

Registrar's Office Initiated Equivalencies

This process will establish guidelines to enter transfer course equivalencies by the Registrar's Office for approved courses. These guidelines will be created by the CLAS department and approved by both the department head and the CLAS Dean's Office. The guidelines will lay out the criteria to determine what conditions a transfer course must meet to the CU Denver equivalent. These course equivalencies will be managed by the Registrar's Office and will apply to new incoming students.

The established guidelines will be given to the Registrar's Office. The courses meeting the conditions described within the listed guidelines will be given the appropriate transfer equivalencies without requiring additional departmental approval. These equivalencies will be done with the condition that the decisions made during this process are available for review by the CLAS department. Below is a set of general guidelines that all courses used in the Registrar's Office Initiated Equivalencies process will be subject to. Please see the attached pages following for specific guidelines for each course involved in the process.

Each course used in the Registrar's Office Initiated Equivalencies process must met the following criteria:

CU Denver Course	Course Title
LATN 1999AE,	Medical Terminology
2999AE	Courses

- Has the same or similar department pre-fix
- Has a similar course title
- Similar course content to CU Denver course (as determined by course description)
- Institution must be appropriately accredited
- Specific addition criteria as listed on subsequent pages

CLAS Dean's Office

Date

21 March 2017

CLAS Department Chair

Date

LATN 1999AE, 2999AE

Any "Medical Terminology" course should be transferred in as either LATN 1999AE or 2999AE, equivalent to the level at which it was taken at the source institution.