



Petition for Non-Approved CU Denver Study Abroad Programs

The University of Colorado Denver's Office of Global Education (OGE) has invested significant resources to offer a wide range of study abroad offerings that reflect the diversity of our students' interests and meet their academic needs. This petition is for a student wishing to participate on a non-CU Denver study abroad program that is not on the university's list of affiliate or approved programs.

OGE evaluates petitions using criteria such as academic rationale, transferability of credit, in-country health and safety support, and other relevant criteria. Petitions will be denied if petitioner knowingly provides false information. Petitions are approved on a case by case basis. It is possible that a student's petition may be approved while another student's petition may be denied, even for the same program.

The granting of a study abroad petition allows a student to remain registered at CU Denver, have support for credit transfer, receive financial aid, and have access to CU Denver study abroad resources. This option is available only to students who meet the CU Denver study abroad eligibility requirements and have a specific, clearly articulated academic need that cannot be met by any existing CU Denver study abroad offerings. Petitions must be supported by the student's major/minor or college/school advisor.

Steps

1. Meet with a study abroad coordinator in Office of Global Education (OGE).
2. Complete the online Petition Application. *Note: This application is only accessible via a unique link sent to you by OGE.*
3. OGE will send you a PDF copy of your completed Petition Application.
4. Send the PDF copy of your completed Petition Application to your academic advisor along with a Course Approval Form.
5. Once your advisor has reviewed both your completed Petition Application and your Course Approval Form, and signed the latter, submit these documents back to OGE for review.
6. OGE will respond to Petition submissions within two to three weeks of submission. If your appeal is lacking information, OGE will notify you and give you two weeks to update your appeal and re-submit. The appeal can only be re-submitted one time.

Priority Deadlines:

Summer - January 15

Fall - March 15

Spring - September 15

If you have any questions, contact our office at study.abroad@ucdenver.edu or 303-315-2001.



Petition Application

1. U.S. State Department Travel Advisory. Before continuing with the application, review the current U.S. State Department Travel Advisory for all countries on your proposed itinerary. Visit [the State Department website](#). What Level is indicated for your proposed destination? Why has it been rated that level?

Note: The university restricts student travel to countries with Travel Advisory Levels 3 and 4. Specifically, students are not permitted to travel to countries or **areas within countries** with a Level 4 (Do Not Travel) advisory. Countries or **areas within countries** with a Level 3 (Reconsider Travel) advisory require that the traveler submit a travel appeal. Please contact the Office of Global Education at study.abroad@ucdenver.edu for more information about this policy and the appeal process.

2. Study Abroad Provider/Company Name/University Name, and Program Name:
3. Program website:
4. Program Location (city/country):
5. Program Dates: (mm/dd/yyyy) to (mm/dd/yyyy)
6. Have you already applied to this program? Yes/Not yet
7. Have you been accepted? Yes/Not yet
8. Language of Instruction:
9. Which institution will issue the transcript?
10. Is the above institution accredited? Note: CU Denver will not accept a grade report or transcript from an unaccredited institution. If you are a Business student trying to get Business School credit the institution issuing the credit must be AACSB-accredited. Contact OGE to determine accreditation.
11. Does the program arrange housing? If housing is not provided, how do you plan to make arrangements for housing during your time abroad?
12. Accommodations and Transportation
 - A. Describe your proposed accommodations for the duration of your trip. What risks are associated with your choice, and how will you mitigate these risks?
 - B. Describe your proposed daily transportation to/from your study/work site. What risks are associated with your choice, and how will you mitigate these risks?
13. International Health Insurance: CU Denver | CU Anschutz students traveling abroad on university-related programs or for university purposes are required to have international health and evacuation insurance. Note that United States health insurance is typically not accepted at facilities outside the



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United States and rarely provides coverage for emergency medical, natural disaster, terrorist activity, or political evacuation back to the United States. CU Denver has negotiated a comprehensive, inexpensive international emergency health and evacuation insurance plan through International SOS (ISOS), available to all CU Denver | CU Anschutz students traveling abroad for academic purposes.

If students choose to utilize international health insurance other than the CU Denver ISOS plan, the university recommends identifying insurance coverage that includes, at a minimum, the following benefits:

1) Minimum political evacuation and natural disaster (\$100,000)

2) Minimum coverage per injury or sickness (\$250,000)

3) Minimum repatriation of remains (\$25,000)

4) Minimum medical evacuation (\$500,000)

In addition, it is important to confirm with the potential insurer whether they provide a guarantee of payment to the medical provider in-country or if the insured is required to pay out of pocket at the time of care.

14. Health & Safety Risks (*) A) Identify the potential risks to your health and safety at your location. Also consider the risk of natural disasters, political instability, and exposure to disease. Be thoughtful and comprehensive in your response. B) How will you mitigate these risks?
15. Health and Safety Support (*) Provide information about the host institution's health and safety support (e.g. safety and security protocols, medical insurance and support if applicable, 24-hour emergency response availability, accommodations for students with disabilities, etc.)?
16. Contact former participants and ask them about their experience. Provide their responses below.

Academic Statement

1. Why do you want to study on this particular program? Describe in detail how this study abroad program will fit into your academic plan and how it will contribute to fulfilling your learning objectives and professional goals (cite specific courses, proposed areas of study, and learning opportunities available through the program).
2. What courses and academic opportunities does this program offer that are not available on existing CU Denver programs, CU Denver affiliate programs, or CU Denver approved programs?
3. If your petition is not approved, what existing CU Denver program, affiliate program, or approved program is your second choice?



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4. Have you spoken to your advisor(s) about this program? If not, please do so before completing this petition.
5. Include additional relevant information that will help our office evaluate your petition, if applicable.