



Reduced Course Load (RCL) Form for Completion of Course of Study

U.S. Citizenship and Immigration Service regulations require all international students in F-1 or J-1 status to be fully enrolled. Undergraduates must take 12 credit hours each semester and graduate students must take 5 graduate credit hours each semester. 8 CFR 214 (f) and 22 C.F.R. § 62.23(e)] provide limited exceptions to this rule. One exception is for a student in their final semester of study, if fewer credits than a full-time course load are needed to complete the degree.

Section I (to be completed by student):

Name of Student: _____ Date: _____

Student ID Number: _____ Major: _____

Email Address: _____

- Yes, I have applied for graduation through the UCDAccess Student Portal.
 I have not yet applied for graduation through the UCDAccess Student Portal, but understand I must do this before the deadline listed on the academic calendar.

Section II (to be completed by Academic Advisor): PLEASE CHECK ONE OF THE OPTIONS BELOW AND SIGN AND DATE WHERE INDICATED.

Completion of Course of Study, as defined in 8 CFR 214.2 (f)(6)(iii)(C) and 22 C.F.R. § 62.23(e)(6).

A. Graduate students who have completed formal coursework and are preparing for comprehensive examinations or are actively engaged in thesis or dissertation work may be registered for matriculation credit only.

OR

B. Undergraduate or graduate completing a program during the current term. Number of remaining credits required for degree completion: _____ * (required field)*

Please use this space to specify which courses are required for the student to complete the degree.*

I certify that at least one of the courses above counts towards the student's degree, and that the student will have completed all degree requirements by the end of this semester.*

Signature of Advisor/Dean: _____ Date: _____

Printed Name of Advisor/Dean: _____ Department: _____