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TO: Michael Poliakoff

FROM: Marguerite Childs

DATE: July 18, 2007

SUBJECT: HSC 2006-2007 Program Review Annual Report

This memorandum provides the status report on Program Reviews at the University of Colorado at Denver and Health Sciences Center (UCDHSC), Health Sciences Center (HSC). According to the policy, we are providing information on the following items:

- **Progress Reports** – Progress reports are prepared by departments/schools whose reviews were submitted in the past three years.
- **Program Reviews** – Programs scheduled for review are listed. Those completed will be forwarded under a separate cover.
- **Program Review Schedule** – The schedule identifies the programs to be reviewed in 2007-2008 and an update to the campus master schedule. (Attachment A is the Program Review Master Schedule and Attachment B is a Summary of Next Reviews.)
- **Identification** of proposed new programs as well as existing program deletions or changes. This information is also displayed in the academic planning report.

The revised Center and Institute policy now requires inclusion of the review of these entities in program review. We have slotted these units in our schedule.

Progress Reports

Departments reviewed in the past three years are required to submit progress reports.

School of Dentistry

No progress reports required.

School of Medicine

Progress reports are now due from the following departments in the School of Medicine (copies are included in Attachment C):

- Anesthesiology
- Dermatology
- Family Medicine *
- Immunology
- Obstetrics and Gynecology
- Ophthalmology

- Orthopedics
- Otolaryngology
- Pediatrics
- Pharmacology
- Radiation Oncology
- Surgery

* Will be forwarded under separate cover.

School of Nursing

The third progress report since the review of the School in 2003-2004 is attached.
(Attachment D)

School of Pharmacy

No progress report required.

Program Review Reports Due

School of Medicine

- Medicine (Attachment E)
- Neurosurgery – This review has been rescheduled for 2007-2008 because a new chair was hired. The self-study is completed.
- Physiology and Biophysics – This review will be forwarded when completed.
- Radiology – The School of Medicine has requested a delay in the Radiology review until 2008-2009. The request to defer comes from continued faculty and leadership instability. The provost and vice chancellor for health affairs will discuss a course of action and timeline. As an interim step, the School of Medicine has brought in an external reviewer to examine the department's organization, clinical operations, budget and recruitment needs.

Program Review Schedule

The Program Review Schedule (Attachment A) and the Summary of Next Reviews (Attachment B) are attached. Please note this is the first year we have included in the schedules those Centers and Institutes which will have their own independent reviews. Many of the UCDHSC centers and institutes are reviewed as part of their "home" unit's review.

The programs scheduled for review in 2007-2008 are as follows:

School of Dentistry

None

School of Medicine

Microbiology

School of Nursing

None

School of Pharmacy

None

Centers

Center for Bioethics and Humanities

Possible New Degree Programs, Restructuring, Developing or Program Eliminations for 2007-2008 and Beyond

- New degree programs planned for 2007-2008
Master's in Dental Sciences

- New degree programs planned for beyond 2007-2008
None

- Degree program restructuring
None

- Degree program eliminations
None

Conclusions and Next Steps

At the HSC, thorough and meaningful reviews continue to be conducted in a timely manner and the reviews are used for planning. Progress on recommendations from past reviews is monitored. These practices will continue in the future. We plan to revise our program review policies in the coming year to respond to both the new requirements and to consolidation.

The revised Centers and Institutes policy requires regular reviews for centers and institutes. These reviews can be a part of the "home" department of the center or done as a stand-alone review. Those entities requiring "stand-alone" reviews are now incorporated in the schedule.

The university's review of tenure-related processes resulted in six new or revised Administrative Policy Statements. One requirement is that primary unit criteria now needs to be reviewed on a regular basis. The recommendation is that review be part of regular program review. Future reviews will now incorporate the review of primary unit criteria.

Lastly, the Provost's office is currently reviewing options for re-organization. In the coming year, we plan to review policies and processes for UCDHSC. Current practice has been

different for a number of these activities at DDC and the HSC. We plan to convene a number of working groups to review current practice and recommend a future approach. Program review will be one of the first topics we review.

Please do not hesitate to call me or Provost Heckler if you have any questions.

Attachments:

- A. Program Review Schedule
- B. Summary of Next Program Reviews
- C. School of Medicine Progress Reports
 - 1. Anesthesiology
 - 2. Dermatology
 - 3. Immunology
 - 4. Obstetrics and Gynecology
 - 5. Ophthalmology
 - 6. Orthopedics
 - 7. Otolaryngology
 - 8. Pediatrics
 - 9. Pharmacology
 - 10. Radiation Oncology
 - 11. Surgery
- D. School of Nursing Progress Report
- E. Department of Medicine Program Review Executive Summary and External Review

Cc with Attachments:

Chancellor M. Roy Wilson
Chief Planning Officer Jerry Scezney
Director Christine Stroup-Benham

Cc without Attachments:

Provost Mark Heckler
Vice Chancellor and Dean Richard Krugman
Dean Ralph Altieri
Dean John Freed
Dean Denise Kassebaum
Dean Patricia Moritz