and effective intervention options; and taking action to intervene.*

Everyone has a role to play in preventing sexual assault. There are many different ways that you can step in or make a difference if you see someone at risk. This approach to preventing sexual assault is referred to as “bystander intervention.” The key to keeping your friends safe is learning how to intervene in a way that fits the situation and your comfort level. Having this knowledge on hand can give you the confidence to step in when something isn’t right. Stepping in can make all the difference, but it should never put your own safety at risk. (from the following website ([www.rainn.org](http://www.rainn.org))).



**Create a distraction.** Do what you can to interrupt the situation. A distraction can give the person at risk a chance to get to a safe place.

- Cut off the conversation with a diversion like, “Let’s get pizza, I’m starving,” or “This party is lame. Let’s try somewhere else.”
- Bring out fresh food or drinks and offer them to everyone at the party, including the people you are concerned about.
- Start an activity that draws other people in, like a game, a debate, or a dance party.

**Ask directly.** Talk directly to the person who might be in trouble.

- Ask questions like “Who did you come here with?” or “Would you like me to stay with you?”

**Refer to an authority.** Sometimes the safest way to intervene is to refer to a neutral party with the authority to change the situation, like an RA or security guard.

- Talk to a security guard, bartender, or another employee about your concerns. It’s in their best interest to ensure that their patrons are safe, and they will usually be willing to step in.
- Don’t hesitate to call 911 if you are concerned for someone else’s safety.

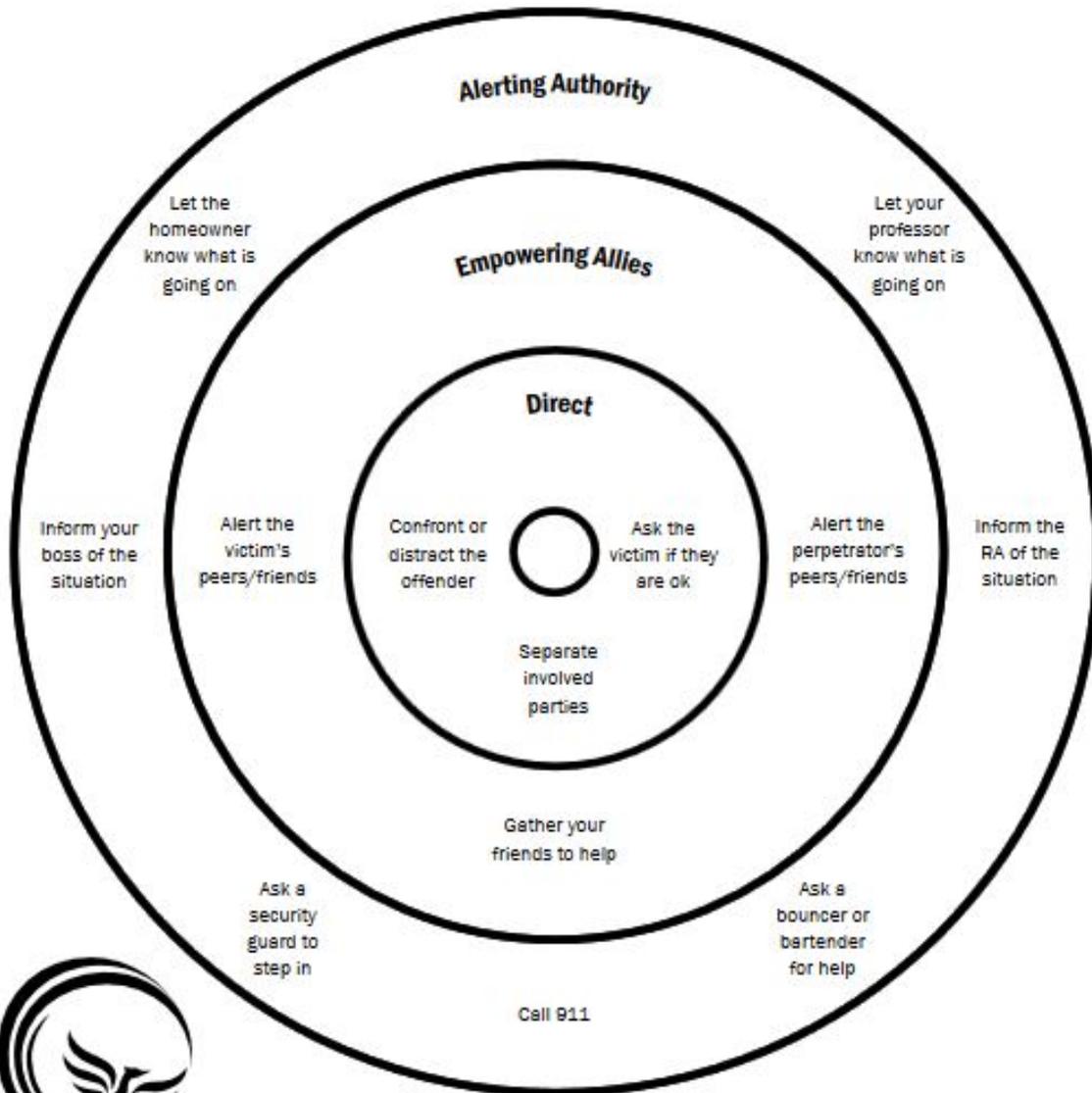
**Enlist others.** It can be intimidating to approach a situation alone. Enlist another person to support you.

- Ask someone to come with you to approach the person at risk. When it comes to expressing concern, sometimes there is power in numbers.
- Ask someone to intervene in your place. For example, you could ask someone who knows the person at risk to escort them to the bathroom.
- Enlist the friend of the person you’re concerned about. “Your friend looks like they’ve had a lot to drink. Can you check on them?”



# Bystander Intervention

## Circles of Safety in Bystander Intervention



The  
Phoenix  
Center  
at Auraria



If you or someone you know needs help with sexual assault, stalking, or relationship violence, call our FREE, confidential helpline 24/7 at 303-556-CALL (2255) or visit us in the Tivoli Student Union, Rm 259 to schedule an appointment. The Phoenix Center at Auraria serves the entire campus community.

This framework has been shown to help bystanders come up with safe ways to intervene in most situations. This is a guideline to help us brainstorm effective and safe ways to handle difficult situations. The three general strategies are:

**Direct** – Talking to the person who is being offensive / abusive or the person who is being accosted.

**Empower Allies** – Empower other bystanders to act.

**Alert a Local Authority** – Find someone who is empowered by their position to act, people who have an obligation, and hopefully training, to handle difficult situations. Once found, notify them of the situation.

## **PROCEDURES VICTIMS SHOULD FOLLOW:**

### **Sexual Assault**

Students on the CU Denver/Auraria campus who have been sexually assaulted can attain services, guidance, and intervention by reporting to the Phoenix Center at Auraria at **303.315.7250** or after hours, contact the 24/7 Crisis Line **303.556.2255**.

After an incident of sexual assault, the victim should consider seeking medical attention as soon as possible at **University of Colorado Hospital (720.848.8451)** or **Denver Health (303.602.8100)**. In Colorado, evidence can be collected even if you choose not to make a report to law enforcement. The healthcare provider is legally mandated to report the suspected sexual assault to law enforcement; however, the patient is not obligated to participate in the criminal justice system and can choose one of three reporting options: law enforcement report, medical report, or anonymous report. Mandatory reporting laws prevent minors under 18 and adults over 70 from anonymously reporting a sexual assault.

It is important that a victim of sexual assault not bathe, shower, use the restroom, comb hair, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted so that evidence may be preserved to substantiate the alleged criminal offense. The collected evidence may be helpful in obtaining a protection order. Evidence collection may be possible up to 120 hours after the assault. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections.

As time passes, evidence may dissipate, become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with University Police or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

Students, faculty, or staff who have been sexually assaulted can access services, guidance, and intervention by reporting to either the Health Center or the Phoenix Center on the Auraria Campus during business hours. If, after meeting with either of these agencies, a student would like to obtain a forensic evidence based examination, transportation to University of Colorado Hospital or Denver Health will be arranged at no cost to the student. Students can either walk-in to the Health Center or the Phoenix Center for services or call to schedule an appointment time. **Health Center at Auraria/303-556-2255/Plaza Building 150/Business Hours M-Th 8:00 a.m. to 5:00 p.m. and F 8:00 a.m. to 3:00 p.m. Phoenix Center/303.556.2255/Tivoli Student Union 259/Business Hours M-F 8:00 a.m. to 5:00 p.m.** To schedule an appointment, call 303.315.7250.

### **Medical Assistance**

A victim of a sexual offense shall not bear the cost of a forensic medical examination that includes the collection of evidence that is used for the purpose of evidence collection even if the victim does not want to participate in the criminal justice system or otherwise cooperate with the law enforcement agency, prosecuting officer, or other government official. The division of criminal justice in the department of public safety shall pay the cost of the examination [C.R.S. § 18-3-407.5(3)(b)]

## Reporting Victim Costs

The law enforcement agency with jurisdiction over a sexual assault must pay for any direct cost associated with the collection of forensic evidence from a victim who reports the assault to the law enforcement agency [C.R.S 18-3-407.5(1)]

**What is a SANE exam?** Also, sometimes referred to as a “rape kit,” this exam may be performed at a hospital or other healthcare facility by a Sexual Assault Nurse Examiner (S.A.N.E.), Sexual Assault Forensic Examiner (SAFE) or another medical professional. *See below for a list of S.A.N.E. facilities.* The exam will take about 3-4 hours and will involve collecting medical history, conducting a detailed medical examination, and speaking to you about treatment options for things such as sexually transmitted infections (STIs), prophylaxis and about follow-ups, counseling, community resources and other resources. Remember that you have the right to accept or decline any or all parts of the exam.

### How do I prepare for the exam?

*If you can*, it’s best to avoid using the restroom, changing clothes, combing your hair, cleaning up the place where the assault happened or even showering or bathing before arrival. Preserving DNA evidence can be key to identifying the perpetrator in a sexual assault case. If you have anything by way of evidence you want to show the police or your health care provider, place it in a paper, not plastic, bag. If you are able, bring a change of clothes with you to the health facility or hospital.

### If I go to the hospital do, I have to report to the police?

No, unless you are under the age of 18. If you are 18 or older, in the state of Colorado, you have the option to receive the exam without making a police report. A victim may elect to obtain a medical forensic exam, but at that time of the exam choose to not participate with law enforcement. Any evidence collected is given to law enforcement without the victim’s contact information. With this option, victims cannot choose to have their evidence tested. Instead, law enforcement will store the evidence kit for at least two years. Victims can call the law enforcement agency at a later date should they decide to pursue criminal justice options.

### How long after the assault can I get the exam?

Evidence collection as well as pregnancy and STI prevention are most effective soonest. Getting your exam within 48 hours of the assault is the ideal time frame. *However*, evidence can be collected over a week later in some cases. What is most important is you getting the medical care that you need, so even if it has been longer than a week you can still get an exam.

### How much will the exam cost?

Nothing! Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, victims of sexual assault have access to an exam free of charge or with a full reimbursement, even if the victim decides not to report to the police. (If you do report to the police, they will cover the cost of your exam).

### What else should I know about the exam?

Included in your exam will be medications to prevent sexually transmitted infections (STIs). If you know that the person assaulted you has an STI, be sure to tell your medical provider. If you aren’t sure, you will be offered treatment against a variety of infections. If you are capable of becoming pregnant, most **but not all** hospitals with SANE programs can offer you Plan B included in the exam. (Some religious hospitals do not carry Plan B, but you can still request a prescription).

## Reporting to the Office of Equity

Whether or not the person who assaulted you is part of the CU Denver | Anschutz community, the Office of Equity here to help you.

If the person who assaulted you is a CU student, faculty, or staff member, the Office of Equity can launch an investigation to formally resolve your incident. This means that if after an investigation it is determined that the individual has engaged in behavior which violates the University's *Sexual Misconduct Policy*, the Office of Equity can issue disciplinary sanctions up to and including expulsion from school (for students) or termination of employment (for staff, faculty). The Office of Equity will work with you to determine any interim measures, and to address any safety concerns, with the hope that you will be able to continue your academic pursuits, or employment (if you choose to) with as little interruption as possible. The Office of Equity can offer a number of interim remedies and will work with you to determine which ones you wish to utilize. Some examples of interim remedies that may be offered are:

- No-contact orders;
- alternative arrangements for classes, extensions on assignments (with faculty approval);
- access to classes online;
- offering incomplete (with faculty approval) or withdrawal (with faculty approval); and,
- and/or safety escorts around campus.

The Office of Equity will consider any requests and make the determination as to whether or not the request is reasonable, and whether or not the University is able to accommodate the request considering the individual circumstances. In cases where serious or imminent threat to you or the Campus Community exists, the Office of Equity may consider taking actions such as building, location or campus exclusions.

If the person who assaulted you is **not** a CU student, faculty, or staff member (or you aren't sure), the Office of Equity can still help you. If you need support around missed classes, late assignments, time off from work, or other campus related needs to help you feel safe moving forward, the Office of Equity wants to help. *You do not need to initiate an investigation to access our support resources or interim measures.* However, if the information you share with the Office of Equity leads to a belief that others may be in immediate danger, the Office of Equity may be obligated by law to move forward with an investigation whether or not you want to, with or without your participation. In these rare cases, the Office of Equity will work with you and notify you when there is an obligation to move forward, and will continue to inform you of the steps moving forward. the Office of Equity can also work with you to address any potential safety concerns or interim measures.

## Reporting to the Police

At any time, you can call 9-1-1 and tell the operator that you need to report a sexual assault. If you are not in immediate danger, you can also call the non-emergency line for the police in the jurisdiction where the assault occurred. For instance, if you live in Aurora but you were assaulted in Denver, you should call the Denver Police Department. On the non-emergency line, you can set up a time to talk to a detective to give your statement. The statute of limitations in Colorado for reporting sexual assault is 20 years after the assault occurred, unless the person who was assaulted was under 18 at the time. In those cases, there is no statute of limitations.

**Can I report to both the University and the police?** Absolutely! Please let the Office of Equity know that you'd like to also report to the police, and the Office of Equity can reach out to the appropriate law enforcement unit on your behalf. The Office of Equity may be able to set up a shared meeting to coordinate

your reporting to both the University and law enforcement. The Office of Equity knows it can be hard to talk about what happened, so often the Office of Equity will work together with the police in an attempt to make things easier on you.

You can file a report with the Office of Equity  
1-844-CU-TITLE (288-4853)  
equity@ucdenver.edu/report

## Domestic Violence & Dating Violence

Victims of domestic violence and/or dating violence should go to a safe place, seek medical attention, and contact law enforcement. Tell someone. It is NOT your fault. No one deserves to be battered or abused. Seek the support of caring family or friends. Too often victims become accustomed to denying the danger they live with. It is hard to accept that their abuser will never change often focusing on what is good in the relationship. After time, “normal” is completely skewed in the mind of a victim of domestic violence or dating violence. Contact the **National Domestic Violence Hotline at 800.799.7233**. You may wish to seek a protection order.

### What is a protection order?

Also known as a “restraining order,” a civil protection order protects one individual from another individual’s actions or threats. A protection order is often used in domestic abuse cases and typically restricts the actions of the restrained individual from harming or approaching another. [Colorado Court FAQ](#)

**If you have or currently are experiencing dating or domestic violence, here are some options for what you can do next:**

**If you are ready to leave the relationship:** The Denver Metro area has a number of shelter programs that can safely house you. Space is limited, so you may have to call several locations before you find a bed. The Office of Equity would be happy to help you find shelter, as would the Phoenix Center at Auraria.

You may also have a friend or family member who can stay with– that’s great! Keep in mind that if your perpetrator knows where your friends and family live you may still want to be extra careful while staying with them. Make sure you take important documents (birth certificates, social security cards, etc.), medications, and sentimental belongings with you when you leave.

**If you aren’t ready to leave the relationship:** The University understands that there are a lot of reasons why you may not be able to leave your relationship. However, your safety is the top priority. You are encouraged to speak with the Office of Equity or Phoenix Center at Auraria to create a safety plan.

**Reporting to the Office of Equity:** Whether or not the person who hurt you is part of the CU Denver | Anschutz community, the Office of Equity are here to help you. If the person who hurt you is a CU student, faculty, or staff member, the Office of Equity can launch an investigation to formally resolve your incident. This means that if after an investigation it is determined that the individual has engaged in behavior which violates the University’s Sexual Misconduct Policy, the Office of Equity can issue disciplinary sanctions up to and including expulsion from school (for students) or termination of employment (for staff, faculty). The Office of Equity will work with you to determine any interim measures, and to address any safety concerns, with the hope that you will be able to continue your academic pursuits, or employment (if you choose to) with as little interruption as possible.

The Office of Equity can offer a number of interim remedies and will work with you to determine which ones you wish to utilize. Some examples of interim remedies that may be offered are:

- no-contact orders;
- alternative arrangements for classes, extensions on assignments (with faculty approval);
- access to classes online;
- offering incomplete (with faculty approval) or withdrawal (with faculty approval); and
- and/or safety escorts around campus.

The Office of Equity will consider all requests and make the determination as to whether or not the request is reasonable, and whether or not the University is able to accommodate the request considering the individual circumstances. In cases where serious or imminent threat to you or the Campus Community exists, the Office of Equity may consider taking actions such as building, location or campus exclusions.

If the person who hurt you is **not** a CU student, faculty, or staff member (or you aren't sure), the Office of Equity can still help you. If you need support around missed classes, late assignments, time off from work, or other campus related needs to help you feel safe moving forward, the Office of Equity wants to help. *You do not need to initiate an investigation to access our support resources or interim measures.* However, if the information you share with the Office of Equity leads to the belief that others may be in immediate danger, there may be an obligation by law to move forward with an investigation whether or not you want to, with or without your participation. In these rare cases, the Office of Equity will work with you and notify you when there is an obligation to move forward, and will continue to inform you of the steps moving forward. The Office of Equity can also work with you to address any potential safety concerns or interim measures.

**Reporting to the police:** At any time, you can call 9-1-1 and tell the operator that you need to report a domestic violence. If you are not in immediate danger, you can also call the non-emergency line for the police in the jurisdiction where the violence occurred. For instance, if you live in Aurora but you were assaulted in Denver, you should call the Denver Police Department. On the non-emergency line, you can set up a time to talk to a detective to give your statement.

**Can I report to both the University and the police?** Absolutely! Please let the Office of Equity know that you'd like to also report to the police, and the Office of Equity can reach out to the appropriate law enforcement unit on your behalf. The Office of Equity may be able to set up a shared meeting to coordinate your reporting to both the University and law enforcement. The Office of Equity knows it can be hard to talk about what happened, so often the Office of Equity will work together with the police in an attempt to make things easier on you.

You can file a report with the Office of Equity  
1-844-CU-TITLE (288-4853)  
equity@ucdenver.edu

## **Restraining Order? Protection Order?**

**A protection order is only one part of a safety plan.** Having a protection order does not ensure safety. A protection order is only as good as the abuser's willingness to obey it. A protection order should not be used to give a victim a false sense of safety; it is not a bullet-proof shield.

**To seek a protection order:**

- Contact the county or district court in your area about procedures for obtaining protection orders (many jurisdictions have specific court rooms or times when protection order petitions are heard).
- Appear at the appropriate time without the person to be restrained (ex-parte) and explain to the judge why you want a protection order. You must show that there was a threatened, attempted or completed assault, or bodily harm against you, your employee(s), or your client(s)/customer(s). It is required that you tell the court, at least, about the most recent incident. You can also tell the court about other

incidents. You must also state that you, your employees, and/or your clients/customers are fearful that future assaults or bodily harm will take place. If the judge finds that *imminent danger* exists to you, your employees, or your clients/customers, the judge will issue a *temporary protection order*. You will receive a copy for yourself and one to have *served* on the restrained person.

- Once a temporary protection order is issued, you must have it *personally served* on the restrained party. The Sheriff's office will serve the protection order (usually for a fee). (Once the restrained party is served, they must follow the protection order and stay away from your business and follow any other condition the judge ordered.)
- The temporary protection order will be effective until the *permanent protection order hearing*. The hearing will usually take place within 14 days. If after hearing evidence (mostly presented by witnesses) from both parties, the judge believes that the restrained party threatened, attempted, or completed assault, or bodily harm, and if not restrained will continue to do so, the judge will issue a *permanent protection order*. (In Colorado, the protection order is effective forever unless the court vacates -- cancels -- the protection order.)
- If the restrained person does not appear for the permanent protection order hearing, the judge will issue a permanent protection order if you wish them to do so. If you fail to appear for a permanent protection order hearing, the temporary protection order will be dismissed and you will have to start over. (The judge can grant continuances of the hearing if you show up and explain why you need a continuance, e.g., a witness is sick or the restrained party could not be served.)
- If the restrained person ever wants to vacate or modify the conditions of the protection order, they must notify you (if they can find you) and come back to court for another hearing. They would claim that the protection order is no longer needed. It would be up to you to say otherwise.

## Stalking

Victims of stalking often fear the unknown. Impact to victims may include, anxiety, insomnia, social dysfunction, and severe depression. A stalker could be someone you know well or not at all. Victims should contact law enforcement immediately if they are in danger. Trust your instincts and take threats seriously.

Develop a safety plan, including things like changing your routine and having a friend with you when you go places. Do not communicate with the stalker. Keep all evidence. Maintain a log recording date/time of calls, keep e-mails, texts, and letters, and photograph any damage and/or injuries. Ask witnesses to document what they saw. It is NOT your fault. You deserve to be safe and free from fear. Visit [www.victimsofcrime.org](http://www.victimsofcrime.org) for tips and information. You may wish to seek a protection order.

*If you have or currently are being stalked, here are some options for what you can do next:*

**Keep documentation:** Even if you are unsure you want to report to the school or police, it can be very helpful to keep documentation of the stalking taking place. Save text messages, voicemails, emails, and other contact from the stalker. You can also keep a log of in-person contact— include the date, time, location, and type of contact.

It may be very stressful to have to keep track of all of this. Be creative in coming up with the most productive way of making a log but still taking care of yourself. For instance, rather than tracking all of the messages in real time, you may choose to add to your log only once per day, and then do a self-care activity afterward.

**File for a protection order:** A protection order is issued by a court to restrict a person from certain behaviors. In this case, you could request a protection order telling your stalker to no longer contact you. Often a protection order can include certain locations that the person is not allowed to go to, such as your home, work, or school. If you are interested in learning more about protection orders and/or getting help to file one, please contact the Office of Equity or one of the resources listed in this report.

Reporting to the Office of Equity: **Whether or not the person who hurt you is part of the CU Denver | Anschutz community, the Office of Equity is here to help you.**

If the person who is stalking you is a CU student, faculty, or staff member, the Office of Equity can launch an investigation to formally resolve your incident. This means that if after an investigation it is determined that the individual has engaged in behavior which violates the University's [Sexual Misconduct Policy](#), the Office of Equity can issue disciplinary sanctions up to and including expulsion from school (for students) or termination of employment (for staff, faculty). The Office of Equity will work with you to determine any interim measures, and to address any safety concerns, with the hope that you will be able to continue your academic pursuits, or employment (if you choose to) with as little interruption as possible. Some examples of interim remedies the Office of Equity may offer are:

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**You can file a report with the Office of Equity  
1-844-CU-TITLE (288-4853)  
[equity@ucdenver.edu/report](mailto:equity@ucdenver.edu/report)**

**After Hours Options:** For after-hours intervention contact one of the 24/7 Crisis/Help Lines  
National Center for Victims of Crime.....**855.484.2846**

### Involvement of Law Enforcement and Campus Authorities

Although the University strongly encourages all members of its community to report violations of this policy to law enforcement (including on campus law enforcement and/or local police), it is the victim's choice whether or not to make such a report. Furthermore, victims have the right to decline to notify law enforcement. However, the University Title IX Coordinator will assist any victim with notifying law enforcement if the victim so desires. The Denver Police Department may also be reached directly by calling 720.913.2000 or in person at 1311 W. 46<sup>th</sup> Avenue in Denver. Additional information about the Denver Police Department may be found online at: <https://www.denvergov.org/content/denvergov/en/police-department/police-stations/district-1-station-nw-.html>

### Reporting Incidents of Sexual Assault, Domestic Violence, Dating Violence, and Stalking

If you have been the victim of sexual assault, domestic violence, dating violence or stalking, you should promptly contact Auraria Police Department at 303.556.5000 or report in person at 1201 5<sup>th</sup> Street, Suite 110. Reports of all sexual assault, domestic violence, dating violence, or stalking made to the Auraria Police Department will automatically be referred to the Title IX Coordinator for investigation regardless of if the victim chooses to pursue criminal charges. You may also elect to report the incident directly to the Title IX Coordinator by calling 844.CU.TITLE, e-mail [equity@ucdenver.edu](mailto:equity@ucdenver.edu) or you may file an online complaint using the University Title IX Incident Report located at <https://equity.ucdenver.edu/report>

### Colorado Victim Rights Act

The purpose of the Colorado Victim Rights Act (C.R.S. § 24-4.1-302.5) is to preserve and protect a victim's rights to justice and due process and to ensure that the justice system pursues the rights of victims with equal diligence as rights guaranteed to criminal defendants.

Victims of sexual assault, domestic violence, dating violence and stalking violence are encouraged to preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs, or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

### National Hotlines

	National Domestic Violence Hotline	800.799.7233 800.787.3224 (TTY)
	National Sexual Assault Hotline	800.656.4673
	National Teen Dating Abuse Helpline	866.331.9474 866.331.8453 (TTY)
	National Victims of Crime Hotline	855.4-VICTIM

Source: <https://www.justice.gov/ovw/areas-focus#hotlines>



## *I just want to talk to someone...*

*There are many confidential options available for you for support:*

The Blue Bench is the Metro Denver resource for people who have been sexually assaulted. You can reach them 24/7 at **303-322-7273**.

Gateway Domestic Violence Services operates a 24/7 CRISIS Line at **303-343.1851**.

loveisrespect's mission is to engage, educate and empower young people to prevent and end abusive relationships. To speak to an advocate, call **866-331-9474** or text **loveis to 22522**.

Stalking can be unpredictable and dangerous. Victims Connect Helpline provides information and referrals for victims of all crimes at **855-484-2846**.

## **Victim Assistance Program**

Many times, a victim's healing process is helped with the intervention of a professional. If you would like to talk to someone about your victimization, contact the Denver Victim Assistance Unit at **303.913.6035**.

The Phoenix Center at Auraria is a campus resource providing support to students, faculty, and staff who've experienced sexual assault or interpersonal violence at home or on campus in an education/clinical environment or a community/public setting. **303.315.7250** or after hours, contact the 24/7 Crisis Line **303.556.2255**

## **Victim/Survivor Rights, Options and Assistance**

When a student, faculty, or staff member reports that they have experienced sexual misconduct [dating violence, domestic violence, sexual assault, and stalking], whether it occurred on or off-campus, the campus shall provide them with written notification of the following:

- (1) Reporting rights and options, including to whom and how they should report an alleged offense, including law enforcement authorities (any on-campus and local police) and to be assisted by campus authorities in doing so, but also of their option to decline to notify such authorities;
- (2) The importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order;
- (3) Responsibilities for orders of protection, no-contact orders, restraining orders or similar lawful orders issued by a criminal, civil or tribal court, or by the campus;
- (4) Counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, availability of forensic nurses to administer forensic sexual assault nurse exams ("SANE") and other services available for victims within the campus and in the community; and
- (5) Options for, and available assistance in, changing transportation and working situations, in addition to any available academic and residential accommodations. This notification shall be made and accommodations afforded if they are reasonably available, regardless of whether the person who experienced sexual misconduct chooses to participate in any campus investigation or disciplinary proceeding or report the crime to law enforcement.

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, financial aid and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the University Police or local law enforcement. Students and employees should contact the Title IX Coordinator/designee or the Police Department's Community Resource Officer.

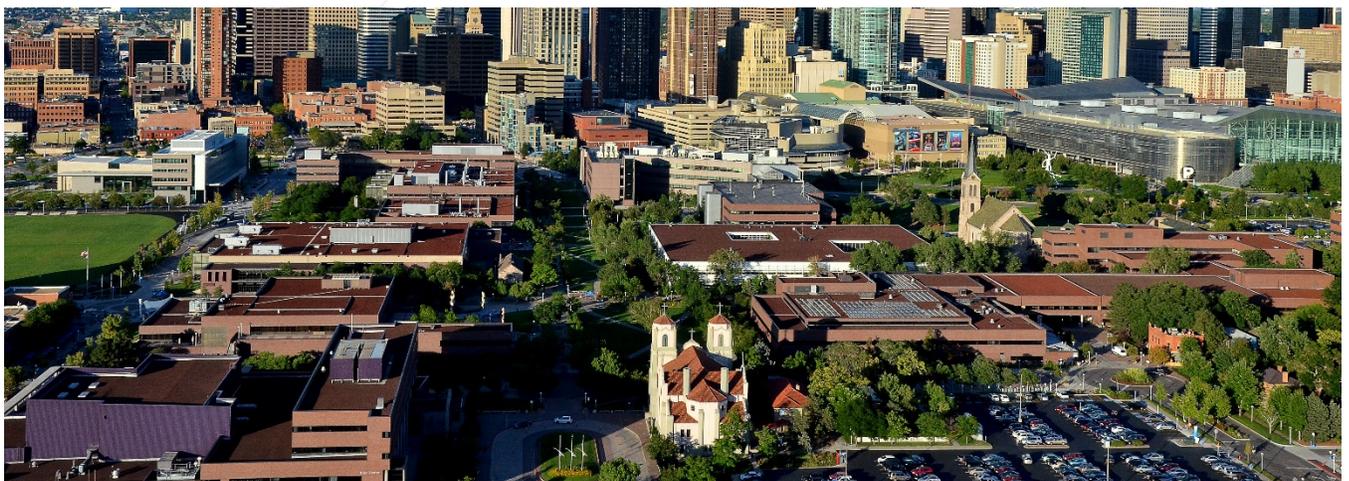
The Title IX Coordinator/designee and/or a University Police Department staff member will liaison for victims in obtaining reasonable accommodations within the University and community.

Suspects/Respondents who wish to seek reasonable accommodations should contact the Title IX Coordinator/designee or the Police Department's Community Resource Officer.



### About the Auraria Campus

The Auraria Campus is a dynamic and vibrant higher education community located in the heart of downtown Denver. The 150-acre campus is shared by three separate and distinct institutions of higher learning: Community College of Denver, Metropolitan State University of Denver, and University of Colorado Denver. The Auraria Higher Education Center is a separate state entity whose role is to provide and manage shared services, facilities, and property to support these prominent institutions in achieving their goals. The collective student population is approximately 42,000, with an additional 5,000 faculty and staff.



## Definitions

### Clery Act Definitions

#### *Domestic Violence*

A felony or misdemeanor crime of violence committed—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.



#### *Dating Violence*

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition—

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

**According to Section 16 of title 18 of the United State Code, the term “*crime of violence*” means:**

- a) An offense that has as an element the use, attempted use, or threatened use of physical force against the person or property of another, or
- b) Any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

#### *Stalking*

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition—

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

The above definitions for Domestic Violence, Dating Violence, and Stalking, are provided by the Violence Against Women Act of 1994.

### ***Sexual Assault (Sex Offenses)***

Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

The definition of Rape is from the Summary Reporting System (SRS) User Manual from the FBI's UCR Program.

**Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.

**Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.

The definitions of Fondling, Incest and Statutory Rape are from the FBI's National Incident-Based Reporting System (NIBRS) Data Collection Guidelines edition of the UCR.

- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

*The definitions of Fondling, Incest and Statutory Rape are from the FBI's National Incident-Based Reporting System (NIBRS) Data Collection Guidelines edition of the UCR.*

### **“Victim” vs. “Survivor”**

This report uses the terms “victim” and “survivor.” Both terms are important and have different implications when used in the context of victim advocacy and service provision. For example, the term “victim” has legal implications within the criminal justice process and refers to an individual who suffered harm as a result of criminal conduct. The laws that give individuals particular rights and legal standing within the criminal justice system use the term “victim.” Federal law enforcement uses the term “victim” in its professional capacity. “Survivor” is a term used widely in service providing organizations to recognize the strength and courage it takes to overcome victimization. In this report, both terms are used in the context of victim identification, outreach, and service strategies.

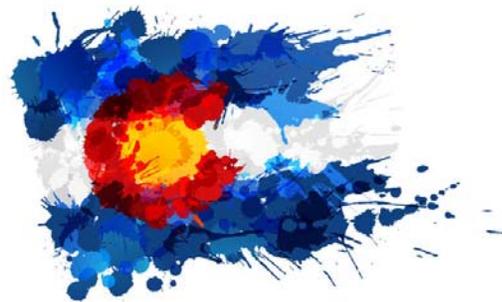
*Credit: [www.ojp.gov](http://www.ojp.gov)*

## Colorado Legal Definitions

### *Sexual Assault (Sex Offenses)*

C.R.S. § 18-3-402

- (1) Any actor who knowingly inflicts sexual intrusion or sexual penetration on a victim commits sexual assault if:
- a) The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or
  - b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
  - c) The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or
  - d) At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or
  - e) At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or
  - f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or
  - g) The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or
  - h) The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.



### *Consent*

C.R.S. § 18-3-401

"Consent" means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this part 4. Submission under the influence of fear shall not constitute consent.

(4) "Sexual contact" means the knowing touching of the victim's intimate parts by the actor, or of the actor's intimate parts by the victim, or the knowing touching of the clothing covering the immediate area of the victim's or actor's intimate parts if that sexual contact is for the purposes of sexual arousal, gratification, or abuse.

### *Dating Violence*

-Colorado does not define the term "dating violence."

### *Domestic Violence*

C.R.S. § 18-6-800.3

(1) "Domestic violence" means an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. "Domestic violence" also includes any other crime against a person, or against property, including an animal, or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment,

intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.

(2) "Intimate relationship" means a relationship between spouses, former spouses, past or present unmarried couples, or persons who are both the parents of the same child regardless of whether the persons have been married or have lived together at any time.

### ***Stalking***

C.R.S. § 18-3-602. Stalking "Vonnie's law"

- (1) A person commits stalking if directly, or indirectly through another person, the person knowingly:
  - (a) Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or
  - (b) Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or
  - (c) Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she received professional treatment or counseling to show that he or she suffered serious emotional distress.

### **University of Colorado Definitions**

#### ***Affirmative Consent***

Means the unambiguous and voluntary agreement to engage in a specific sexual activity. Consent is clear, knowing, and voluntary words or actions which create mutually understandable clear permission regarding willingness to engage in, and the conditions of, sexual activity. Consent must be active; silence by itself cannot be interpreted as consent.

Consent is not effectively given if it results from the use of *force*, including *threats*, *intimidation*, or *coercion*, or if it is from someone who is incapacitated:

- **Force** is the use of physical violence or imposing on someone physically to gain sexual access.
- **Threats** exist where a reasonable person would have been compelled by the words or actions of another to give permission to sexual contact they would not otherwise have given. For example, threats to kill someone, themselves or to harm someone one cares for constitute threats.



- **Intimidation** occurs when someone uses physical presence to menace another, although no physical contact occurs, or where knowledge of prior violent behavior by an assailant, coupled with menacing behavior, places someone in fear as an implied threat.
- **Coercion** is unreasonable pressure for sexual activity. Coercion differs from seduction by the repetition of the coercive activity beyond what is reasonable, the degree of pressure applied and other factors such as isolation. When someone makes it clear that they do not want sex, do not want to go past a certain point or want it to stop, continued pressure beyond that point can be coercive. It also includes “grooming” meaning an attempt to control victims through a systematic process which takes advantage of an individual’s vulnerabilities using a combination of strategies to gain the individual’s trust, lower inhibitions, and gain cooperation and “consent.”

Consent will be determined using both objective and subjective standards. The objective standard is met when a reasonable person would consider the words or actions of the parties to have manifested an agreement between them to do the same thing, in the same way, at the same time, with one another. The subjective standard is met when a party believes in good faith that the words or actions of the parties manifested an agreement between them to do the same thing, in the same way, at the same time, with one another.

- A person who does not want to consent to sex is not required to resist.
- Consent to some forms of sexual activity does not automatically imply consent to other forms of sexual activity.
- Silence, previous sexual relationships, or the existence of a current relationship do not imply consent.
- Consent cannot be implied by attire or inferred from the giving or acceptance of gifts, money, or other items.
- Consent to sexual activity may be withdrawn at any time, as long as the withdrawal is communicated clearly.
- Withdrawal of consent can be done in numerous ways and need not be a verbal withdrawal of consent.
- A *respondent’s* intoxication resulting from intentional use of alcohol/drugs will not function as a defense to engaging in sexual activity without an individual’s consent.
- In order to give effective consent, the person giving consent must be of legal age under Colorado law for the purposes of determining whether there was a sexual assault.



## **ANNUAL DISCLOSURE OF CAMPUS CRIME STATISTICS**

### **Preparation and Disclosure of Campus Crime Statistics and Security Report**

CU Denver, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. 1092(f)), publishes and distributes, to all current students and employees, and to any applicant for enrollment or employment, information on how to obtain the Annual Security Report. This report provides information regarding campus crime statistics and campus security policies for CU Denver/Auraria.

The Annual Security Report is prepared in cooperation with the local law enforcement agencies surrounding the CU Denver/Aurora main campus and non-campus locations. CRS 18-8-115, "Duty to Report a Crime", requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities. This report is prepared by the CU Denver | Anschutz Communication/Clery Director.

Campus crime, arrest and referral statistics include those reported to the CU Denver/AHEC, by designated campus officials (including but not limited to directors, deans, department heads, designated employees, judicial affairs, and advisors to students/student organizations), and local law enforcement agencies. A procedure is in place to anonymously capture crime statistics disclosed at CU Ethics Line phone and web based anonymous reporting systems 800.677.5590 or [www.ethicspoint.com](http://www.ethicspoint.com)

Each year, an e-mail notification is made to all enrolled students, faculty and employees, which provides a director link to and the website address for the Annual Security Report. Copies of the Annual Security Report may also be obtained at the CU Denver | Anschutz Police Department located at 12454 E. 19th Place, Aurora, CO 80045 or by calling 303.724.0737. All prospective employees may obtain a copy from Human Resources by calling 303.315.2700. The link to the Annual Security Report is provided at the University of Colorado careers website.

It is the responsibility of the CU Denver | Anschutz Communication/Clery Director to ensure that the required Clery Act disclosures are properly forwarded to campus administration and community members in accordance with the institution's procedures. This report is prepared by the CU Denver | Anschutz Communication/Clery Director Communication/Clery Director.

### **Reports**

CU Denver believes that a well-informed community remains a safety conscious one. Numerous efforts are made to keep members of the Campus Community informed about campus crime and crime-related problems. Written reports are made of all crimes reported to the CU Denver | Anschutz Police Department.

Police reports are maintained by the CU Denver | Anschutz Police Department's Records Manager and AHEC Police Department Records Division and are used to compile year-end statistics for the FBI's Uniform Crime Report. In addition, the department prepares annual and daily reports of campus crime related information. Copies of these reports are available by contacting the AHEC Police Department Records Manager at 303.556.2219.

## Crime Statistics

Crime statistics are available, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

The Clery Act requires institutions to disclose three general categories of crime statistics.

### 1. Criminal Offenses

- Criminal homicide
- Sex offenses
  - Rape
  - Fondling
  - Incest
  - Statutory rape
- Domestic violence
- Dating violence
- Stalking
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

### 2. Hate Crime Biases

- Race
- Religion
- Sexual orientation
- Gender
- Gender Identity
- Ethnicity
- National origin
- Disability

#### Additional Hate Crimes

- Larceny-theft
- Simple assault
- Intimidation
- Destruction/damage/vandalism of property

### 3. Arrests and Referrals for Violation of:

- Weapons law violations
- Drug law violations
- Liquor law violations

**Institutions must disclose reported offenses, not the finding of a court, coroner or jury or the decision of a prosecutor.**

On an annual basis, the CU Denver | Anschutz Communication/Clery Director or their designee will contact appropriate law enforcement agencies having jurisdiction over non-campus properties owned or controlled by the University for crime statistics for inclusion in the Annual Security Report.

### Clery Geography:

**On Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of the definition, that is owned by an institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**Public Property:** Property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

**Non-Campus:** (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

# CU Denver Crime Statistics

Criminal Offenses	On-Campus			Residential Housing – Campus Village			Public Property			Non-Campus Locations			Unfounded Crimes		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder and Non - Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	3	2	2	0	1	2	1	0	0	0	0	0	1	0	0
Fondling	4	2	0	0	0	0	0	0	1	0	0	0	1	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	4	1	0	0	0	6	3	1	0	0	0	0	0	0
Aggravated Assault	1	4	1	0	0	0	2	3	2	0	0	0	1	0	0
Burglary	8	11	20	0	0	3	0	0	0	0	0	0	1	0	0
Motor Vehicle Theft	14	12	10	0	0	1	1	0	1	0	0	0	1	3	2
Arson	0	2	4	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	7	13	14	0	0	2	1	1	4	0	0	0	0	2	0
Dating Violence	1	1	1	0	1	0	0	1	0	0	0	0	0	0	0
Stalking	16	13	17	0	1	0	0	0	1	0	0	2	0	0	0
Illegal Weapons Possession	6	2	6	0	0	0	3	1	1	0	0	0	0	0	0
Drug Law Arrests	60	39	26	0	0	2	17	22	14	0	0	0	0	0	0
Liquor Law Arrests	8	3	9	0	0	0	4	2	1	0	0	0	0	0	0
Illegal Weapons Possessions Referrals	4	0	0	4	0	0	0	0	0	1	0	0	0	0	0
Drug Law Referrals	97	83	21	97	80	17	0	0	0	0	2	0	0	0	0
Liquor Law Referrals	103	52	15	103	51	15	0	2	0	2	1	3	0	0	0

**Hate Crimes:**

2015:(On Campus) 1 intimidation religion bias; 1 simple assault race bias.

2016:(On Campus) 3 intimidation religion bias; 1 intimidation race bias; (On Public Property) 1 aggravated assault sexual orientation bias.

2017:No hate crimes reported

## **Unfounded**

Reported crimes that are investigated by sworn or commissioned law enforcement personnel and found to be false or baseless.

**After investigations by the Auraria Police Department revealed that elements of the reported crimes were not found to have happened, the following crimes were unfounded:**

**17-0085:**Through investigation and video review, it was discovered the owner drove the vehicle off campus.

**17-0995:**Through investigation and video review, it was discovered another authorized person moved the cart.

## **On-Campus**

Auraria Higher Education Center property houses CU Denver, Metropolitan State University of Denver, and Community College of Denver. Auraria Campus is defined as those properties, private streets, retail operations, and facilities owned by the State of Colorado and used by students, staff, faculty, and visitors, which are roughly bounded by Auraria Parkway, Speer Boulevard, Colfax Avenue, and Fourth Street.

### **On-Campus Residential**

Campus Village, located at 318 Walnut Street in Denver, provides residential housing for students attending CU Denver.

## **Non-Campus**

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Denver**-*\*The Denver Police Department is the law enforcement agency with jurisdiction*

999 18<sup>th</sup> Street – SOHE Evaluation and Extended Studies

4400 E. 9<sup>th</sup> Street – Parking lot

1050 17<sup>th</sup> Street – ESL Academy

1380 Lawrence Street – Lawrence Street Center

1250 14<sup>th</sup> Street – CU Denver Building

1475 Lawrence Street – CU Denver Business School

1201 Larimer Street – Office of International Affairs

1800 Grant Street – CU Systems

**Lone Tree***\*The Lone Tree Police Department is the law enforcement agency with jurisdiction*

10035 South Peoria Street

## **Hate Crimes**

The University of Colorado does not discriminate on the basis of race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy in admission and access to, and treatment and employment in, its educational programs and activities. The university takes action to increase ethnic, cultural, and gender diversity, to employ qualified disabled individuals, and to provide equal opportunity to all students and employees.

Qualification for the position and institutional need shall be the sole bases for hiring employees, and the criteria for retaining employees shall be related to performance evaluation, assessment of institutional need, fiscal constraints, and/or, in the case of university staff, the rational exercise of administrative prerogative.

All students shall have the same fundamental rights to equal respect, due process, and judgment of them based solely on factors demonstrably related to performance and expectations as students. All students share equally the obligations to perform their duties and exercise judgments of others in accordance with the basic standards of fairness, equity, and inquiry that should always guide education.

In accordance with Americans with Disabilities Act of 1990, no individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of the University. Further, no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the University or be subjected to discrimination by the University. (Regent Law, Article 10)

## **SELF-SECURITY AND CRIME PREVENTION**

### **Lighting, Vines, Trees, and Shrubs**

Each fall semester, a Campus Safe Night event is held, which tours the campus after dark and provides suggestions for security enhancements.

Work orders noting security issues with campus facilities can be filed online at <https://www.ahec.edu/for-campus-faculty-staff/facilities-services/work-order-requests/> or called in at 303.556.3260. Call 303.556.3260 for an emergent facility issue (smell of gas, etc.).

### **Security and Access to Facilities**

Exterior door locks on the Auraria Campus are fully electronic, programmed by the Access Control Department in Facilities Services. The system also has the ability to be placed in “lockdown” directly by Campus Police. The Auraria Campus Police Department has the primary responsibility for ensuring the lock hardware is functioning properly. Established facility hours are coordinated and maintained by the Auraria Academic Services. Auraria Campus Police also works closely with the Facilities Services Department to maintain building security and key control. Access to facilities after normal building hours is limited and coordinated with Facilities Services Access Control and Auraria Campus Police.

### **Security Awareness**

*A community and its police must do more than simply react to crime. It is important to look for opportunities to deter and/or prevent crime. The Auraria Campus Police Department provides the following services and programs to improve safety on campus and to make the community aware of campus crime and efforts to reduce criminal activity, as well as to minimize their chances of becoming a victim.*

*Safety is everyone's responsibility.*

*Follow these 10 tips to keep yourself and the Auraria Campus Community safe:*

1. **Program your phone:** Program the Auraria Campus Police Department number in your cell phone so you have it at your fingertips in the event of an emergency on campus: 303.556.5000. (Use 9-1-1 from any campus phone to be connected with the ACPD Dispatch).

2. **Trust your instincts:** If you suspect something is wrong, or a situation seems dangerous, you're probably right. If you see something; say something. Don't dismiss suspicious situations; report them to the ACPD immediately.
3. **Use the buddy system:** Take advantage of the Auraria Campus Nightrider Service. Call 303.556.2000 to schedule a ride, or if it's after 10 p.m., contact the Police Department at 303.556.5000 for a ride.
4. **Protect your property:** Unattended items like backpacks, laptops, and cell phones are easy targets. Make it a habit to take all valuables with you; don't leave your property unattended.
5. **Report solicitors:** Magazine subscriptions and donation requests are common types of solicitations that criminals use to lure community members into giving illegitimate donations. Avoid solicitors' scams by politely saying no and immediately notifying the ACPD.
6. **Stay alert on transit:** Stay awake and keep your personal belongings close to you. Avoid isolated bus or light rail stops. Don't tell strangers where you are going.
7. **Lock it:** Parking lots and garages are common targets. Never leave valuables in your car in plain view. Make sure your windows are up, the doors are locked, and if you have a security system, ensure it is set.
8. **Keep personal information private.** Avoid becoming a victim of identity theft by carrying only the necessary items in your wallet or purse. Don't give personal information to solicitors.
9. **Locate Emergency Phones:** The Auraria Campus is equipped with emergency telephone call stations. Each emergency phone is equipped with a call button that immediately connects to Auraria Campus Police Dispatch. Outdoor phones are located in parking lots and pedestrian areas—they are red and stand approximately 9 feet high. Indoor emergency phones are located throughout the main buildings in common areas.
10. **Protect your bike:** Lock your bike with a U-lock and record your serial number. Always park your bike at a rack, locking your frame and wheel to the rack.

## Crime Prevention Programs

The Auraria Campus Police Department offers a number of programs that promote security awareness and crime prevention. Students, faculty, and staff are encouraged to be responsible for their own security and the security of others. Efforts of the Police Department are oriented toward crime prevention education. In addition to departmental programs, the Police Department cooperates with other campus organizations to present security and safety programs.

### *Weekly*

**New Employee Orientation** - A healthy work and learning environment free from discrimination and harassment is a key value at CU Denver. To that end, it is required that employees (faculty and staff) be familiar with discrimination and harassment protections, the types of discrimination and harassment that occur in employment and education environments, understand reporting requirements, and the University employees who address discrimination and harassment. This presentation also includes an overview of the Auraria Police Department, the services it provides, and how and when to call the police. Crime on campus is discussed, and personal safety and security information is presented to new students and employees. Employees are required to complete CU:Discriminations & Sexual Misconduct on-line course within 90 days of hire.

## *Monthly*

**CU Denver | Anschutz Emergency Management Division presents Run>Hide>Fight** -This presentation offers information about surviving an active harmer situation on campus. The discussion portion allows for questions and campus specific information. Auraria Police Department also offers this class.

## *Semesterly*

**New Student Orientation** –CU Denver conducts a new student orientation at the beginning of each school year and/or the start of a program. In addition to academic and school/college information, the orientation typically provides new students with information about the student code of conduct for their program which includes discrimination and harassment, an overview of the Auraria Police Department, crime prevention, public safety, and campus security procedures and practices.

**Rape Aggression Defense (R.A.D.)** This class is designed to "Develop and enhance the options of self-defense, so that they may become viable considerations to the woman who is attacked". It is a 15 - 16-hour class of physical self-defense and personal protection strategies taught several times through the year, by certified CU Denver | Anschutz Police R.A.D. instructors.



*On-Going and Upon Request*

<p>EACH SEMESTER  <b>New Student Orientation</b>                  This presentation on crime, personal safety, and security is given to new students.</p>	<p>ON GOING/SET HOURS  <b>Fingerprinting</b>                  Fingerprinting is available to members of the Campus Community.</p>
<p>ON REQUEST  <b>Drug Information Seminars</b>                  These talks cover recognition of controlled substances, their effects on people, and what to do if one suspects that someone is using or selling drugs.</p>	<p>ON GOING  <b>Crime Analysis</b>                  Auraria Campus Police staff will review reported crimes and determine if focused patrol activity may be required for repeated offenses in any given area.</p>
<p>EACH SEMESTER/ON REQUEST  <b>Personal Safety on Campus</b>                  This program, usually given to small groups, covers ways to avoid being the victim of physical or sexual assault.</p>	<p>ON REQUEST  <b>Robbery Prevention</b>                  This seminar, given to cashiers, gives tips on how to survive an armed robbery and be a good witness.</p>
<p>ON GOING  <b>Escort</b>                  A Nightrider and Escort service is available through the Parking and Transportation Services Office. After hours, Auraria Campus Police will provide a limited escort service for people walking on campus. Students, staff, and faculty are always encouraged to walk with others when possible and to choose paths that are well illuminated.</p>	<p>ON GOING  <b>Electronic Alarm Systems</b>                  Auraria Campus Police monitors intrusion, fire, environmental and general emergency alarms with the help of a sophisticated computerized monitoring system. The terminal for the alarm readouts is at the Auraria Facilities Services building.</p>
<p>ON REQUEST  <b>Security Surveys</b>                  Upon request, officers will evaluate a facility's physical security and makes recommendations for improvements.</p>	<p>ON GOING/EACH SEMESTER or ON REQUEST  <b>Date/Acquaintance Rape Education</b>                  The purpose of this educational program is to increase awareness of date/acquaintance rape at Auraria. R.A.D (Rape Aggression Defense) classes available.</p>
<p>ON REQUEST  <b>Theft and Fraud Seminars</b>                  These presentations are usually given to people working in areas where check and credit card fraud occurs (such as the Bookstore, Bursar's Office, Recreation Center, etc.). The talk covers commonly used scams, how to recognize them, and what to do when they occur.</p>	<p>ON REQUEST  <b>Crisis Follow-ups</b>                  Offered through Counseling Services of each institution, crisis follow-up sessions are provided for mental health concerns and to individuals who have been victims of violence. Information is presented regarding personal safety and coping with traumatic events.</p>
<p>ON GOING  <b>Bike Theft Prevention</b>                  Community Services hosts Bicycle Clinics each semester providing helpful tips on preventing bike thefts and the bike theft problem on campus.</p>	<p>ON GOING  <b>Architectural Design</b>                  Auraria Campus Police has significant input into the design of all new and renovated campus facilities with regard to physical and electronic security systems.</p>

**Crime Prevention** – University Police participate in numerous events on campus throughout the year. Officers present crime prevention and educational material, answer questions and discuss personal safety with participants. (Examples include, Block Party, Safety Fair, Preparathon, etc.) Programs presented by the Auraria Police Department may be requested by contacting the Neighborhood Community Officer at 303.556.5000.

**Preventing Workplace Violence** - Critical to preventing violence from happening in your workplace is recognizing the warning signs and behaviors that can lead to it. This session provides understanding of the many forms those warning signs can take and the situations that can spawn them. Learn how to assess those indicators and how to appropriately respond to a crisis situation.

## **DRUGS AND ALCOHOL**

CU Denver and the Auraria Higher Education Center Campuses comply with the federal Drug Free Schools and Communities Act. CU Denver prohibits the unlawful manufacture, dispensation, possession, use, or distribution of a controlled substance (illicit drugs and alcohol) of any kind or of any amount. These prohibitions cover any individual's actions which are part of University activities, including those occurring while on University property or in the conduct of University business away from the campus.



### **Prevention and Education**

#### **Polices - Alcohol, Other Drugs, and Weapons**

As an academic community, **The University of Colorado Denver | Anschutz Medical Campus** is committed to providing an environment in which learning and scholarship can flourish. The possession or use of illegal drugs, or the abuse of those which may otherwise be legally possessed, seriously affects the University environment, as well as the individual potential of our students and employees. The University enforces state laws and related University policies, including those prohibiting the following activities on campus:

- A. Providing alcoholic beverages to individuals under 21 or possession or consumption of alcoholic beverages by individuals under 21;
- B. Distribution, possession, or use of illegal drugs or controlled substances; and,
- C. Possession of firearms or other dangerous weapons.

The abuse of alcohol and other drugs by students, regardless of age and of location (on-campus or off-campus), is prohibited by the Student Code of Conduct and Ethics and Professionalism codes on the University of Colorado Denver | Anschutz Medical Campus. This includes on- or off-campus activities sponsored by the University, such as officially sanctioned field trips, student-sponsored social activities, club sports travel, as well as activities of a student organization recognized by the institution. Professional meetings attended by employees and institution-sponsored activities abroad also fall under this code of conduct. The University can, and will, impose disciplinary sanctions for violations.

The University strongly encourages students and staff members to voluntarily obtain assistance for dependency or abuse problem before such behavior results in an arrest and/or disciplinary referral, which might result in their separation from the institution.

The use of, or addiction to, alcohol, marijuana, or controlled substances is not considered an excuse for violations of the Student Code of Conduct or staff expectations, and will not be a mitigating factor in the application of appropriate disciplinary sanctions for such violations.

Help is available both on campus and within the community for students and staff members who are dependent on, or who abuse the use of alcohol or other drugs. Services are available at the Student and Community Counseling Center, (303-315-7270) for CU Denver Campus Students, Student Mental Health (303-724-4716) and the Campus Health Center (303-724-6242) for CU Anschutz Students and The Colorado State Employee Assistance Program (303-866-4314) for CU Denver and CU Anschutz employees. These resources as well as other professional agencies will maintain the confidentiality of persons seeking help for personal dependency and will not report them to institutional or state authorities. The CU Denver Health Promotion and Research Coordinator, Hayase Yoshizumi, and CU Anschutz Student Health Promotions Manager, Nicky Lowry, provide educational and awareness programming, information for their prospective campuses.

**Student Sanctions - Alcohol, Other Drugs, and Weapons**

Underage students confronted by the institution for the consumption of alcohol will face disciplinary sanctions including, but not limited to, a warning, bystander class, online class, face-to-face class, reflection paper, personal success plan, counseling referral, alcohol assessment, disciplinary probation, disciplinary probation with loss of good standing, suspension, and expulsion.

Students whose use of alcohol or drugs results in harm or the threat of harm to themselves or others, or to property, regardless of the location of the incident, may face disciplinary action by the University up to and including expulsion.

Testing for the presences of illegal substances may be a condition of any probationary status imposed by the University for Violations of drug-related provisions of this policy. CU Denver campus students sanctioned for testing does require the student to find and pay for the testing outside of the Campus Community as the CU Denver campus does not have the resources to conduct the testing on campus. Any student with a positive result, as described above, may face disciplinary action by the University up to and including expulsion.

CU Anschutz campus students must comply with their program, school or college and/or licensing agency’s policies and protocols pertaining to drug testing.

**Commonly Imposed Disciplinary Sanctions for On-Campus Policy Violations for Denver students:**

Policy Violation	Other Typical Sanctions - 1st Offense	Typical Sanctions – 2nd Offense
Underage possession of alcohol	Online alcohol education program, written reflection, parental notification if under 21.	Face-to-face alcohol education class, counseling referral, personal success plan, possible disciplinary probation.
Open alcohol in a public area	Warning.	Online alcohol class.
	Same as alcohol possession.	Same as alcohol possession.
Single incident of possession of marijuana for personal use	Online marijuana class, written reflection, parental notification if under 21.	Face-to-face marijuana class, counseling referral, personal success plan, possible disciplinary probation.

Possession of more than one ounce of marijuana	Same as marijuana possession.	Same as marijuana possession.
Possession of any amount of "hard" drugs (cocaine, PCP, etc.)	Drug assessment and follow recommendations.	Suspension or expulsion.
Conveying marijuana or a controlled substance to another person	Drug assessment, possible suspension, or expulsion.	Suspension or expulsion.
Possession of firearms or other dangerous weapons (not concealed carry permit holder).	Suspension or expulsion.	Suspension or expulsion.

As members of the University community, students, faculty and staff are also subject to city ordinances and to state and federal law. Arrest and prosecution for alleged violations of criminal law or city ordinances may result from the same incident for which the University imposes disciplinary sanctions.

### Employee Sanctions

The University prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance (illicit drugs and alcohol). These prohibitions cover any individual's actions, which are part of University activities, including those occurring while on University owned or leased property or in the conduct of University business away from the campus.

It is a violation of University policy for any member of the faculty, staff, or student body to jeopardize the operation or interests of the University of Colorado through the use of alcohol or drugs. Sanctions that will be imposed by the University of Colorado for employees who are found to be in violation of this policy may include expulsion and/or termination of employment. Compliance with this policy is a condition of employment for all employees.

### Colorado Sanctions for Violation of Alcohol Control Statutes

C.R.S. 12-47-901, 903, 18-1.3-501

- A. Class 1 Misdemeanor - unlawful use of an identification card
  - B. Class 4 Felony - fictitious or unlawfully altered identification card
  - C. Class 4 Felony - fraudulent identification card
  - D. Class 2 Misdemeanor to possess or sell alcohol if you are under 21. \*
  - E. Class 1 Misdemeanor to sell, give, or deliver alcohol to individuals under 21 years of age.
- Local ordinances may also be enforced.

Class 1 Misdemeanors are punishable with a fine of \$500.00 to \$5000.00 and up to 18 months in the county jail.

Class 2 Misdemeanors are punishable with a fine of \$250.00 to \$1000.00 and up to 12 months in the county jail.

### Colorado Sanctions for Driving Under the Influence

C.R.S. 42-4-1301

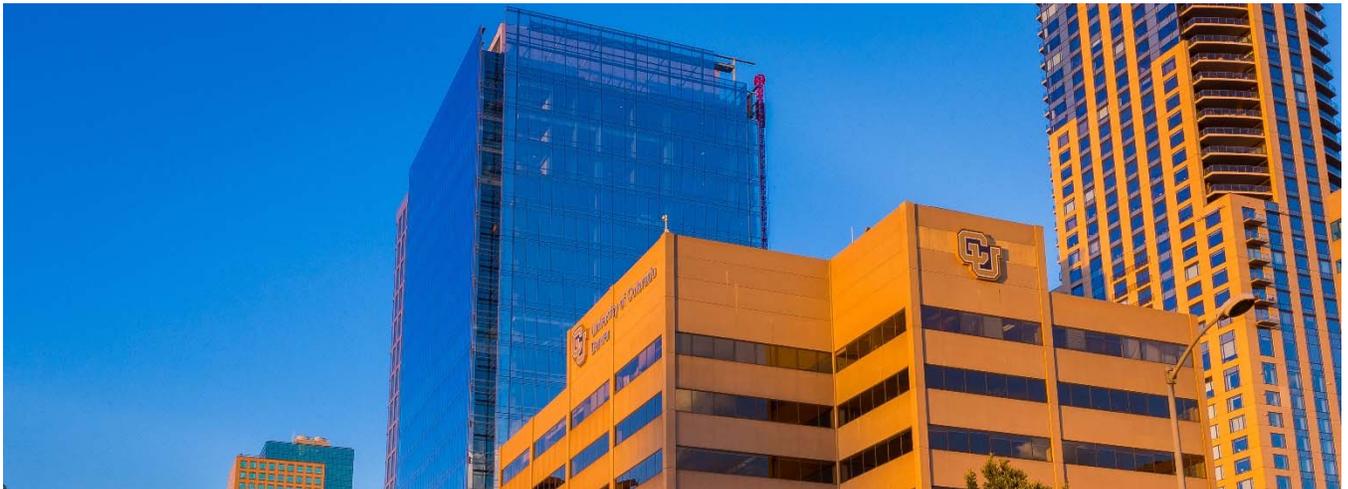
- A. (1) (a) A person who drives a motor vehicle or vehicle under the influence of alcohol or one or more drugs, or a combination of both alcohol and one or more drugs, commits driving under the influence. Driving under the influence is a misdemeanor, but it is a class 4 felony if the violation occurred after three or more prior convictions, arising out of separate and distinct criminal episodes, for DUI, DUI per se, or DWAI; vehicular homicide, as described in section 18-3-106 (1) (b), C.R.S.; vehicular assault, as described in section 18-3-205 (1) (b), C.R.S.; or any combination thereof.

- a. First Conviction
  - i. Minimum of nine months' loss of full driving privileges
  - ii. Possible imprisonment for up to one year
  - iii. Maximum fine of \$1000.00
- b. Second Conviction
  - i. Minimum five-year loss of full driving privileges for a second conviction in a 20-year period
  - ii. Mandatory TEN days' imprisonment, minimum 48 hours of community service
  - iii. Possible imprisonment for up to one year
  - iv. Maximum fine of \$1500.00
- c. Third Conviction
  - i. Minimum ten-year loss of full driving privileges
  - ii. Mandatory 60-day periodic imprisonment minimum 48 hours community service
  - iii. Possible imprisonment for up to 1 year
  - iv. Maximum fine of \$1500.00
- d. Aggravated DUI – Class 4 Felony (following a crash resulting in great bodily harm or permanent disfigurement)
  - i. Minimum of one-year loss of full driving privileges
  - ii. Mandatory ten days imprisonment or 480 hours of community service
  - iii. Possible imprisonment for up to twelve years
  - iv. Maximum fine of \$25,000
- B. Other alcohol offenses
  - a. Providing alcohol to a person under age 21
    - i. Possible imprisonment for up to one year
    - ii. Maximum fine of \$1000.00
  - b. Illegal transportation of an alcoholic beverage
    - i. Maximum fine of \$1,000
    - ii. Point-assigned violation will be entered on driver's record
    - iii. Driver's license suspension for a second conviction in a 12-month period
  - c. Knowingly permitting a driver under the influence to operate a vehicle
    - i. Possible imprisonment for up to one year
    - ii. Maximum fine of \$2,500
  - d. Summary Suspension
    - i. First offense
      - 1. A chemical test indication a BAC of .08 or greater results in a mandatory six-month driver's license suspension
      - 2. Refusal to submit to a chemical test(s) results in a twelve-month suspension
    - ii. Subsequent offenses
      - 1. A chemical test indicating a BAC of .08 or greater results in a mandatory one-year driver's license suspension
      - 2. Refusal to submit to a chemical test(s) results in a three-year license suspension

**Colorado Penalties for Drinking and Driving Under Age 21**

- A. Driving while under the influence of alcohol, other drug or drugs, intoxicating compound or compounds or any combination thereof
  - a. First Conviction
    - i. Minimum of two-year loss of full driving privileges
    - ii. Possible imprisonment for up to one year
    - iii. Maximum fine of \$2,500
  - b. Second Conviction

- i. Minimum five-year loss of full driving privileges for a second conviction in a 20-year period
      - ii. Mandatory five days' imprisonment or 240 hours of community service
      - iii. Possible imprisonment for up to one year
      - iv. Maximum fine of \$2,5000
    - c. Third Conviction – Class 2 Felony
      - i. Minimum ten-year loss of full driving privileges
      - ii. Mandatory 18-30-month periodic imprisonment
      - iii. Possible imprisonment for up to seven years
      - iv. Maximum fine of \$25,000
    - d. Aggravated DUI – Class 4 Felony (following a crash resulting in great bodily harm or permanent disfigurement)
      - i. Minimum of one-year loss of full driving privileges
      - ii. Possible imprisonment for up to twelve years
      - iii. Maximum fine of \$25,000
- B. Other alcohol offenses
  - a.
    - iii. Maximum fine of \$1,000
    - iv. Driver's license suspended for first conviction
    - v. Driver's license revoked for a second conviction
  - b. Summary Suspension
    - vi. First offense
      - 1. A chemical test indication a BAC of .08 or greater results in a mandatory six-month driver's license suspension
      - 2. Refusal to submit to a chemical test(s) results in a twelve-month suspension
    - vii. Subsequent offenses
      - 1. A chemical test indicating a BAC of .08 or greater results in a mandatory one-year driver's license suspension
      - 2. Refusal to submit to a chemical test(s) results in a three-year license suspension



## State of Colorado Statutory Provisions for Illegal Drugs Manufacture or Delivery

Possession or Sale	Type of Offense	Jail Term	Fine	Driver's License
<b>Schedule I and II:</b> Cocaine, opium, heroin, morphine, methadone, LSD, mescaline, psilocybin, GH	1 <sup>st</sup> offense: Class 3 Felony	4-12 years	\$3,000 – 750,000	Suspension, drug evaluation
	2 <sup>nd</sup> offense: Class 2 Felony	8-24 years	\$5,000 – 1,000,000	
<b>Schedule III:</b> PCP, codeine, dilaudid	1 <sup>st</sup> offense: Class 4 Felony	4-12 years	\$2,000 – 500,000	Suspension, drug evaluation
	2 <sup>nd</sup> offense: Class 3 Felony	8-24 years	\$3,000 – 750,000	
<b>Schedule IV:</b> Chloral hydrate, tranquilizers, some barbiturates, and stimulant	1 <sup>st</sup> offense: Class 5 Felony	1-3 years	\$1,000 – 100,000	Suspension, drug evaluation
	2 <sup>nd</sup> offense: Class 4 Felony	2-5 years	\$2,000 – 500,000	
<b>Schedule V:</b> Codeine and other narcotics	1 <sup>st</sup> offense: Class 1 Misdemeanor	6-18 Months	\$500 – 5,000	Suspension, drug evaluation
	Repeat: Class 5 Felony	1-3 years	\$1,000 – 100,000	
<b>USE:</b>	<b>Type of Offense</b>	<b>Jail Term</b>	<b>Fine</b>	<b>Driver's License</b>
<b>Schedule I, II</b>	Class 6 Felony	1 year – 18 months	\$1,000 to 100,000	Suspension of minor driver's license
<b>Schedule III, IV, V</b>	Class 1 Misdemeanor	6-18 months	\$500 – 5,000	Suspension of minor driver's license

This chart gives examples of the penalties, which may be imposed on individuals convicted of drug possession, manufacturing, or delivery. *The circumstances of the case and other factors affect whether or not these are the actual penalties imposed.*

### Colorado Marijuana Laws

Persons must be at least 21 years of age to buy, possess or use retail marijuana. It is illegal to give or sell retail marijuana to minors. Adults 21 and older can purchase and possess up to 1 ounce of retail marijuana at a time.

Medical marijuana requires a state red card, which can only be obtained by Colorado residents with a recommendation from a doctor that a patient suffers from a debilitating medical condition that may benefit from medical marijuana. Medical marijuana patients can obtain marijuana from a licensed center, a primary caregiver or self-grow.

Retail marijuana is intended for private, personal use. Such use is only legal in certain locations not open or accessible to the public. Marijuana may not be consumed openly or publicly. This includes but is not limited to areas accessible to the public such as transportation facilities, schools, amusement/sporting/music venues, parks, playgrounds, sidewalks and roads and outdoor and rooftop cafes. It is also illegal to smoke at indoor-but-public locations like bars, restaurants, and common areas in buildings.

It is illegal to drive under the influence of marijuana and it can result in a DUI, just like alcohol. Anyone with 5 nanograms or more of delta 9-tetrahydrocannabinol (known as THC) per milliliter in whole blood (CRS 42-

4-1301) while driving can be arrested for DUI. The consequences of DUI are dependent on the driver but they can include fines, jail time and a revoked license.

### Denver Marijuana Laws

Sec. 38-175. - Possession or consumption of marijuana.

- (a) It shall be unlawful for any person under the age of twenty-one (21) to possess one (1) ounce or less of marijuana.
- (b) It shall be unlawful for any person to openly and publicly display or consume one (1) ounce or less of marijuana.
  - (1) The term "openly" means occurring or existing in a manner that is unconcealed, undisguised, or obvious.
  - (2) The term "publicly" means:
    - a. Occurring or existing in a public place; or
    - b. Occurring or existing in any outdoor location where the consumption of marijuana is clearly observable from a public place.
  - (3) The term "public place" means a place to which the public or a substantial number of the public have access, and includes, but is not limited to, streets and highways, transportation facilities, schools, places of amusement, parks, playgrounds, and the common areas of public and private buildings or facilities.
- (c) It shall be unlawful for any person within one thousand (1,000) feet of the perimeter of any public or private elementary school, middle school, junior high school, or high school to display, transfer, distribute, sell, or grow marijuana upon any city-owned street or sidewalk or upon any other property owned by the city.
- (d) For the purposes of this section, section 38-175.5, and section 39-10, the term "marijuana" shall mean and include all parts of the plant of the genus cannabis whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or its resin, including marijuana concentrate. "Marijuana" does not include industrial hemp, nor does it include fiber produced from the stalks, oil, or cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other product.
- (e) It shall not be an offense under subsection (b) of this section if the consumption of marijuana is occurring on private residential property and the person consuming the marijuana is:
  - (1) An owner of the property; or
  - (2) A person who has a leasehold interest in the property; or
  - (3) Any other person who has been granted express or implied permission to consume marijuana on the property by the owner or the lessee of the property.
- (f) Any violation of this section is hereby declared to be a non-criminal violation and, upon an admission or finding or judgment of guilt or liability by default or otherwise, the violator shall be subject to the following maximum penalties:

- (1) First violation: One hundred and fifty dollars (\$150.00).
- (2) Second violation: Five hundred dollars (\$500.00).
- (3) Third and each subsequent violation: Nine hundred and ninety-nine dollars (\$999.00).

If the violator is under the age of eighteen (18) years of age at the time of the offense, any fine imposed may be supplanted by treatment as required by the court.

(Ord. No. 645-97, § 1, 9-29-97; Ord. No. 618-05, § 2, 8-9-05, elec. 11-1-05; Ord. No. 660-13, § 1, 12-9-13; Ord. No. 711-14, § 1, 12-23-13; Ord. No. 712-14, § 1, 12-23-13)

## **Denver Marijuana Laws**

Sec. 94-218. - Offenses related to marijuana.

- (a) For the purposes of this section, the term "marijuana" shall include all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; the resin extracted from any part of such plant; and every compound, manufacture, salt, derivative, mixture, or preparation of such plant, its seeds, or its resins, but shall not include fiber produced from its stalks, oil or cake made from the seeds of such plant or the sterilized seed of such plant which is incapable of germination, if these items exist apart from any other item defined as "marijuana" in this section.
- (b) It shall be unlawful for any person under 21 years of age to possess two ounces or less of marijuana.
- (c) Unless otherwise provided it shall be unlawful for any person 21 years of age or older to possess more than one ounce and less than two ounces of marijuana.
- (d) Unless otherwise provided it shall be unlawful for any person to possess more than two ounces but less than 12 ounces of marijuana.
- (e) It shall be unlawful for any person to openly and publicly, consume two ounces or less of marijuana.
- (f) Except for a person who lawfully cultivates medical marijuana pursuant to the authority granted in Section 14 of Article XVIII of the State Constitution, it shall be unlawful for a person under 21 years of age to knowingly cultivate, grow or produce six or fewer marijuana plants or knowingly allow six or fewer marijuana plants to be cultivated, grown, or produced on land that the person owns, occupies, or controls.
- (g) Penalties.
  - (1) Any person convicted of subsection (b) or (c) of this section shall be punished by a fine of not more than \$100.00.
  - (2) Any person who is convicted of subsection (e) of this section shall be punished, at a minimum, by a fine of not less than \$100.00 or, at a maximum, by a fine of not more than \$100.00 and 15 days in jail.
- (h) It shall not be an offense under subsections (c) and (d) of this section for a person 21 year of age or older to possess, grow, process or transport six or fewer marijuana plants, with three or fewer being mature, flowering plants, and possession of the marijuana produced by the plants on the premises where the plants were grown, provided that the growing takes place in an enclosed, locked space, is not conducted openly or publicly, and is not made available for sale.

## **Federal Drug Laws**

The possession, use, or distribution of illicit drugs is prohibited by federal law. Strict penalties are enforced for drug convictions, including mandatory prison terms for many offenses. The following information, although not complete, is an overview of federal penalties for first convictions. All penalties are doubled for any subsequent drug conviction.

## **Denial of Federal Aid (20 USC 1091)**

Under the Higher Education Act of 1998, students convicted under federal or state law for the sale or possession of drugs will have their federal financial aid eligibility suspended. This includes all federal grants, loans, federal work-study programs, and more. Students convicted of drug possession will be ineligible for one year from the date of the conviction of the first offense, two years for the second offense, and indefinitely for the third offense. Students convicted of selling drugs will be ineligible for two years from the date of the first conviction, and indefinitely for the second offense. Those who lose eligibility can regain eligibility by successfully completing an approved drug rehabilitation program.

### Forfeiture of Personal Property and Real Estate (21 USC 853)

Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation, including houses, cars, and other personal belongings. A warrant of seizure is issued and property is seized at the time an individual is arrested on charges that may result in forfeiture.

### Federal Drug Trafficking Penalties (21 USC 841)

Penalties for federal drug trafficking convictions vary according to the quantity of the controlled substance involved in the transaction. The following list is a sample of the range and severity of federal penalties imposed for first convictions. Penalties for subsequent convictions are twice as severe.

If death or serious bodily injury result from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces mandatory life sentence and fines ranging up to \$8 million.

Persons convicted on federal charges of drug trafficking within 1,000 feet of a University (21 USC 845a) face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least 1 year.

Federal Trafficking Penalties for Schedules, I, II, III, IV and V (except Marijuana)				
Schedule	Substance/Qty.	Penalty	Substance/Qty.	Penalty
II	Cocaine 500-4999 grams mixture	<b>First Offense:</b> not less than 5 yrs., and no more than 40 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.	Cocaine 5 kilograms or more mixture	<b>First Offense:</b> Not less than 10 yrs., and not more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.
II	Cocaine base 28-279 grams' mixture		Cocaine base 280 grams or more mixture	
II	Fentanyl 40-399 grams' mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl analogue 10-99 grams' mixture		Fentanyl analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture	<b>Second Offense:</b> Not less than 10 yrs., and not more than life. If death or serious bodily injury, life imprisonment.	Heroin 1 kilogram or more mixture	<b>Second Offense:</b> Not less than 20 yrs., and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	

II	Methamphetamine 5-49 grams pure or 50-499 grams mixture	Fine of not more than \$8 million if an individual, \$50 million if not an individual.	Methamphetamine 50 grams or more pure or 500 grams or more mixture	individual, \$75 million if not an individual.
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	<b>2 or More Prior Offenses:</b> Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.

Substance/Quantity	Penalty
Any amount of other schedule I & II substances	<p><b>First Offense:</b> Not more than 20 yrs. If death or serious bodily injury, not less than 20 years or more than life. Fine \$1 million if an individual, \$5 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 30 years. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.</p>
Any drug product containing gamma hydroxybutyric acid	
Flunitrazepam (Schedule IV) 1 gram	
Any amount of other schedule III drugs	<p><b>First Offense:</b> Not more than 10 yrs. If death or serious bodily injury, not less than 15 years or more than life. Fine \$500,000 if an individual, \$2.5 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 20 years. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.</p>
Any amount of all other schedule IV drugs (other than one gram or more of Flunitrazepam)	<p><b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 10 years. Fine not more than \$500,000 if an individual, \$2 million if not an individual.</p>
Any amount of all schedule V drugs	<p><b>First Offense:</b> Not more than 1 yrs. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</p> <p><b>Second Offense:</b> Not more than 4 years. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.</p>

Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances	
Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants	<p><b>First Offense:</b> Not more than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 years or more than life. Fine \$10 million if an individual, \$50 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 30 years. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.</p>
Marijuana 100 to 999 kilograms marijuana mixture or 100-999 marijuana plants	<p><b>First Offense:</b> Not more than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 years or more than life. Fine \$5 million if an individual, \$25 million if not an individual.</p>

	<b>Second Offense:</b> Not more than 10 years or more than life. If death or serious bodily injury, life imprisonment. Fine \$8 million if an individual, \$50 million if not an individual.
Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants	<b>First Offense:</b> Not more than 20 yrs. If death or serious bodily injury, not less than 20 years or more than life. Fine \$1 million if an individual, \$5 million if not an individual.  <b>Second Offense:</b> Not more than 30 years. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.
Hashish More than 10 kilograms	
Hashish oil More than 1 kilogram	
Marijuana Less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight)	<b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than individual.  <b>Second Offense:</b> Not more than 1 years. Fine \$500,000 if an individual, \$2 million if not an individual.
Hashish 10 kilograms or less	
Hashish oil 1 kilogram or less	

### Counseling and Treatment

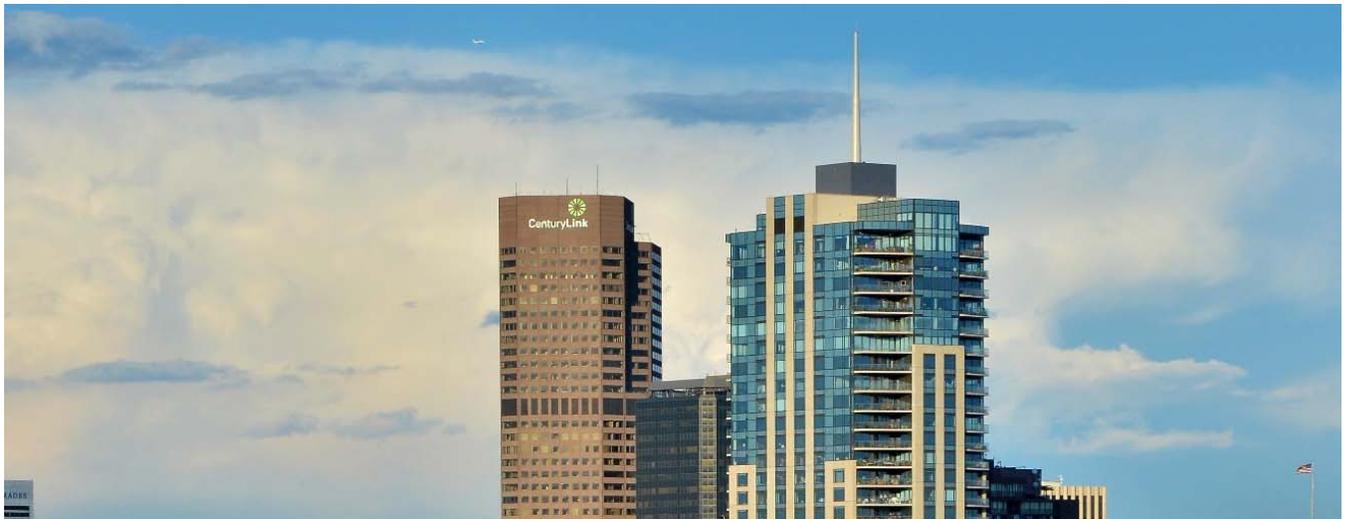
Short-term alcohol and other drug counseling is available on both campuses through student services.

#### CU Denver Campus:

Student and Community Counseling Center  
303-315-7270

#### CU Anschutz Medical Campus:

Student Mental Health - 303-724-4716  
Campus Health Center - 303-724-6242



Campus services may refer students to other treatment programs for more intensive treatment if deemed appropriate. The University of Colorado Denver | Anschutz Human Resources department, the State of Colorado Employee Assistance Program offers employees additional education and counseling, as well as appropriate referrals. Below is an abbreviated list of services and treatment centers. The list includes a brief summary of the agency name, services offered at various levels of treatment, and contact information.

TREATMENT CENTER	SERVICE DESCRIPTION	CONTACT INFORMATION	LEVEL OF SERVICE
<b>ACI Counseling Services</b>	Offender programs, relapse prevention, groups/classes  Adults, children/adolescents	1301 East 58 <sup>th</sup> Ave., Unit F. Denver, Colorado 80216  <b>(720) 641-9627</b>  <a href="http://www.acicounseling.org">www.acicounseling.org</a>	Outpatient
<b>Addiction Research and Treatment Services (ARTS)</b> University of Colorado Hospital Outpatient Psychiatry Office	Inpatient and outpatient substance abuse treatment with specialized programs for adolescents, men, women, and the offender population. The Addiction Research and Treatment Services (ARTS) is the clinical program of the Division of Substance Dependence, Department of Psychiatry at the University of Colorado School of Medicine. ARTS has provided residential and outpatient empirically supported substance abuse treatment services in Colorado for over 33 years, with an emphasis on psychosocial and pharmacological treatments for adolescents, women, men, families and those involved in the criminal justice system. ARTS is on the cutting edge of scientific research, medical education, and clinical care for the purpose of reducing death and dying from addictive disorders.	13001 E. 17th Place, Building 500, Campus Box C290, Aurora, CO, 80045  <b>(303) 336-1600</b>  <a href="https://www.artstreatment.com/">https://www.artstreatment.com/</a>	Inpatient and outpatient
<b>Arapahoe House</b>	With 14 locations and more than 20 specialized services, Arapahoe House is Colorado's leading nonprofit provider of affordable drug and alcohol treatment and behavioral health services. Each year Arapahoe House provides services to many persons with significant clinical needs. Arapahoe House has a priority on serving persons with the greatest clinical needs.	Arapahoe House Administrative Office, 8801 Lipan St. Thornton, CO 80260  <b>(303) 657-3700</b>  <a href="http://www.arapahoehouse.org">www.arapahoehouse.org</a>	Inpatient, outpatient
<b>CeDAR</b>	CeDAR provides a full continuum of care including: <ul style="list-style-type: none"> <li>o Intensive, medically managed detoxification and stabilization</li> </ul>	1293 N. Quentin St., Aurora, CO 80045  <b>(720) 848-3000</b> <b>(877) 999-0538</b>	Intensive residential intensive outpatient

	<ul style="list-style-type: none"> <li>o Intensive residential</li> <li>o Extended residential</li> <li>o Day treatment</li> <li>o Intensive outpatient treatment</li> <li>o Outpatient counseling</li> <li>o Addiction psychiatry</li> <li>o Integrated addiction medicine and primary care</li> <li>o Recovery management and support services</li> </ul>	<a href="https://www.cedarcolorado.org/">https://www.cedarcolorado.org/</a>	
<b>Centennial Peaks Hospital</b>	<p>Services include:</p> <ul style="list-style-type: none"> <li>• Adult psychiatric services</li> <li>• Adult chemical dependency services</li> <li>• Adult/adolescent chemical dependency including dual diagnosis</li> <li>• Intensive outpatient treatment -IOP for adults and adolescents including dual diagnosis</li> <li>• Adult/adolescent mental health intensive outpatient treatment</li> <li>• Electroconvulsive therapy</li> <li>• Inpatient detoxification</li> </ul>	<p>2255 S. 88th Street, Louisville, CO, 80027</p> <p><b>(303) 673-9990</b></p> <p><a href="https://www.centennialpeaks.com/">https://www.centennialpeaks.com/</a></p>	Intensive outpatient
<b>West Pines (Chemical Dependency and Behavioral Health)</b>	<p>We also offer integrated treatment for people with co-occurring diagnoses who are affected by both chemical dependency and an emotional or psychiatric disorder. Our holistic approach to treatment focuses on the physical, emotional, social, and spiritual well-being of each of our patients.</p>	<p>3400 N Lutheran Parkway, Wheat Ridge, CO 80033</p> <p><b>(303) 467-4000</b></p> <p><a href="http://www.westpinesrecovery.org/">http://www.westpinesrecovery.org/</a></p>	Memory loss, depression, severe withdrawal symptoms, physical dependence, psychological dependence

### Health Risks of Commonly Abused Substances

Substance	Nicknames/Slang	Possible Short Term Effects	Possible Long-Term Effects
Alcohol		Slurred speech, drowsiness, headaches, impaired judgment, decreased perception and coordination, distorted vision and hearing, vomiting, breathing difficulties, unconsciousness, coma,	Toxic psychosis, physical dependence, neurological and liver damage, fetal alcohol syndrome, vitamin B1 deficiency, sexual problems, cancer, physical dependence, dementia, Wernicke-Korsakoff syndrome that causes brain changes, memory problems, movement issues, and psychosis

		blackouts, memory problems, death	
Amphetamines	uppers, speed, meth, crack, crystal, ice, pep pills	Increased heart rate, increased blood pressure, dry mouth, loss of appetite, restlessness, irritability, anxiety, insomnia	Delusions, hallucinations, heart problems, hypertension, irritability, insomnia, toxic psychosis, physical dependence, depression, chronic fatigue
Barbiturates and tranquilizers	barbs, bluebirds, blues, yellow jackets, red devils, roofies, rohypnol, ruffies, tranqs, mickey, flying v's	Slurred speech, muscle relaxation, dizziness, decreased motor control, respiratory depression when mixed with other drugs, death in overdose	Severe withdrawal symptoms, possible convulsions, toxic psychosis, depression, physical dependence, seizures
Cocaine	coke, cracks, snow, powder, blow, rock	Loss of appetite, increased blood pressure and heart rate, contracted blood vessels, nausea, hyper-stimulation anxiety, paranoia, increased hostility increased rate of breathing, muscle spasms and convulsions. dilated pupils disturbed sleep, psychosis	Depression, weight loss, high blood pressure, seizure, heart attack, stroke, hypertension, hallucinations, psychosis, chronic cough, nasal passage injury, kidney, liver, bowel, and lung damage
Gamma hydroxy butyrate	GHB, liquid B, liquid X, liquid ecstasy, G, georgia homeboy, grievous bodily harm	Euphoria, decreased inhibitions, drowsiness, sleep, decreased body temperature, decreased heart rate, decreased blood pressure, lower body temperature, coma, death	Memory loss, depression, severe withdrawal symptoms, physical dependence, psychological dependence
Heroin	H, junk, smack, horse, skag	Euphoria, flushing of the skin, dry mouth, "heavy" arms and legs, slowed breathing, muscular weakness, clouded thinking, itching, nausea, vomiting, abscesses, infection	Constipation, loss of appetite, lethargy, weakening of the immune system, respiratory (breathing) illnesses, muscular weakness, partial paralysis, coma, physical dependence, psychological dependence, risks of HIV and hepatitis with shared needles
Ketamine	K, super K, special K	Dream-like states, hallucinations, impaired attention and memory, delirium, impaired motor function, high blood pressure, depression, problems speaking	Urinary tract and bladder problems, abdominal pain, major convulsions, muscle rigidity, increased confusion, increased depression, physical dependence, psychological dependence
LSD	acid, stamps, dots, blotter, A-bombs	Dilated pupils, change in body temperature, blood pressure and heart rate, sweating, chills, loss of appetite, decreased sleep,	May intensify existing psychosis, panic reactions, can interfere with psychological adjustment and social functioning, insomnia, physical dependence, psychological dependence

		tremors, changes in visual acuity, mood changes, reality distortions	
MDMA	ecstasy, XTC, adam, X, rolls, pills	Impaired judgment, confusion, blurred vision, teeth clenching, depression, anxiety, paranoia, sleep problems, muscle tension	Same as LSD, sleeplessness, nausea, confusion, increased blood pressure, sweating, depression, anxiety, memory loss kidney failure, cardiovascular problems, convulsions, death, physical dependence, psychological dependence
Marijuana/Cannabis	pot, grass, dope, weed, joint, bud, reefer, doobie, roach	Sensory distortion, poor coordination of movement, slowed reaction time, panic, anxiety, psychosis, problems with learning and memory	Bronchitis, conjunctivas, lethargy, shortened attention span, suppressed immune system, personality changes, cancer, psychological dependence, physical dependence possible for some
Mescaline	peyote cactus	Nausea, vomiting, anxiety, delirium, hallucinations, increased heart rate, blood pressure, and body temperature,	Lasting physical and mental trauma, intensified existing psychosis, psychological dependence
Morphine/opiates	M, morf, duramorph, Miss Emma, monkey, roxanol, white stuff	Euphoria, increased body temperature, dry mouth, "heavy" feeling in arms and legs, constipation, pain relief	Constipation, loss of appetite collapsed veins, heart infections, liver disease, depressed respiration, pneumonia and other pulmonary complications, physical dependence, psychological dependence, fetal damage
PCP	crystal, tea, angel dust, embalming fluid, killer weed, rocket fuel, supergrass, wack, ozone	Shallow breathing, flushing, profuse sweating, numbness in arms and legs, decreased muscular coordination, nausea, vomiting, blurred vision, delusions, paranoia, disordered thinking, blood pressure changes, coma, death	Memory loss, difficulties with speech and thinking, depression, weight loss, psychotic behavior, violent acts, psychosis, physical dependence, psychological dependence
Psilocybin	mushrooms, magic mushrooms, shrooms, caps, psilocybin & psilocyn	Nausea, vomiting, drowsiness, distorted perceptions, nervousness, paranoia, panic	Confusion, memory loss, shortened attention span, flashbacks may intensify existing psychosis
Steroids	roids, juice	Increased lean muscle mass, increased strength, acne, oily skin, excess hair growth, high blood pressure, fluid retention	Aggression, cholesterol imbalance, anger management problems, masculinization or women, breast enlargement in men, premature fusion of long bones preventing attainment of normal height, atrophy of reproductive organs, impotence, reduced

			fertility, stroke, hypertension, congestive heart failure, liver damage, psychological dependence
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For a more comprehensive list of services students and personnel are encouraged to visit the following website:

<http://www.metrocrisiservices.org>

Interested individuals are encouraged to contact each agency for additional information regarding specific services and costs.

### **Prevention and Education**

The Health Promotions & Engagement office offers prevention and education programming on alcohol and drug use at CU Denver. Additional programming and education is offered through the Auraria Health Center and the Student and Community Counseling Center. CU Anschutz Medical Campus prevention and health education programs are offered through the Office of Student Health Promotion. A summary of the programs offered through the program can be found in the Biennial Alcohol Review. As mandated by the Drug-Free Schools and Campuses Act, this report is distributed to all students, staff and faculty on an annual basis, and during every even year, a biennial review of the comprehensive alcohol and other drug program is conducted. For more information concerning current programs, interventions and policies, contact

#### **CU Denver Campus:**

Hayase Yoshizumi at [hayase.yoshizumi@ucdenver.edu](mailto:hayase.yoshizumi@ucdenver.edu),

Health Promotions & Engagement Coordinator 303-315-4009

#### **CU Anschutz Medical Campus:**

Nicky Lowry at [nicky.lowry@ucdenver.edu](mailto:nicky.lowry@ucdenver.edu),

Office of Student Health Promotion, 303-724-7674

Current CU Denver Alcohol and Drug Education and Prevention Programs:

**Peer and Wellness Educators:** The CU Denver student peer and wellness educators are a group of student workers who focus on prevention and wellness education with their peers. Alcohol and drug education and prevention activities include interactive workshops, during tabling events to hand out information for on and off campus resources around alcohol and drugs.

**Auraria Alcohol Awareness Event:** Annual Alcohol Awareness Event during October held by all three Auraria campus institutions to focus on the effects of alcohol, provide guidance for safe consumption of alcohol, and highlight the dangers of driving under the influence. For information, please contact the Health Center at Auraria at 303-556-2525.

**You Don't Need a Cape to be a Super Hero:** This is a workshop offered to teach effective ways of bystander intervention. Workshop is open to student, staff, and faculty.

**Healthy Relationships Workshop:** Workshop was presented to help participants understand the differences among healthy relationships, unhealthy relationships, and abusive relationships. All members of the Auraria community were invited to participate.

ON-CAMPUS RESOURCES/INFORMATION

<b>CU Denver Resources</b>	
Student and Community Counseling Center	303-315-7270, <a href="http://www.ucdenver.edu/life/services/counseling-center/Pages/default.aspx">http://www.ucdenver.edu/life/services/counseling-center/Pages/default.aspx</a>
Health Center at Auraria	303-556-2525, <a href="https://www.msudenver.edu/healthcenter/">https://www.msudenver.edu/healthcenter/</a>
Office of Student Conduct & Community Standards	303-315-7311, <a href="http://www.ucdenver.edu/life/services/standards/Pages/default.aspx">http://www.ucdenver.edu/life/services/standards/Pages/default.aspx</a>
Auraria Campus Police Department	303-556-5000, <a href="https://www.ahec.edu/for-campus-faculty-staff/auraria-campus-police-department">https://www.ahec.edu/for-campus-faculty-staff/auraria-campus-police-department</a>
Colorado Employee Assistance Program	303-866-4314, <a href="http://www.colorado.gov/c-seap">http://www.colorado.gov/c-seap</a>
<b>CU Anschutz Resources</b>	
University of Colorado Denver Police Department	303-724-4444, <a href="http://www.ucdenver.edu/anschutz/about/location/police/Pages/default.aspx">http://www.ucdenver.edu/anschutz/about/location/police/Pages/default.aspx</a>
Aurora Police Department	Emergency: 911 Non-Emergency: 303-627-3100 <a href="https://www.auroragov.org/residents/public_safety/police">https://www.auroragov.org/residents/public_safety/police</a>
Colorado Employee Assistance Program	303-866-4314, <a href="http://www.colorado.gov/c-seap">http://www.colorado.gov/c-seap</a>
Student Mental Health	303-724-4716 <a href="http://www.ucdenver.edu/academics/colleges/medicalschoo/departments/psychiatry/PatientCare/StudentMentalHealth/Pages/Student-Mental-Health-Service.aspx">http://www.ucdenver.edu/academics/colleges/medicalschoo/departments/psychiatry/PatientCare/StudentMentalHealth/Pages/Student-Mental-Health-Service.aspx</a>
CU Anschutz Health Center	303-724-6242 <a href="http://www.ucdenver.edu/academics/colleges/nursing/clinical-practice-community/PatientServices/CHC/Pages/default.aspx">http://www.ucdenver.edu/academics/colleges/nursing/clinical-practice-community/PatientServices/CHC/Pages/default.aspx</a>

Off-Campus Resource Information

Aurora Mental Health Center	303-617-2300 <a href="http://www.aumhc.org">http://www.aumhc.org</a>
Denver Police Department	Emergency: 911 Non-Emergency: 720-913-2000 <a href="https://www.denvergov.org/content/denvergov/en/police-department.html">https://www.denvergov.org/content/denvergov/en/police-department.html</a>
Colorado Crisis Centers	844-493-8255 <a href="http://www.coloradocrisisservices.org">www.coloradocrisisservices.org</a>
Denver Health	303-436-6000 <a href="http://www.denverhealth.org">http://www.denverhealth.org</a>
CeDAR – Center for Dependency, Addiction, and Rehabilitation	877-999-0538 <a href="http://www.cedarcolorado.org">www.cedarcolorado.org</a>
Denver Sheriff's Department	720-913-2000 <a href="https://www.denvergov.org/content/denvergov/en/sheriff-department.html">https://www.denvergov.org/content/denvergov/en/sheriff-department.html</a>
Peer Assistance Services	303-369-0039 <a href="http://www.peerassistanceservices.org/">http://www.peerassistanceservices.org/</a>
CPHP Colorado Physician Health Program	303-860-0122 <a href="http://www.cphp.org">www.cphp.org</a>

## **WEAPONS POLICY**

### **University of Colorado**

WHEREAS the unauthorized possession of firearms, explosives, and other dangerous or illegal weapons on or within any University of Colorado campus, leased building, areas under the jurisdiction of the local campus police department or areas where such possession interferes with the learning and working environment is inconsistent with the academic mission of the university and, in fact, seriously undermines it;

WHEREAS the unauthorized possession of such weapons threatens the tranquility of the educational environment in an intimidating way and it contributes in an offensive manner to an unacceptable climate of violence;

WHEREAS the university educational mission should attempt to teach and model those values which are held to be important to the nation as a whole;

WHEREAS in passing the Colorado Concealed Carry Act, Colorado Revised Statute 18-12-201 et seq., Colorado's General Assembly authorized qualified citizens to obtain a permit to carry concealed weapons and the Colorado Supreme Court has held that the Act applies to university property;

WHEREAS the Board of Regents and the University of Colorado are committed to upholding the law, recognizing the right of citizens to protect themselves and others in accordance with the Colorado Concealed Carry Act, and preserving the University of Colorado campuses as safe and tranquil learning environments;

NOW THEREFORE BE IT RESOLVED that the unauthorized possession of firearms, explosives, or other dangerous or illegal weapons on or within any University of Colorado campus, leased building, other area under the jurisdiction of the local campus police department is prohibited. Notwithstanding the foregoing, the University of Colorado shall not, by rule or regulation, restrict the ability of any person who has been lawfully issued a permit to carry a concealed handgun under the provisions of Colorado law to exercise the right to concealed carry in any public places or publicly accessible buildings on the University of Colorado campuses. It shall not be a violation of this policy for such person to carry a concealed handgun consistently with the requirements of Colorado law. When acting pursuant to such a permit and acting in conformity with Colorado law possession of a concealed handgun on university property shall not be deemed to be unauthorized.

In those situations where the University of Colorado grants access to buildings or facilities pursuant to a contractual relationship, such as a landlord-tenant relationship for access to student housing facilities or a licensor-licensee relationship for access to events that are not generally open to the public, the chancellor of each campus shall have the authority to enter contracts with students, employees, and guests of the University of Colorado governing the terms of that relationship, including contractually limiting the ability of persons to exercise the ability to possess a concealed firearm in those buildings or facilities. In the event that a person violates the terms of such a contract, the person may be excluded from the building or facility to which he had been granted access pursuant to the contractual relationship.

A "dangerous or illegal weapon" may be an instrument of offensive or defensive combat; anything used, or designed to be used, in destroying, defeating, or injuring a person; an instrumentality designed or likely to produce bodily harm; or an instrument by the use of which a fatal wound may probably or possible be given.

A "dangerous or illegal weapon" may include, but not be limited to, the following: any firearm, slingshot, cross-knuckles, knuckles of lead, brass or other metal, any bowie knife, dirk, dagger or similar knife, or any knife having the appearance of a pocket knife, the blade of which can be opened by a flick of a button, pressure on the handle or other mechanical contrivance. A harmless instrumentality designed to look like a firearm, explosive, or dangerous weapon which is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of a firearm, explosive, or dangerous weapon.

Possession of firearms, explosives, or other dangerous weapons is permitted for peace officers or for others who have written permission from the chief of police for those campuses which have such an officer or from the chancellor after consultation with the chief of police. Firearm storage may be provided by campus police as a service to students or employees residing in campus housing.

FURTHER RESOLVED that the individual found guilty via a due process procedure of the unauthorized possession of firearms, explosives, or other dangerous or illegal weapons, and who is found to have intentionally or recklessly used or possessed such weapons in a way that would intimidate, harass, injure or otherwise interfere with the learning and working environment of the university, shall be banned from the university campus, leased building, or other area under the control of University Campus Police. In the case of the University of Colorado Denver, officials shall make every effort to work with the Auraria Higher Education Center officials to obtain such ban. This section is not intended to limit the discretion of the university to institute summary suspension proceedings.

In the case of a student who is found guilty via a due process procedure to have intentionally or recklessly used or possessed an unauthorized weapon in a way that would intimidate, harass, injure, or otherwise interfere with the learning and working environment of the university, the minimum disciplinary sanction shall be expulsion.

In the case of an employee who is found guilty via a due process procedure to have intentionally or recklessly used or possessed unauthorized weapons in a way that would intimidate, harass, injure, or otherwise interfere with the learning and working environment of the university, the minimum disciplinary sanction shall be termination of employment, subject to such other rules governing the employment relationship.

FURTHER RESOLVED that this resolution is intended to clearly state expected standards of personal conduct for employees, students, and visitors;

FURTHER RESOLVED that to the extent that institutional policies need to be amended to reflect the intent of this resolution, the administration is directed to proceed to make such changes.

History: Adopted March 17, 1994; revised September 12, 2012

### **Auraria Higher Education Center Campus Weapons Policy**

**Legislative Declaration:** The Auraria Board owns and manages the Auraria campus for the use and benefit of its constituent institutions of higher education – the Community College of Denver (CCD), Metropolitan State University of Denver (MSU Denver), and the University of Colorado Denver (CU Denver) – and to facilitate and further their respective educational missions. Section 23-70-106, C.R.S., authorizes the Auraria Board to promulgate rules and regulations for the safety of students, employees and property on the Auraria campus. The Auraria Board finds and determines that the free and unregulated possession of weapons on the Auraria campus would: 1. Create an unreasonable risk to the health, welfare and safety of students and employees and the preservation of property on the Auraria campus by careless or malicious use; 2. Create

a climate of fear and intimidation that would distract and interfere with the reasoned discourse and cooperation required for productive learning and working environments on the Auraria campus; and3. Be inconsistent with the academic missions of the constituent institutions. Therefore, the Auraria Board adopts the following policy:

**Statement of Policy:** Except as expressly provided below, the possession of firearms, explosive or incendiary devices, or other weapons on the Auraria campus is prohibited. This prohibition shall extend to all grounds and buildings on the Auraria campus, including the institutional neighborhoods and buildings owned by the constituent institutions therein. It shall not extend to facilities off of the Auraria campus, such as, for example, CU Denver’s Lawrence Street Center, MSU Denver’s North or South Campuses, or CCD’s Lowry Campus. This policy shall apply to all employees and invitees of the Auraria Board, all students, employees and invitees of the constituent institutions, and all other visitors to the Auraria campus. “Weapons” include, but are not limited to, the following:

1. Firearms of any size or type of construction and ammunition;
2. Gas or air guns, including BB, pellet and paint ball guns;
3. Bows and arrows, and cross-bows;
4. Blackjacks, bludgeons, batons, nunchaku, throwing stars, and metallic knuckles;
5. Swords, pikes, lances and spears;
6. Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
7. Ballistic, gravity and switchblade knives, regardless of the length of the blade;
8. Fireworks, bombs, grenades, and torches;
9. Shields, poles or other objects that may or are being used to strike, block, push or corral another person; and,
10. Any harmless object designed to look convincingly like a firearm, explosive or incendiary device, or other weapon.

Exceptions. This policy shall not apply to:

1. A peace officer, as described in § 16-2.5-101, C.R.S., when carrying a weapon in conformance with the policy of his/her employing agency as provided in § 16-2.5-101(2).
2. A member of the armed forces of the United States or Colorado National Guard while acting in his/her official capacity and in conformance with general or specific military orders.
3. A law enforcement officer, agent or employee of the United States, when lawfully carrying a weapon in conformance with the policy of his/her employing agency.
4. A person carrying a concealed handgun who holds a valid written permit issued pursuant to § 1812-201, et seq., C.R.S.
5. A weapon that remains inside a locked motor vehicle while on the Auraria campus, provided that the weapon is unloaded. This exception shall not apply to explosive or incendiary devices.
6. A student, employee or invitee of a constituent institution or an employee or invitee of the Auraria Board who has a legitimate educational or employment related purpose for the possession of a weapon on the Auraria campus and has obtained written permission from the appropriate office and from the Chief of the Auraria Campus Police Department or his/her designee.

Violations. All violations of this policy shall be reported to the Auraria Campus Police Department and the appropriate institutional office. Violators may be disciplined, banned from the Auraria campus and criminally prosecuted in appropriate cases.

Procedures and guidelines. The Chief Executive Officer is authorized to promulgate such procedures and guidelines as may be reasonable and necessary to implement and carry out the content and intent of this policy.

Effective: September 17, 2018

## **SEX OFFENDER REGISTRY**

In compliance with section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921) and Colorado Revised Statutes 16-22-102 through 16-22-115, and 23-5-125, registered sex offender information may be obtained at:

Colorado Bureau of Investigation <https://www.colorado.gov/apps/cdps/sor/search-agreement.jsf>

The CBI does not post information concerning (1) sex offenders only convicted of misdemeanor sex offenses, or (2) juveniles adjudicated for sex crimes.

According to the CBI website: You may contact your local Police Department, County Sheriff's office, or the CBI for a COMPLETE list of registered sex offenders in your city, county or state. Some Police Departments and Sheriff's Offices maintain websites containing information about sex offenders in their jurisdiction, consistent with Colorado Revised Statutes (CRS) 16-22-112. Please select the Information tab for links to view specific Colorado Police and Sheriff sex offender websites.



# MISSING RESIDENTIAL STUDENT NOTIFICATION

## Introduction

This policy sets forth the procedure that shall be followed in the event that a University of Colorado Denver student residing in the Campus Village Apartment complex is missing.

## Policy

The University has developed this missing student notification policy for students who reside in the Campus Village Apartment complex. Each residential student shall be informed of this policy and procedure at the time he or she signs the lease at the Campus Village Apartments and anytime the residential student updates his or her personal contact information. This policy will also be published semi-annually in the Campus Village newsletter and available on the Campus Village and university websites.

1. In addition to registering emergency contact information, residential students shall have the opportunity to identify a confidential contact and provide his or her confidential contact information to be used in the event the residential student is determined missing at any time ("confidential contact"). This contact information will only be accessible by authorized campus officials.
2. A residential student will be deemed missing: a. If under the age of eighteen (18) years of age, and not considered a runaway: when the residential student's whereabouts cannot be determined by the student's associates including friends, family, or residential staff; or b. If eighteen (18) years of age or older: when the residential student's whereabouts cannot be determined, and the absence is both a deviation from normal behavior patterns and cannot be explained.
3. The university shall notify the appropriate law enforcement agency not later than 24 hours after the time that the residential student is determined missing.
4. The university shall notify a custodial parent or guardian for any student under 18 years of age who is not an emancipated individual not later than 24 hours after the time the residential student is determined to be missing.
5. The university shall make contact with residential student's confidential contact if the residential student has been deemed missing by the campus security or law enforcement agency for more than 24 hours and that residential student has not been located.

## Procedure

1. Reporting and Notification
  - a. A residential student may be reported by any acquaintance of the student. The report can be made to: i. Campus Village professional staff, ii. CU Denver Campus Assistant Vice Chancellor for University Life and Dean of Students, iii. Auraria Higher Education Center Police Department ("AHEC PD"), or iv. Denver Campus Office of Community Standards and Wellness ("OCSW").
  - b. The recipient of the report shall immediately notify Campus Village professional staff who will subsequently notify the OCSW.
  - c. The report can be made at any time the reporting party feels that the residential student is missing but shall be made if the residential student has been missing for more than 24 hours. d. The appropriate campus officials will immediately make attempts to contact or locate the student who is the subject of the report. Those attempts will include, but may not be limited to, the following:
    - i. A visual check of the residential student's apartment shall be conducted. A member of the Campus Village Apartments shall enter the student's room to perform this check.
    - ii. Attempts shall be made to contact the residential student through any and all forms of communication including, but not limited to, telephone number(s), e-mail, text messaging, social

networking sites, and contacting all known associates. The goal of the contact is to have the residential student communicate with those reporting or investigating the allegation.

- iii. Attempt to determine the residential student's whereabouts using resources such as key logs, area desk sign-out sheets, meal plan access, computer or e-mail access, class records, and security cameras.
- iv. Other techniques, as necessary, given the circumstances of the individual case. e. If initial attempts to contact the student fail, then the campus officials will notify the AHEC police or other appropriate law enforcement officials so that an investigation on the report can commence.

## 2. Investigation

- a. An investigation into the missing student report shall commence immediately and shall be conducted by the AHEC PD or other appropriate law enforcement officials in cooperation with university and Campus Village staff.
- b. If, on investigation of the official report, the AHEC PD or other law enforcement officials determine that the missing student has been missing for more than 24 hours then: i. If the student is under 18 and not an emancipated individual the confidential contact or parent/guardian shall be notified; or ii. If the student is over 18, not an emancipated individual and has not provided a confidential contact then the appropriate law enforcement agency shall be notified.

## 3. Follow up to the case

- a. Information regarding the case will be communicated to the Campus Community, as necessary or permitted, during or post investigation as warranted by the circumstances.
- b. Parties affected by the incident may be referred to campus or community resources if necessary during or post incident

## DEFINITIONS OF “CLERY ACT CRIMES” AS REPORTED IN THE ANNUAL SECURITY REPORT

The following are definitions of the crimes that the Clery Act requires institutions to report:

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Criminal Homicide-Manslaughter by Negligence:** The killing of another person through gross negligence.

**Criminal Homicide-Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

**Sexual Assault:** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their age or because of their temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Domestic Violence:** A felony or misdemeanor crime of violence committed:

- A. By a current or former spouse or intimate partner of the victim;
- B. By a person with whom the victim shares a child in common;
- C. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

- D. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- E. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- A. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, the type of interaction between the persons involved in the relationship.
- B. For the purpose of this definition-
  - 1. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - 2. Dating violence does not include acts covered under the definition of domestic violence.

**Stalking:**

- A. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - 1. Fear for the person's safety or the safety of others; or
  - 2. Suffer substantial emotional distress.

**For the purposes of this definition-**

- A. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by an action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- B. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- C. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

***Weapon Law Violations:*** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

***Drug Abuse Violations:*** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

***Liquor Law Violations:*** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

***Hate Crimes:*** All of the crimes described above, and any other crime involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability of the victim that are reported to Campus Security Authorities or local police agency, the data shall be collected and reported according to category of prejudice.

Additional Crime Classifications for Recording Hate Crimes

1. **Larceny-Theft** is the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the UCR.) Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.
2. **Simple Assault** is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
3. **Intimidation** is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
4. **Destruction/Damage/Vandalism of Property** is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

# 2017 ANNUAL FIRE SAFETY



Housing & Dining

UNIVERSITY OF COLORADO **DENVER**

**318 WALNUT STREET  
DENVER, CO80204**

Fire Statistics Overview – January 1, 2017 – December 31, 2017

**Fires Reported**

Month	Reported Fire	Nature/Cause of Fire	Number of Injuries	Number of Deaths	Property Damage (\$)
Jan-17	0	0	0	0	0
Feb-17	0	0	0	0	0
Mar-17	0	0	0	0	0
Apr-17	0	0	0	0	0
May-17	0	0	0	0	0
Jun-17	0	0	0	0	0
Jul-17	0	0	0	0	0
Aug-17	0	0	0	0	0
Sept-17	0	0	0	0	0
Oct-17	0	0	0	0	0
Nov-17	0	0	0	0	0
Dec-17	0	0	0	0	0

Fire Drills/Alarms	Drill Date	Alarms/Pulled
Fire Safety Contractor	June 19, 2017	Pulled alarms for testing
Fire Safety Contractor	December 13, 2017	Pulled alarm for testing

Fire Safety and Equipment Logs

**Equipment Inspections**

Equipment/System	Frequency of Inspection	Last Completed Inspection
Fire Extinguishers	Annual	12/18/2017
Fire Panel	Annual	12/18/2017
Sprinkler System	Annual	12/18/2017
Kitchen Hood cleaning	Annual	12/18/2017
Ansul System	Annual	12/18/2017

**Life Safety and Fire Suppression Systems**

**Fire Detection**

Campus Village has two fire detection systems in place. The first is a BRK Smoke Detector. These smoke detectors are AC powered (hardwired) with battery back-up. Smoke detectors are located in common spaces and in all bedrooms of each apartment. Batteries of the smoke detectors are inspected during quarterly inspections of the building completed by the Maintenance Staff. Residents may notify the Maintenance Staff when a battery needs to be replaced as well. In addition to the smoke detectors, enunciator panels are located in apartments and hallways throughout the building. The location of the enunciator panels is in accordance with the Denver City Fire Code. The enunciator panels are electrically powered and have both an audible sound and strobe light to alert residents. In the event of an evacuation, exit signs are located throughout all hallways and at all exit areas on in each floor. Placement of exit signs is in accordance with the Denver City Fire Code.

## **Fire Suppression**

Campus Village has two fire suppression devices located throughout the building. The first fire suppression device is an ABC Fire Extinguisher. This extinguisher can be used to put out any type of fire. Fire extinguishers are located throughout the building. Please refer to the floor plan of the building for specific locations. The second fire suppression device is the sprinkler system. Sprinkler heads are located in common spaces and in all bedrooms of each apartment, as well as, in the hallways, community spaces throughout the building, and office spaces.

## **Resident Assistant Fire Safety Training**

All Resident Assistants participate in fire safety training including how to use a fire extinguisher in a live burn. The training is completed in August during the Fall Semester RA Training. The session is hosted by Sentry Fire & Safety Inc. All Resident Assistants also receive training in Fire Drill and Building Evacuation procedures during the Fall Semester RA Training. This training includes reviewing the EdR and Campus Village Apartments Emergency Procedures Manual (see relevant sections attached) and identifying building/floor specific emergency exits and assembly points. Resident Assistants present and review fire safety policies, fire drill and evacuation procedures with their residents at the “Mandatory Floor Meetings” during move-in. This information is also posted in the building and included in welcome/move-in materials.

## **Drills**

There shall be a minimum of one fire drill during the fall semester and spring semester.

## **Fire Log**

Campus Village Apartments maintains a Fire Log; this log tracks any fires that occurred at Campus Village. The log contains information related to the date the fire was reported, the nature/cause of the fire, the date and time the fire occurred, and the general location of the fire in the building or facility. The log is actively maintained. Reported fires will be added to the log within two (2) business days of the report. The Fire Log contains any fires reported in the most recent 60 days and is located at the Information Desk in Campus Village, and is available for public review upon request during normal business hours. Upon request Campus Village will provide any portion of the report older than 60 days within 2 business days of request for public inspection.

## **Fire Alarms and Evacuations**

The fire alarms alert community members of potential hazards, and community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building. The back of each apartment door has a diagram with evacuation routes and assembly points. The Fire Department can levy fines and penalties to individuals who fail to evacuate a building promptly – but a more important reason for evacuating is safety! When a fire alarm is activated, the elevators in Campus Village will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. After a false alarm in Campus Village, an email message is distributed to building residents, typically the next business day, informing them of the cause of the activation and the reason for the evacuation. The purpose of providing follow-up information is to use those instances as a teaching moment to point out the reason for the alarm activation, the evacuation routes, and instructions and guidelines for evacuations. CU Denver publishes this fire safety report as part of its annual Clery Act Compliance document, which contains information with respect to the fire safety practices and standards for CU Denver and Campus Village. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of

the property damage caused by a fire (see charts for more information). The compliance document is available for review 24 hours a day at the Campus Village front desk.

In case of an emergency, there are specific instructions that must be adhered to. First, dial 9-1-1, or the local authorities. Each staff member should then follow the chain of command in reporting the incident to the Home Office. Possible situations are outlined in this section and the Loss Prevention Manual. Routinely review the Loss Prevention Manual for any updates.

Management and staff members should be familiar with all aspects of the fire prevention system. They should be familiar with all prevention systems in the resident rooms, (i.e. sprinklers, smoke alarms, intercom speakers, etc.) and in the public areas (i.e. smoke alarms, fire extinguishers, pull stations, strobe lighting, exit signs, etc.) Community

Managers and staff should also be familiar with all fire alarm monitoring systems on the property. This includes panels at the front desks that may indicate smoke alarm or pull station activations. Fire extinguishers, hoses, sprinklers, etc. should be provided if local code requires them. Residents should be informed of the severe penalties associated with tampering and/or vandalizing fire equipment. RA's should also be familiar with how to operate a fire extinguisher, respond to the fire panel alarms/instructions and sprinkler activation and all evacuation policies and procedures.

### **Campus Village Emergency Procedures**

All staff members are required to be thoroughly familiar with all evacuations policies and procedures in the event of fire or emergencies. It is vitally important that all RA's are accounted for in the event of an evacuation; therefore, all RA's should make a conscious effort to use the IN/OUT locator board behind each desk, if applicable. The proper use of this locator board will assist the staff in determining what RA's are not available and what responsibilities may have to be covered by other staff members.

When the fire alarm sounds instruct the RA's to respond as follows:

1. Immediately look outside of your room/apartment to determine if you see any signs of smoke or fire. If it is determined that there is smoke or fire outside your building, call the fire department and evacuate the floor/building by banging on doors on your way out. Keep anyone from entering the building until the fire department arrives and says it is ok to re-enter the building.
2. Instruct residents to LOCK THEIR DOORS and quickly evacuate their rooms/apartments by use of the stairwells. Residents should be instructed to NEVER USE THE ELEVATORS in the event of a fire alarm. When residents exit the building, they should be instructed to proceed and gather away from the building in their assigned designated areas.
3. RA's should report to the Community Manager and proper authorities any resident(s) that fail(s) to follow evacuation instructions.
4. Once off of their floor/out of their apartment, RA's should report to their assigned evacuation duty area (stairwells, exit doors, main entrance areas) to assist in the evacuation process.
5. In the event of an emergency, RA's should obtain a list of residents present and report missing residents to the Community Manager and emergency response personnel.
6. Fire extinguishers should be inspected monthly and serviced annually. Fire drills should be conducted quarterly or annually. Consult with the Fire Marshall in your area to clarify the number of tests required.

### **Evacuation Assembly Areas**

RA's should instruct all residents to exit the building and proceed to the designated areas. Residents that fail to follow evacuation instructions will be referred to the Community Manager for discipline. The Community Manager may elect to notify the Fire Department for assistance in prosecuting residents that fail to follow CA instructions concerning evacuation of the building during a fire.

### **Fire Extinguisher Operation Procedures**

All staff members should be familiar with the location of fire extinguishers on their floors/buildings and in the apartment complex and the clubhouse. In addition, they should be instructed in the proper operation of fire extinguishers. To use an extinguisher:

1. Remove pin from handle.
2. Stand back approximately eight feet.
3. Aim at the base of the fire and squeeze handle.
4. Move nozzle side to side and spray to cover the source of the flames.

### **Fire Sprinkler System Operation Procedures**

If the property is equipped with a sprinkler system, it is important that all staff members are familiar with all operations of the system. This includes the monitoring of the alarm system panel, and all emergency pumps. In addition, all RA's and other staff members should know the location and how to turn off all shut off valves. This is especially important in the event of a water discharge due to accident, vandalism, or some other non-fire related activity. It should be noted that the longer it takes to turn off the water flow, the more extensive the water damage will be in the actual area of discharge as well as all floors below.

### **Staff Response to Fire Alarm**

All onsite staff members must respond

1. Highest ranking staff member is point of contact for emergency personnel
  - a. Only the point staff member is authorized to communicate with emergency personnel.
  - b. If no pro-staff member is onsite during the alarm, one of the on-call RA's is point until a pro-staff member arrives on-site.
2. All staff on-site must assist with evacuating residents from building to approved locations.
  - a. Approved locations are 100 feet away from building:
    - Zone 1: Low W Parking Lot
    - Zone 2: Viaduct Parking on North Side of building across Walnut
    - Zone 3: Overflow Parking Lot
    - Zone 4: Far corner of South West parking lot (behind basketball court)
  - b. There must be at least one RA or pro-staff member escorting residents to these locations. No information may be relayed to residents other than we are waiting to hear from emergency response crews when it is safe.
  - c. DO NOT MAKE STATEMENTS ASSUMING WHAT HAPPENED. THIS OPENS LIABILITY TO YOURSELF AND COULD PUT YOUR JOB IN JEOPARDY.
  - d. The point staff member will stay in communication with all zones and advise the staff when the building is safe to enter, or any necessary updates.
3. See attached site plan for approved Zone locations.

### **Fire Safety Sections from Resident Handbook and Lease Agreement**

- The smoke detectors in your apartment/suite are very sensitive.

- When taking a shower, close the bathroom door to ensure the steam does not affect the detector.
- When cooking, be sure to use the fan above the stove. This could help prevent a grease fire.
- If your detector makes a beeping sound, it means the battery is low. Complete a work order as soon as possible to have the battery replaced. Any time a smoke detector sounds an alarm, you should respond to it as an emergency and proceed in a safe manner. Never disconnect the smoke detectors. Sometimes you may experience a "false alarm." The smoke detectors can be set off by dust, an insect or just may need routine cleaning. Open all windows to allow fresh air into the apartment/suite.
- Under no circumstances should ANY smoke detector or life safety equipment be tampered with!
- If any smoke detector is found in any other condition that it was installed, each resident may be fined a \$500 fine per person for the first offense.
- The second offense may result in a \$1,000 fine and possible eviction from the property. In addition, any false alarms on the property as a direct result of smoking, burning candles, incense or hookahs or any other lease violation will result in a \$500 fine for the first offense, a \$1,000 fine and possible eviction for the second offense.
- No modifications to, or changes in, electrical wiring are permitted. No "splices," "octopuses" or modification devices of any kind may be used to add plugs in your room, suite, or apartment. UL approved, grounded power strips with circuit breakers may be used only for computer and computer related hardware. A maximum of two power strips may be used per room. Extension cords are not permitted.
- The burning of any material, including incense, is prohibited, except when a written request is made and prior approval is granted by Management for the purpose of religious or spiritual observance only.
- Residents shall not possess any explosive, fireworks, ammunition, gasoline, or other highly flammable material. Violation of this policy may result in criminal prosecution. See also Weapons Policy.

### Information Provided to Residents

Smoking is strictly prohibited in all apartment/suites, hallways, meeting rooms, and the clubhouse/community building. Smoking is permitted in designated areas only. These designated areas are marked by ashtrays. If you have questions, please contact a staff member. Smoking is also prohibited in outdoor areas within 20 feet of doorways, windows, and ground level air intake structures. The resident accepts responsibility for informing visitors or guests of the property's no-smoking policy.

#### *Lease Agreement*

Fire warning devices and safety equipment are to be used only in case of an emergency. The sounding of a fire alarm should be taken seriously and you must proceed according to the instructions posted in and about the Community. **The intentional sounding of an alarm, tampering with any other safety equipment, outside of an emergency situation will be considered a criminal offense and the person or persons responsible will be treated accordingly.**

Multiple electric outlet plugs are not permitted. Surge protected power strips with circuit breakers are permitted. All extension cords must be of the grounded, three-prong type and be UL approved.

Live decorations such as trees/wreaths are prohibited. Hot plates, candles, halogen lamps, space heaters, cooking grills, lighter fluid, or anything with an open heating element or flame are not allowed within the Apartment. Grilling and the usage or storage of outdoor grills are not allowed on balconies or breezeways, either with charcoal or gas grilles and are permitted in designated areas only. Smoking is permitted in designated areas outside of the community gates only. All cigarette butts must be disposed of properly. If

you are found in violation of this term, a \$150 fine will be assessed for the first (1st) violation, doubling every time thereafter. Any violation is considered in default of your lease agreement and subject to eviction.

