



Campus Administrative Policy

Policy Title: Faculty Emeritus/Emerita Designation

Policy Number: 1011 Functional Area: Academic and Faculty Affairs

Effective: July 1, 2020
Date Last Amended/Reviewed: July 1, 2020
Date Scheduled for Review: July 1, 2027
Supersedes: Faculty Emeritus/Emerita Designation (January 1, 2019)

Approved by: Donald M. Elliman, Jr.
Chancellor University of Colorado Anschutz Medical Campus
Dorothy A. Horrell
Chancellor, University of Colorado Denver

Prepared by: Associate Vice Chancellor for Academic Operations,
Associate Vice Chancellor for Academic Planning
Reviewing Office: Provost and Executive Vice Chancellor for Academic and
Student Affairs
Responsible Officer: Provost and Executive Vice Chancellor for Academic and
Student Affairs

Applies to: CU Anschutz
CU Denver

A. INTRODUCTION

CU System Administrative Policy Statement (APS) 5060, Faculty Appointments, allows emeritus distinction to be granted to a faculty member with the rank of Professor, Associate Professor, Assistant Professor, Senior Instructor, or Instructor. This policy defines the process for granting emeritus/emmerita status.

B. POLICY STATEMENT

The “emeritus/emmerita” title may be awarded after nomination by the primary unit and review and recommendation by the school/college dean or library director and the provost and Executive Vice Chancellor for Academic and Student Affairs (“provost”) and approval by the chancellor.

C. ELIGIBILITY CRITERIA

1. Retired and retiring faculty shall be eligible to be considered to retain their academic title with the designation emeritus or emerita.

2. Retired faculty members may be nominated and considered at any time following the date of their retirement. Retiring faculty members may be nominated and considered during the year prior to the date of retirement.

D. PROCEDURES

1. At CU Denver, the faculty member requesting the designation submits a written request, along with a short vita, to the chair of the primary unit. The faculty of the primary unit shall assess the contributions of the retiree and forward the short vita and a positive or negative recommendation in writing to the chair of the primary unit. The chair of the primary unit shall forward the short vita and a positive or negative recommendation in writing to the school/college dean or library director. The dean/director shall forward the short vita and a positive or negative recommendation in writing to the provost. The provost shall forward the short vita and a positive or negative recommendation in writing to the chancellor. The chancellor shall notify the faculty member in writing of their decision, which shall be final. If the chancellor approves the designation of emerita or emeritus, the effective date may be no earlier than the day following the faculty member's retirement date.
2. At CU Anschutz, the head of the primary unit nominates the retired or retiring faculty member for emeritus/emmerita designation to the school/college dean or library director. A short vita must accompany the nomination. The dean/director, assisted by the dean's review committee, reviews the recommendation, and may forward a positive recommendation and the vita to the provost. Upon a positive evaluation, the provost forwards the recommendation and vita to the chancellor. The chancellor notifies the faculty member in writing of their decision, which shall be final. If the chancellor approves the designation of emeritus or emerita, the effective date may be no earlier than the day following the faculty member's retirement date.
3. A retired or retiring faculty member who is not awarded the title of emeritus or emerita shall continue to be eligible to otherwise receive benefits provided to retired faculty.

Notes

1. Dates of official enactment and amendments:
November 9, 2004: Enacted
July 1, 2011: Updated
May 15, 2018: Reformatted
December 21, 2018: Revised
July 1, 2020: Revised
2. History:
May 15, 2018: Modified to reflect a 2018 Campus-wide effort to recast and revitalize various Campus policy sites into a standardized and more coherent set of chaptered policy statements organized around the several operational divisions of the university.
December 21, 2018: Amended to reflect Regent Law update and current campus processes.
July 1, 2020: Amended to reflect changes to Regent Law (the rescission of Article 9) and implementation of APS 5060.

3. Original Effective Date: November 9, 2004
4. Cross References/Appendix:
 - [CU System APS 5060, Faculty Appointments](#)