

Templates for Undergraduate Certificates

General Tip:

- Any time you are adding a link (internally or externally), please check the Open in New Window box.
- If you need to add in any Contact Information that differs from the Department Page or School/College Page, please add this before the Introduction.

Overview Tab-

This tab should include the following:

- **Introduction-** Heading 2
 - If any additional headers needed, please use Headings 3, then Heading 4, etc as needed
- **Program Delivery-** Heading 2
 - Please use a bulleted list
- **Declaring This Certificate-** Heading 2
 - Please use a bulleted list

Example:

Digital Studies Certificate

Overview Degree Requirements

Introduction

From social media and mobile phones to the algorithms in self-driving cars, digital and information technologies are everywhere. The Digital Studies Certificate provides students with the opportunity to investigate the relationships between new communication technologies and society and to develop skills creating digital media messages and products.

Social sciences and humanities majors can use this certificate to develop and demonstrate their technical skills, while science and engineering students can use it to build expertise in understanding the social and cultural aspects of new technologies. Students from any CU Denver school or college who earn the Digital Studies Certificate will be able to demonstrate to a wide range of potential employers or graduate schools that they have both technical skills and the ability to critically analyze new media. Students who successfully complete the Digital Studies Certificate will be able to:

- Describe and analyze the relationships between digital media and their cultural, social, political, and ethical contexts
- Use digital media to communicate messages to a variety of audiences
- Use digital media to solve problems in a range of disciplines and situations
- Use digital media and related analytical skills as career-building tools

Program Delivery

- This is a hybrid program, with courses on-campus and online.

Declaring This Certificate

- Eligibility: CU Denver students in any discipline can enroll in the program at any point in their undergraduate studies.
- CLAS's Interdisciplinary Studies program sponsors the certificate, and the CLAS Director of Digital Initiatives will provide advising and administrative management.
- Application Procedures: Students are encouraged to apply for the Digital Studies Certificate at any point in their undergraduate studies. To apply, students should print and complete a Digital Studies Certificate Application and submit it to the CLAS Director of Digital Initiatives.

Degree Requirements Tab

This tab should include the following:

General Requirements- Heading 2

Please use the following wording:

Students must satisfy all requirements as outlined below and by the department offering the certificate.

- Click [here](#) for information about Academic Policies
 - /cu-denver/undergraduate/academic-policies-procedures/

Program Requirements - Heading 2

- Please use a numbered list for your Program Requirements

(Optional) **Program Restrictions, Allowances and Recommendations - Heading 2**

- Please use a numbered list for your Program Restrictions, Allowances and Recommendations

Course List

Example

Digital Studies Certificate

Overview

Degree Requirements

General Requirements

Students must satisfy all requirements as outlined below and by the department offering the certificate.

- Click [here](#) for information about Academic Policies.

Program Requirements

1. Students must complete a minimum of 12 credits of required courses chosen from the approved courses in each cluster: 1 course (3 credits) from each of the 3 clusters (for a total of 9 credits), plus the remaining 3 credits from any one of the three clusters.
2. Students must complete a minimum of 6 approved credits at the upper- division level taken from the approved courses below. (See below for courses in the three clusters.)
3. Students must earn a minimum grade of B (3.0) in all certificate courses taken at CU Denver and must achieve a minimum cumulative certificate GPA of 3.0. All graded attempts in required and elective courses are calculated in the certificate GPA. Students cannot complete certificate or ancillary course requirements as pass/fail.
4. Students must complete all credits applied to the certificate at CU Denver chosen from the approved courses below.

Program Restriction, Allowances and Recommendations

1. The certificate will be awarded when a student graduates with the bachelor's degree.
2. Co-curricular requirement: Students must attend at least 3 Career Center sessions, which can include events, workshops, or 1-on-1 appointments.

Digital Studies Certificate Course Clusters

- **Theory and Analysis:** Courses in this cluster focus on theorizing, explaining, and describing the relationships between digital, media, and communication technologies and society. They enable students to critically assess and analyze digital media and information, such as understanding the biases in seemingly neutral Google search results or examining how people use Twitter to build social movements
- **Digital Media Production:** Courses in this cluster focus on developing hands-on skills in the use of digital, media, and communication technologies. They provide opportunities for students to develop their skills with a variety of digital tools, such as digital photography, mapping, and social media management.
- **Integration:** Courses in this cluster bring together both understanding and using digital, media, and communication technologies.

Other courses may apply to each cluster with the approval of the Director of Digital Initiatives certificate advisor.

Theory and Analysis Cluster

+

Digital Media Production Cluster

+

Integration Cluster

-

COMM 2051	Introduction to Strategic Communication	3
COMM 3660	Social Media for Social Change	3
COMM 4558/5558	Digital Health Narratives	3
ENGL 4190	Advanced Topics in Writing & Digital Studies	3
ENGL 5165	Literacy and Technology	3
HIST 3260/5260	Digital Studies and Strategies	3
INTE 5665	Learning with Social Media and Networking	3
INTE 5711	Creative Designs for Instructional Materials	3

Student Learning Outcomes Tab (if applicable):

1. Please use the following sentence if you will be linking out to an external website for Student Learning Outcomes-
 - a. To learn more about the Student Learning Outcomes for this program, please visit our website.

Example:

English - Literature Option, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
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To learn more about the Student Learning Outcomes for this program, please visit our [website](#).

2. If you will be listing your Student Learning Outcomes in the catalog, you may use a numbered list, bulleted list, or you can use a list with headings

Examples:


Philosophy, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
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The Learning Outcomes which are assessed in our classes include the following:

1. To explain fundamental philosophical concepts.
2. To outline and criticize the positions of some of the most important figures in the history of philosophy.
3. To identify and explain the import of at least some ethical and political issues.
4. To employ philosophical methodologies.
5. To write analytically and critically.
6. To engage in intellectual discussion and exchange.

The Learning Outcomes which are assessed in our classes include the following:

[Edit "Student Learning Outcomes"](#) 

1) Knowledge of human cultures	-
History student will <ul style="list-style-type: none">• Identify people, events, and processes significant to their courses of study• examine similarities and differences across chronologies, geographies, and themes• explain how past peoples understood their worlds and how those understandings shaped the ways they acted• analyze the range of social, cultural, political, and economic possibilities available to people in particular contexts• analyze why change occurs	
2) Intellectual and practical skills	+
3) Personal and social responsibility	+
4) Integrative and applied learning	+

Degree Map/ Plan of Study Tab (if applicable):

- If your program has a Degree Map/Plan of Study, please use the following sentence:
 - To review the Degree Map for this program, please visit our website.
 - BUSN- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/business-school>
 - ARCH- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/cap>
 - CAM- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/cam>
 - CEDC- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/cedc>
 - CLAS- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/clas>
 - SEHD- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/sehd>
 - SPA- <https://www.ucdenver.edu/student/advising/undergraduate/degree-maps/spa>

Example

English - Literature Option, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
To review the Degree Map for this program, please visit our website .			