

PDA Executive Meeting June 4, 2020

Thursday, June 4, 2020 1:21 PM

Position	Name	Initials	Present/Absent
President	Jenn Major	JM	P
VP	Josh Travers	JT	P
CFO	Walter Knight	WK	P
Co-CCO	Natalie Hohos	NH	P
Co-CCO	Kelsey Barcomb	KB	P
Travel Awards Co-Chair	Heather Bender	HB	A – left PDA for job
Travel Awards Co-Chair	Maureen Banach	MB	P
Seminar Series Co-Chair Dept. Rep. Coordinator	Rushita Bachi	RB	P
Outreach Chair	Dylan Mori	DM	P
International/Diversity Chair	Marina Felisbino	MF	P
PDEC Co-Chair PRDR Co-Chair	Rob Klipp	RK	P
PDEC Co-Chair P2P Coordinator Seminar Series Co-Chair	Julie Pires Da Salva	JPD	P
PDRD Co-Chair	Isik Can	IC	A
PDA Advisor	Bruce Mandt	BM	P
Denver Campus	Eleanor Burns	EB	A
Denver Campus	Kelsey Funkhouser	KF	A
Denver Campus	Joani Mato	J	A
Additional Attendees			

Action Items from Previous Meeting

All – think of ideas to use our money for and let WK know ASAP

MB – follow up working on travel awards

Meeting Minutes:

June 4th, 2020

1:30-2:30PM

Zoom link: <https://ucdenver.zoom.us/j/94244134306>

1. Close out the budget
 - a. Did we get approval for final gift cards
 - i. JM – Did we get the final gift cards approved
 - ii. WK – Submitted paper work will follow up soon. Don't want to put too much pressure since there is a lot going on. No news might be good news.
 - iii. JM – Will reach out to the first person I picked and given them the gift card we do have
 - iv. WK – first one is probably safe but wait on others
 - v. JM– only other thing we asked for is money for seminar series.
 - vi. WK – Also waiting to hear. Working on a service award as well.
 - vii. JM – Have over three weeks, even if we picked someone after June would still be okay if we buy gift card now.
 - viii. WK – With this stuff not in the budget we spent \$3800, we won't use all our money because of COVID. Did everything we could with the political room we have
 - ix. BM – Frame this as you self-imposed a budget freeze and opted to not do some activities is spirit of fiscal conservation

2. Final Activities for the year
 - a. JM – are we going to have any other activities
 - b. JDP – The seminar flyer is ready, we will send out the invite and put it on slack. On June 18th
 - c. JM – did happy hour or P2P have enough attendance or do we want to do those
 - d. RK – Happy hour is hard for me, working evenings in lab. Could do coffee hour if worth trying
 - e. JM – Like a check in

- f. BM – were those questions in the survey, how postdocs want to engage?
- g. JM – I will share the results of the survey. Only 60 responses, most people want seminar series, some did want happy hours and coffee hours to, may be smaller interest which may work better
- h. BM – Tough to have virtual happy hour, but also I know a postdoc who moved here a week before the shut down and doesn't know anyone. Wondering how postdocs want to engage. Talking with AIA for setting up breakout rooms for specific conversations in their events. Maybe we set up different topic rooms so people join the room they want to be in. May need some facilitation, maybe not.
- i. JM – I think that's a good idea. Maybe a room for questions for current postdocs. Do we have any new postdocs?
- j. BM – we have less about 5 per month starting. I am happy to participate in these too. If you though t about what are the kinds of things people want to talk about. Haven't seen others doing this so space you can innovate.
- k. MF – Would be nice to have some people moderating.
- l. DM – could start with rooms on slack channel
- m. JM – Yea, we could try both. Could do breakout rooms, or schedule a topic a week on slack
- n. BM – I vote for multiple rooms to keep it smaller. Do infrequent, once a month or once every other month. Could have one of the first be introduction to PDA with each member in a different room, who you are, what you do, what you're thinking of doing, and how they can get involved. Can force people to rotate, lots of space to be creative how you do it.
- o. JM – could be cool for the next council, like the networking breakfast with multiple rooms. Target to try to have one of these closer to the end of June. Share list of different rooms to have. Have one of us or from another organization in each room. What time would we do?
- p. MF – I think all times are bad (Everyone agrees)
- q. DM – Maybe not mid-day – transition period.
- r. JDP – Our shift is 8-2 and 2-7, will be different for each lab so maybe we can ask on slack
- s. JM – we could do a quick slack poll.

3. PDRD 2020

- a. JM - Isik isn't here so we will table this for now.

4. Elections/next year council

- a. JM – some of you were on the call yesterday, we had a call with 1/3 of people interested in joining PDA. Sent everyone interested a campaign statement to

complete, if multiple people are interested they can work as a team if they want. We will get campaign statements and then do an online elections – in two weeks, leave it open for a week.

- b. NH – good to leave it open longer
- c. JM – Kelsey added a note on the website about how the election process works and a call for people to get involved.
- d. MF – Good to send out a reminder in email and about the election process
- e. NH – Will add in next Digest
- f. JM – Then by 20th know who is switching over. Do we want to do a transition meeting as the July meeting or separate.
- g. JDP – Good to have the transition meeting with everyone. And then first meeting separate in July
- h. JM – Usually people meet person they are transition with in person, so maybe a half an hour together and then do breakout rooms after (could also do on own time)
- i. DM – I like the breakout rooms, may have questions from general meeting to talk about.
- j. JM – If people can't attend then meet up on your own time. If you have an SOP or guidelines please pass them on, if not make them and pass them on. Give any info you can in addition to what you were given
- k. MF – Should we put them on the drive?
- l. JM – Yes, would be good to document too.
- m. JDP – let's wait till list of all new people to set a date.

5. Other Business

- a. JM – Dylan had shared a statement about George Floyd and racism, PDA may want to send this out to postdoc community
- b. DM - Something I typed up this morning. Our President Mark Kennedy sent out an email to everyone addressing this and I think the response I saw was very negative towards that, don't know if PDA has presence to do this, but thought it would be a good thing to do
- c. JM – I do like the idea of acknowledging. Don't want it to sound empty. Want it to be meaningful.
- d. DM – did include some links to organizations that had action items.
- e. BM – important to affirm our support, difficult because statements are statements. What you wrote was a lot better than what has been put out there by our organization. CU System level Diversity officer shared an article she wrote about this that I think does a good job. Important to consider being a voice, using your platform. Want to be intentional about what your writing. Also sending everyone an email a fellow sent that says actional items you can take. Stated well in this email, for

those of us who don't share this experience it's our privilege to just need a break and take one. A person from color cannot do this. Calling attention to these things is also important. I encourage the PDA to demonstrate leadership.

- f. DM – I appreciate the feedback, if you could send that email that would be great. I have not seen steps postdocs can take, but that would be useful to disseminate as well.
 - g. BM – curious to know your thoughts about the resources in this email, where can we post it on the website, what call of action can we do. What are you willing to do is a good question to ask.
 - h. JM - I think it would be great to put in resources
 - i. DM – can you leave comments on the letter I sent out – yes – If you have something you think would fit I would appreciate it.
 - j. JM – maybe next week, don't want to rush it.
 - k. BM – end of this week would be good, but again put thought into it and don't rush. Will look at it any time.
 - l. JM – NH maybe put in Digest actionable items.
- a. DM - Statement on George Floyd (here's something I just typed up, feel free to leave your own comments on it)
- i. https://docs.google.com/document/d/1catrntQ-06E4F5WCF25A4egzNThsNNABJdIxi6cS_4/edit?usp=sharing

Action Items from Current Meeting:

Give gift cards to survey winners from Town Hall pending final approval

Create a slack poll for a time to set up a Coffee Hour Check it / Meeting and then plan meeting

Add PDA election information into the digest

Set up a date for the PDA transition meeting and invite everyone

Make guidelines / SOPs for your position and post them on the PDA drive