



## Credit Policy for Non-CU Denver (Third-Party) Study Abroad Programs

Current CU Denver students are encouraged to participate in the various study abroad programs offered through the [Office of Global Education](#).

**Course Pre-Approval:** Before a student studies abroad on a non-CU Denver (third-party) program, they must have all courses pre-approved by the appropriate academic departments as well as their primary school/college advisor.

All courses taken abroad must apply towards the degree in some capacity whether that be for major, minor, or elective credit. This pre-approval process must be completed via the Office of Global Education (OGE) Course Approval Form (CAF); note that all CLAS courses must be submitted via the appropriate [Qualtrics form](#) (linked in the online version of the CAF). After being signed by all relevant advisors, this form must be submitted to and signed by the Office of Global Education. The Office of Global Education will only process credit back to CU Denver from an accredited institution or provider that has been approved by the office.

**Placeholder Course Registration:** Prior to departure, students will be enrolled in the variable-credit placeholder course STDY 3995/5995 (Undergraduate/Graduate) for each term they are abroad. Registration in STDY 3995/5995 maintains full-time enrollment and student status at CU Denver and authorizes the disbursement of financial aid.

**Transcripts:** Transcripts or grade reports will be issued by the foreign institution, domestic school of record, or third-party provider. Once transcripts are received by the Office of Global Education, the Course Approval Form will be compared to the transcripts/grade reports. Credits will be transferred to the university and onto the student's degree audit following the university's transfer credit policy.

Should a student receive below a C- grade for a course, no credit will be issued for that course, and the course will not appear on student's degree audit.

Student grades and courses will not appear on the official or unofficial transcripts and the grades they receive will not affect the student's GPA. Transcripts may reflect the name of the institution issuing the transcript and the credits earned, but not the courses taken abroad. The specific courses taken will only appear on the student's degree audit.

If a student goes abroad and does not work with the Office of Global Education prior to their experience, the office will not process course approvals retroactively.

Study abroad transcripts or grade reports must be sent directly to the Office of Global Education in order to be processed:

University of Colorado Denver  
Office of Global Education  
1201 5<sup>th</sup> Street  
Denver, CO 80204

**Internship Credit:** Internship credit **cannot** be transferred from another institution, whether domestic or international. More specifically, internship credit awarded by a third-party study abroad provider or host institution **cannot** be approved to transfer back to CU Denver. If you wish to receive academic credit for an international internship, you must work directly with CU Denver's [Experiential Learning Center](#) in order to have your internship pre-approved and to enroll in the appropriate CU Denver internship course. For further information please refer to CU Denver's [Administrative Policy on Academic Internships](#).