

In attendance: Brad Hinson (chair), Charles Musiba, Crystal Gasell (OIT), Jiban Khuntia (vice chair), Lorrie Evans, Troy Butler (secretary), Tony Fonzi (OIT), Storm Gloor, Maryam Darbeheshti, Chris Vasques, Sharon Grant, Mary Guy, Sheard Goodwin, Jason Drysdale

Agenda

- **OIT Updates**
- **Office of Digital Education**
- **Chancellor's Strategic Planning**

Minutes

- **Sharon:**
 - The new zoom features are live. Cloud recording (lasts for 30 days) is available, but it is not ideal (not HIPAA compliant yet). Chat can be copy/pasted now and there is even a save button.
 - On track for access to the Adobe suite. All students will automatically be provisioned to go to Adobe and download at no cost. Faculty and staff have an annual cost of \$45 (have to manually cancel the auto-renew). Can download up to 2. Labs are also at no cost.
- **Jason:**
 - Despite the recent leadership resignations in ODE, no delays are anticipated on current trajectories. Moving ahead with the master service agreements.
- **Brad:**
 - A new group chaired by Diana White is focusing on the strategic planning aspects of digital education at the bequest of the chancellor. Brad has suggested to them that LETTS should be involved in this as well.

Suggested agenda item for next week is to address some 8 week online structures. Jason Drysdale will provide materials supporting this process.