**Core Curriculum Oversight Committee**

**Friday, December 10, 2021**

**10:30am-12:00pm**

**Zoom:** <https://ucdenver.zoom.us/j/95855892511>

**Attended:** Kim Regier, Megan Backstrom, Marlene Smith, Terri Winston, Annie Miller, Kari Campeau, Mark Golkowski, Sandra Quinn, Yong Liu, Nicole Leonhard, Catherine Ebert-Gray, Antwan Jefferson, Michael Jenson, Kodi Saylor

Agenda

1. Approve minutes (document attached)
   1. Motion to approve, seconded, everyone present approves (10 at the time)
2. Update about reimagining of core (Joann)
   1. Shared information from Joann regarding Provost’s message about Core reimagining.
3. Meetings via Zoom or in person next semester?
   1. Decide to maintain Zoom meetings for next semester of meetings.
4. Syllabi Review
   1. Fall syllabi reviews due Dec 9th
   2. Process document draft (document attached)
   * Syllabi Revisions from Spring: Some syllabi reviewed last semester did not meet our expectations and required revision. Should we have two members review each of these again?
   * Is syllabi review adequate to ensure courses are meeting requirements?

Course never recommended suspension of a course because of syllabi or result of syllabi review. Previous Chair only saw a course suspended from the Core when the course is no longer offered. When the CCOC recommends suspension from the Core, it does not prevent the course from being offered (it is simply not a “Core course”).   
If there is strong feelings of a course’s Core status, bring back to the CCOC to review and vote on unanimously.

When a course is suspended from the Core, the course number/prefix needs to change to indicate it is not a Core course.

Acceptable to share/show the Google form with instructor(s) regarding the review of their course/syllabus.

Difficulty of reviewing syllabi is how many things need to be taken into consideration – even outside of learning objectives there are University requirements for syllabus criteria

How much of this is the CCOC’s responsibility as opposed to the department/chair? How many times does the CCOC go back to the department when syllabi need to be revised?

Concern about period for review. Years between review for any given area with only 2 areas reviewed each year.

Solution: Semesterly communication to instructors to request they review their syllabi - note they are teaching a Core class and it should be meeting \*these\* LO’s and other requirements.

1. What items should we tackle?
   * Transfer classes are often applied to core by advisors but are not usually reviewed for core learning objectives
   * What is upper division? How should we go about trying to define this? If we can’t, should one of our Core requirements include it?
   * 10 year rule: Why do we take older courses if they are equivalent but only the previous degree has 10 year rule? University policy but I don’t think it is enforced:

Graphical user interface, text

Description automatically generated

* + Math restricted to MATH

“We need to remove the 10-year rule”

Flexibility and remove red tape as much as possible – remove or change 10-year rule

Discussion around what is a change that the CCOC has the authority to make vs what is a more major change that needs to be escalated to a higher level.

Motion to remove upper division for cultural diversity – concern without doing the research on the impact of gtPathways. Ask Joann for guidance?

With 10-year rule, there’s concern about age discrimination rather than concern about the education of an applicant.

Due some due diligence on what authority/power the CCOC has and then come back. Administration might push back depending on what the CCOC is proposing to change.

Chair will investigate who/where to start to make some changes.

Chair asks attendees to read CCOC transfer policies

1. The Office of Assessment collects assessments on Core classes. Should we reflect on the assessment reports? Should we close the loop on this?