



what

# SPRING GRADUATION CEREMONY 2022

when

**SATURDAY, MAY 14**



University of Colorado **Denver**

where

**TIVOLI QUAD**

Thank you for registering to participate in commencement! Please review the information below for important details about the upcoming commencement ceremony on May 14th. For more information and answers to frequently-asked questions, please visit [www.ucdenver.edu/commencement](http://www.ucdenver.edu/commencement)

## Cap & Gown Pick-Up:

Pre-ordered ceremony regalia will be available for pick up **next week** on **Tuesday, May 10th between 10am-7pm** or **Wednesday, May 11th between 10am-5pm** in St. Cajetan's on the Auraria Campus (just south of the King Center). Bring your registration confirmation or photo ID with you when picking up your cap and gown order. If someone else will be picking up your order for you, please make sure they bring your confirmation. If you elected to ship your regalia to yourself, you do not need to attend cap and gown pick-up.

**Please Note:** All graduates are required to wear Herff Jones custom regalia featuring CU colors. Graduates who arrive without this regalia will be asked to register with Herff Jones that day and will be charged a late fee.

## End of Year Celebration (formerly known as Grad Bash)

Come celebrate with your fellow graduates, family, and friends on Larimer Square from 2-5pm on Friday, May 13th. Everyone is invited to kick-off commencement weekend with activities, snacks, and music. Let us know you're coming by registering before May 9th! Register at: [www.cvent.com/d/q8qt74](http://www.cvent.com/d/q8qt74)

## Guest Seating:

Seating for guests is available on a first-come, first-served basis. We expect approximately 10,000 people to attend the ceremony, so please advise your guests to arrive early to have time to park and find seats. Tickets are not issued for the general seating at the ceremony. If you requested tickets for the disability-related seating section when you registered for the ceremony, your printed tickets will reflect your guests' access to this seating section. Additional information about disability-related access can be found on our website: [www.ucdenver.edu/commencement](http://www.ucdenver.edu/commencement).

## Ceremony Parking:

Parking on Saturday is available free of charge in all Auraria Campus lots. **Carpooling is highly encouraged.** Please allow plenty of time to get to campus. Light Rail or RTD bus lines provide another option, dropping off and picking up near campus. If planning to use Light Rail to get to campus, be sure to check rider alerts in advance for information about outages and delays. Please note, the Tivoli Garage will be closed on commencement day. Access to campus is only available via 7th Street.

Designated handicapped parking is available in the Spruce & Dogwood surface lots. A valid state-issued handicapped placard or license plate is required along with a parking permit from the commencement office, which will be mailed to graduates who requested disability-related accommodations for their loved ones. All disability parking is first-come, first-served. A golf cart shuttle will be provided for guests who need assistance with transport to the Tivoli Quad.

## Graduate Check-In & Line Up:

Graduates must check in with their respective school or college in the **P/E Event Center** on campus **no later 7:45am** to prepare for the ceremony. Faculty marshals will begin lining up students for the procession at 8:30am. We can't stress enough how important it is to arrive at **7:45am**. It takes a long time to check in more than 1600 graduates. The procession will begin promptly at 9am.

**ALL PhD, EdD, PsyD and College of Liberal Arts & Sciences (CLAS) Master's Graduates** will check in with Stephanie Puello at the Graduate School table on the patio outside the entrance to the PE Center to receive reader cards and to be lined up for the processional (look for the Graduate School feather flag). The College of Liberal Arts and Sciences tables in the gym will be where undergraduates check in. Once checked in, the CLAS master's graduates will remain at the front of the CLAS group behind the CLAS banner and the doctoral graduates will line up behind the Graduate School banner. If you are a master's student in CAM, CAP, SPA, SEHD, CEDC, or Business, **please check in at your school or college table**, not the Graduate School.

**Please Note:** College of Architecture and Planning check-in will take place in PE 220 - the mezzanine overlooking the gym floor. College of Engineering, Design and Computing check-in will take place in PE 111G - down the hall from the Recreation Center.

### Ceremony Duration

The ceremony will last **approximately three hours**. In consideration of the audience and the significance of this event, all guests and graduates must remain seated for the entire ceremony. Please plan to be on campus until at least 12:30pm and make your post-ceremony plans accordingly.

### The Processional:

*Note: There is **no rehearsal** for the ceremony.*

At 8:30 a.m. faculty marshals and staff for each school and college will begin lining you up in 4-abreast columns within each academic unit in the following order: 1) Banner Carriers, 2) Educational Specialists, 3) Master's Degree Candidates, 4) Bachelor's Degree Candidates. Doctoral graduates will process as a separate group behind the Graduate School banner.

If you wish to sit with a friend, you should pair up either in the two right side places in the column or the two left-side places in the column. If four students wish to sit together, they should pair up and then line up behind each other in the same 2-abreast column **ON THE SAME COLOR LINE**. The marshals will tell you what color-coded line to follow during the processional. Follow your line leader and fill in every seat in each row. Graduate names will be announced in the order in which they are seated, not alphabetically.

### The Recessional:

At the conclusion of the ceremony, the Faculty Marshals will direct you to exit your row and recess from the Hall in the same formation as the processional. Graduates in the back should wait at their seats until the rows in front have been cleared and you are instructed to do so by the Faculty Marshals. Please be patient to allow everyone to exit in an orderly fashion.

### Reader Cards:

Your reader card is how your name will be announced as you cross the stage. It will be included in your cap and gown package at cap and gown pick up. **Please bring your reader card with you to the ceremony.** Bringing your reader card will allow you to bypass check in and proceed immediately to graduate line-up. If you lose your reader card, extras will be available at your school/college check-in table. Graduates who elected to ship their regalia to themselves will pick up their reader card at their school/college table the morning of the ceremony.

One side of the reader card has the name on it that you provided when you registered for the ceremony. You will hand this card to the presenter (**name side up**) on the stage to announce your name. If your name is difficult to pronounce, consider simplifying the spelling on the card to help the presenter read your name correctly. The other side of the card contains your name, mailing address and email address. GradImages will use this address to send you proofs of their professional photographs. To receive your proofs faster, please ensure that your email address appears on the card.

**Note:** Updating your address on the reader card does not update your mailing address for your diploma. If you need to update your diploma mailing address, please contact the Office of the Registrar.

## Regalia Protocol:

Undergraduates wear tassels worn **over the right front of the cap** before the degree is conferred. The Chancellor will instruct you to move the tassel to the left at the appropriate time. Doctoral candidates do not wear their hoods during the processional. Hoods should be draped over the left arm until officially presented on stage during the ceremony. Need more guidance? Take a look at the "[How to Wear It](#)" videos provided by the official regalia provider for CU Denver. Graduates should wear their tassel noting their degree type, **NOT** their black and gold souvenir tassel.

## Regalia Return:

Return your rented gown (and hood, if applicable) to the Cube Sculpture outside the entrance to the PE Center immediately following the ceremony. Caps/tams and tassels are yours to keep. If you shipped your regalia to yourself, you can return your regalia after the ceremony to this location or ship your rented items back using the prepaid shipping label that was included in your package.

***Please Note:** Cap and gown return will not open until the ceremony has fully concluded. Graduates are expected to remain for the duration of the ceremony.*

## #CUDenverGrad & Livestream:

Celebrate your accomplishments on social media! Use the hashtag #CUDenverGrad and join the commencement conversation before, during and after the ceremony. The ceremony will be livestreamed via Facebook and YouTube and the link will be posted to the [Commencement Website](#) for your friends and family to celebrate with you from afar.

## Virtual Toolkit:

Add some flair to your profiles, posts, lawns, and windows with our special #CUDenverGrad toolkit, which includes Zoom backgrounds, printable yard signs, and more for you and your loved ones. [Download the toolkit.](#)

## Programs:

Each graduate will receive one printed copy of the program as a keepsake. Guests can view or download the program digitally at [ucdenver.edu/commencement/program](http://ucdenver.edu/commencement/program). The program link will be active in advance of the ceremony.

## Real-Time Captioning:

All spoken information during the ceremony will be captioned and made available to follow along in real time from a personal, mobile device. To access this service and follow along during the ceremony, open the browser on your mobile device and enter the following website: [www.ucdenver.edu/GradCaption](http://www.ucdenver.edu/GradCaption).

## Severe Weather Plan:

The commencement ceremony is an outdoor event and will be held **rain or shine**. As long as there is no threat posed to students, families and other participants in commencement, the ceremony will continue as scheduled (although the ceremony may be abbreviated in the event of inclement weather). We encourage all graduates to dress appropriately - including proper footwear - and to prepare your guests. Guests will not be permitted to use umbrellas in the seating sections and will be asked to stand to the sides to avoid impacting the ability of others to view the ceremony.

If severe weather is encountered, one of two options will be implemented:

1. If severe weather is expected to clear up, the ceremony start time will be delayed up to, but no longer than, two hours.
2. If severe weather is expected to continue, the contingency plan will be implemented, the outdoor ceremony will be cancelled, and degrees will be conferred at three ceremonies held in the Lola & Rob Salazar Center Student Wellness Center gym at 10 a.m., 2 p.m., and 4 p.m.

A determination to implement the severe weather plan will be made by **6:00 a.m.** on the morning of commencement. Instructions will be updated on the university weather hotline, (877)-463-6070, on the [CU Denver Commencement Website](#) and via an email blast to all online registrants no later than 6:00 a.m.

*Please be aware that the Lola & Rob Salazar Center Student Wellness Center gym has limited capacity and each graduate will be allowed a maximum of **two guests**. For this reason the threshold for cancelling the outdoor ceremony is quite high. Graduates can elect to participate in any commencement ceremony following the completion of degree requirements and by choosing to participate in the spring ceremony, graduates acknowledge the risk of ceremony cancellation.*

**Congratulations! We look forward to seeing you on the 14th!**