



**CAMPUS ADMINISTRATIVE POLICY JUSTIFICATION**

**Policy Title:**                    **Management of Controlled and Prescription Drugs on Laboratories on Campus**

Policy Number:            6007                    *Research*

**Date Submitted:**                    September 13, 2021

**Proposed Action:**                    Approve Update

**Brief Description:**                    This Policy was created to address the need to order, inventory, and properly dispose of Drug Enforcement Administration (DEA) Controlled Substances and Prescription Drugs used in laboratories on campus for the purpose of furthering scientific research.

**Desired Effective Date:**                    October 1, 2021

**Last Official Review:**                    September 15, 2021

**Reviewing Office:**                    Environmental Health and Safety

**Responsible Officer:**                    Vice Chancellor for Research

**Policy Contact:**                    Director, Environmental Health and Safety

**Applies to:**                    CU Anschutz Medical Campus  
CU Denver Campus

**Reason for Policy:** This Policy was created to address the need to order, inventory, and properly dispose of Drug Enforcement Administration (DEA) Controlled Substances and Prescription Drugs used in laboratories on campus for the purpose of furthering scientific research.

**I. REASON FOR PROPOSED ACTION AND SUMMARY OF CHANGES**

CU Internal Audit conducted an audit of the CU Anschutz | CU Denver Controlled Substances program which is administered by Environmental Health and Safety. The sole recommendation of the Audit finding was to update the language pertaining to authorized ways that controlled substances and prescription drugs can be purchased, namely that using CU Marketplace is the preferred methods, but on rare occasions in which a small vendor is not in CU Marketplace, using a personal procurement card is acceptable. This language has been updated in section 2.

## **II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW**

List all the offices and personnel who participated in the drafting or coordination of this policy.

Provost (TBD)

Legal (Yes)

Vice-Chancellor for Research (T. Flaig)

Associate Vice-Chancellor for Regulatory Compliance (A. Lakin)

Associate Vice Chancellor for Academic Operations (N. Viveiros)

Policy Coordinator (J. Speed, ongoing involvement)

## **III. LEGAL REVIEW**

Is legal review of the proposed changes recommended?

**No**

## **IV. FISCAL REVIEW**

Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? **No**