TEACHING & LEARNING CONSIDERATIONS FOR MOVING TEMPORARILY REMOTE

1. FOCUS ON BIG PICTURE
Take a step back and consider overall objectives and learning outcomes for the class. Ensure and adjust syllabus to focus on the essential learning and assessment needed to fulfill overall objectives.

2. COMMUNICATE WITH STUDENTS
When moving online or remote, communication needs to be MORE FREQUENT using a consistent communication channel.

3. EMAIL/CANVAS ANNOUNCEMENT
Email students before the first day of class to let them know how the first day will work. A Canvas announcement is recommended on a regular and predictable schedule.

4. CENTRALIZED "CLASS LOCATION"
Students need a one-stop shop for your course like Canvas. Students should only go to one location for both course delivery content as well as assignments.

5. BUILD COMMUNITY INTENTIONALLY
In the first week, invest time to build relationships with and between students. Establish group norms for your learning community. Encourage participation early.

6. FLEXIBILITY & TRANSPARENCY
You may need to make changes more frequently. Clearly communicate changes to course syllabus and schedule in writing to students via Canvas announcement.