

3. Non-degree students are not eligible to take university independent study or internship courses without specific permission from the dean of the college or school of the course.
4. Non-degree students seeking to change to degree status must meet the admission requirements as defined by the college and the Office of Admissions.
5. Non-degree students seeking to change to degree status are subject to the non-degree credit limit and resident credit policies of the school or college offering the degree.

Signature Authority

Dean's permission or signature authority may be required for non-degree students carrying out specific academic procedures. Dean's signature authority refers to the dean or the dean's designee which is typically an assistant or associate dean.

1. Prior to and during the semester/term, the dean's signature authority resides with the dean of the college or school in which the course is rostered. If a student is registered for courses across colleges, the authority resides with the dean of the college or school for each respective course.
2. After the completion of the semester/term, the dean's signature authority resides with the dean of the college or school in which the course is rostered. If a student is registered for courses across colleges, the authority resides with the dean of the college or school for each respective course. This post-semester authority is required for grade appeals, retroactive drop/add, and retroactive withdrawals.

Notes

1. Dates of official enactment and amendments:
October 1, 2007: Adopted by the Provost
April 30, 2019: Reformatted
2. History:
April 30, 2019: Reformatted to reflect a Campus-wide effort to recast and revitalize Campus policy sites into a standardized and more coherent set of chaptered policy statements organized around the several operational divisions of the university. Article links, University branding, and formatting updated by the Provost's office.
3. Initial Policy Effective Date: October 1, 2007
4. Cross References/Appendix: N/A