

UCDALI Executive Committee Meeting
09/16/2022

Minutes

In Attendance: *Jim LoPresti, Joan Bitun, Jenny Fox, Thorsten Spehn, Beth Pugliano, Kodi Saylor, Pam Laird, Ernest Boffy-Ramirez, Lee Porter, Bethann Bierer, Eric Baker, Dennis DeBay, Lucy Dwight, Jeff Golub, Paula Schmidlein, Jason Machado*

CHECK INS

- Breathing Exercise!
- CLAS meeting, Dean Jansma had a slide on IRC providing 50% tuition

MEETING INVITES AND PARTICIPATION

- Discussion over whether to invite AVCFA Kayaoglu regularly (e.g. faculty assembly model), or ad hoc.
 - Mid-meeting (to allow UCDALI to chat collectively before), < 30 mins so that we preserve our own space for majority of time.
 - Recognition that this is a deliberative body, not a passive audience for an invited admin
 - Decision to ask for holds sketched into AVCFA calendar each month, we can communicate needs ad hoc.
- Katie Linder asked for time Oct 7, at end of meeting

“ASSOCIATE” MEMBERS VIS-À-VIS EXECUTIVE AND BRIDGE MEMBERS

- There are two defined groups (exec and bridge liaison), and one undefined general group. Discussion over whether to formalize this group:
 - We don't want to overcomplicate. We're all members, titles are unnecessary, many do not realize they are members.
 - Call for more frequent, large, open, meetings; possible IRC Faculty forums at end of meeting.
 - Titles could help streamline, however. Many aren't sure if we hold open or closed meetings.
 - More bridge liaisons needed for CLAS. Run a story on CU news for UCDALI.
- Discussion on how to Communicate to this third group:
 - For efficiency's sake, implement an opt-in, separate mailing list which is more involved in addition to the general emails (which people who do not want them might tend to resist).
 - Perhaps a fresh restart, get rid of the broader network list. Keep in mind active members, but clarifying Bridge so people know the difference between Liaison and this third group.
 - People are wary of time commitments, this could be a great way entry point.
 - Utilize a university based system to collect info (e.g. Qualtrics)

WORKING GROUP UPDATES

- *PD Grants:*
 - Teaser email and on website; Oct 14 deadline.
 - Very few applicants last year; suggest bringing back open house session, reminders. Offer list of archives of previous awards (simple spreadsheet); can add more categories of projects to teaser list, specifying more precisely what counts in applications (ICB also has interest).
- *CFDA*
 - Oct 6 2-3:30
 - Breakout sessions to focus on specific needs, teaching, peer observations, grants, writing
 - Please share with networks.

- *Newsletter*
 - Interview of retiring Sam Walker
 - Welcome letter from the president at beginning

UPDATES, ISSUES, POSSIBLE PROJECTS AND WORKING GROUPS

- *Communication*
 - Not a lot of clarity from university as to who gets to benefit from communication channels, not a lot of support from them for us. We want to focus on improving our communication, continue to make a strong case for this with admin, support from all corners would benefit the mission and us all
 - Not great channels at the university, and they are safeguarded. MailChimp is not the best (can get routed to junk), but still good for analytics.
 - Is it worthwhile to get an official IRC listserv?
 - AVCFA support
 - “who manages, who has access, what emails are sent?”
 - It is a *lot* of work for any one person to manage. Possible for UComm to administer? (Request from AVCFA.) Need to be able to validate it easily.
- *Website:*
 - Doing the best it can, but in need of changes; not as effective as it could be.
 - Consult UComm or knowledgeable faculty (with shared values).
 - Simplicity is effective; the more stuff we put in there, the more we have to maintain.
 - Fewer tabs, fewer redirections. Banner advertising next meeting.
 - Welcoming visually at first glance, clear what we are, relatively basic and streamlined content;
 - Ernest open for conversations about organizing content.
 - Communicate to Beth what could be improved
- *Lecturer Resources:*
 - Lecturer point of contact list is in good shape
 - Beth and Lee to ensure they’re updated and communicated.
 - IRC Taskforce recommendation of Lecturer Liaison in every school/college (BUS is model)
 - 10% service job
 - Not a lot of people realize what lecturers are going through, it would be good to have an actual model to go on.
 - Pam, Jim, Joan to work on proposal and CU Lecturer in the City
 - Important to leverage the strategic plan, diversity, equity, inclusion, best place to work

BYLAWS

- Not critical, but should be looked at in the coming year to update language (e.g. NTTF)

TIME TRACKING PROJECT

- Calculations of work hours may not numerically reflect the actual work the faculty do and can have significant effects (loan forgiveness eligibility, work load)
- Suggested data gathering project: IRC faculty in our networks track 1-2 weeks during their semester (variable times of week/semester) of their time, what they spend on the different facets of their jobs, workload and load distributions.
 - Recruiting volunteers, getting a cross section (perhaps with compensation, since this data gathering itself adds to workload).

SPRING PROGRAMS AND EVENTS

- Chancellor Marks — Early spring semester welcome event
- Casual, highlight IRC faculty, meet and hear from Lecturers
- Address concern that Lecturers were excluded from fall welcome event for new faculty.
- Late Jan/early Feb, middle of week, 4-6 to get this on the calendar (Jan 31? Feb 7?). try to grab the most people on campus; take measures to make sure enough lecturers want to/can show.

ADJOURN