

Templates for Graduate Degree Seeking Programs

General Tip:

- Any time you are adding a link (internally or externally), please check the Open in New Window box.
- If you need to add in any Contact Information that differs from the Department Page or School/College Page, please add this before the Introduction.
 - Please include contact information (as applicable) in the following order
 - Contact(s)
 - Location
 - Phone Number
 - Email
 - Website
- This is a suggested layout. We will be working on a more cohesive layout across all schools/colleges for future catalogs

Overview Tab-

This tab should include the following:

- (if applicable) [Graduate School Policies and Procedures](#) apply to this program.
 - Link- /cu-denver/graduate/graduate-school-policies-procedures/
- (If applicable) Contact information
- **Introduction**- Heading 2
 - If any additional headers needed, please use Headings 3, then Heading 4, etc as needed
- (if applicable) **Program Delivery**- Heading 2

General Note: Additional information such as the Application Process/Admissions Information should reside on the department's Admissions tab with additional information as needed on the Program's overview tab

Example:

Business Administration, MBA

Overview

Degree Requirements

Program Director: Ronald Ramirez

Telephone: 303-315-8000

E-mail: Ronald.Ramirez@ucdenver.edu

Introduction

The Master of Business Administration (MBA) program provides a general background in management and administration. This background enables the student to have the breadth and depth of knowledge required for an advanced-level management career. The program is designed to develop the concepts, analytical tools and communication skills required for competent and responsible administration of an enterprise viewed in its entirety, within its social, political and economic environment.

The professional MBA program allows the scheduling of classes with maximum flexibility so students can progress through the program at their own pace, by taking as little as one class per semester or as many as five classes per semester, at times that accommodate work schedules. Students may combine on-campus courses at our Denver campus or take courses at our South Denver location in Parker, Colorado. For students planning to combine courses at both locations, it is important to work with the advising team for planning purposes. The program can be completed in as little as 16 months or as long as five years plus one semester.

Online courses add additional flexibility. Students may complete all degree requirements online, or combine online and campus courses to broaden the choice of electives or to fit a business travel schedule or personal learning style. Choice of online electives is limited.

The MBA program is also available in different configurations: One Year MBA (full time, see relevant section), Health Administration and the Executive MBA (see relevant section). All MBAs have similar curriculum requirements; they differ principally in focus, the flexibility of course scheduling, and the time required to complete the program. The One Year and Executive MBAs are lockstep programs, where students form a cohort and complete all program requirements together. No course transfers, waivers or substitutions are permitted.

Degree Requirements Tab

This tab should include the following:

Program Requirements - Heading 2

- Please use a numbered list for your Program Requirements

(Optional) **Program Restrictions, Allowances and Recommendations** - Heading 2

- Please use a numbered list for your Program Restrictions, Allowances and Recommendations

Course List

Example:

Communication, MA

Overview Degree Requirements

Program Requirements [Edit "Degree Requirements"](#)

1. Students must complete a minimum of 33 credits from approved courses.
2. Students must complete a minimum of 27 credits at the graduate level.
3. Students must earn a minimum grade of B (3.0) in all major courses taken at CU Denver and must achieve a minimum cumulative major GPA of 3.0. All graded attempts in required and elective courses are calculated in the major GPA. Students cannot complete major or ancillary course requirements as pass/fail.
4. All credits for the degree must be completed with CU Denver faculty.

Required Introduction Course		
COMM 6013	Introduction to Graduate Work in Communication ¹	3
Required Methods Course		
COMM 5221	Research Methods: Qualitative ¹	3
Seminars		
Select 6 hours ²		6
Electives		
Select seven elective courses ³		21
Optional Thesis		
Register for 3-6 hours of thesis work ⁴		0-6
Total Hours		33-39

¹ Students must take this course in the first semester it is available.

Student Learning Outcomes Tab (if applicable):

1. Please use the following sentence if you will be linking out to an external website for Student Learning Outcomes-
 - a. To learn more about the Student Learning Outcomes for this program, please visit our website.

Example:

English - Literature Option, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
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To learn more about the Student Learning Outcomes for this program, please visit our [website](#).

2. If you will be listing your Student Learning Outcomes in the catalog, you may use a numbered list, bulleted list, or you can use a list with headings

Examples:


Philosophy, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
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The Learning Outcomes which are assessed in our classes include the following:

1. To explain fundamental philosophical concepts.
2. To outline and criticize the positions of some of the most important figures in the history of philosophy.
3. To identify and explain the import of at least some ethical and political issues.
4. To employ philosophical methodologies.
5. To write analytically and critically.
6. To engage in intellectual discussion and exchange.

The Learning Outcomes which are assessed in our classes include the following:

[Edit "Student Learning Outcomes"](#) 

1) Knowledge of human cultures	-
History student will <ul style="list-style-type: none">• Identify people, events, and processes significant to their courses of study• examine similarities and differences across chronologies, geographies, and themes• explain how past peoples understood their worlds and how those understandings shaped the ways they acted• analyze the range of social, cultural, political, and economic possibilities available to people in particular contexts• analyze why change occurs	
2) Intellectual and practical skills	+
3) Personal and social responsibility	+
4) Integrative and applied learning	+

Degree Map/ Plan of Study Tab (if applicable):

- If your program has a Degree Map or Plan of study that you will be linking out to, please use one of the following sentences:
 - To review the Degree Map for this program, please visit our website.
 - To review the Plan of Study for this program, please visit our website.

Example:

English - Literature Option, BA

Overview	Degree Requirements	Student Learning Outcomes	Degree Map/Plan of Study
To review the Degree Map for this program, please visit our website .			

If you have a Plan of Study you would like to add to your program's page, please contact catalog@ucdenver.edu for more details.