

042318

To All VA Faculty:

Thank you for your input and feedback at the meeting on Friday, April 13th regarding the needs and expectations of the department as they relate to the appointment of a new Department Chair. It has been suggested that this conversation continue. As you know, the end of the semester is rapidly approaching and I need the faculty of the Visual Arts department to carry out the search and nominating process as outlined in APS 1026, Roles and Responsibilities of Department Chairs.

I understand that your next department meeting has been moved from Friday, May 4th to Friday, May 11th. At that meeting, or directly following the meeting and on end of day May 11th, I will need to receive your recommendation for the appointment of Chair of the Visual Arts department, to begin on July 1, 2018, following the end of Dane Webster's interim appointment on June 30th.

The recommendation should be based on the following criteria:

- a. Ability to provide intellectual leadership in the development of departmental faculty and programs;
- b. Ability to provide administrative leadership in the effective functioning of the department; and
- c. Personal skills to permit effective interactions with faculty, administrators, and staff within the college and campus structure.

If you have any questions about the specific duties of Department Chair, please refer to APS 1026. The position will come with 3 course releases per academic year and a 12 month stipend, calculated as a percentage of the faculty member's base academic year salary.

Thank you,



Laurence Kaptain, Dean