



Office of International Affairs
International Student & Scholar Services

Leave of Absence and Authorized Early Withdrawal Form F-1 or J-1 International Student Departure

Please complete this form if you are in F-1 or J-1 status and wish to leave the U.S. to take a semester off that is not a vacation term or wish to leave the U.S. to pursue other opportunities.

Depending on your estimated return date, you may need a new I-20 or DS-2019, F-1 or J-1 visa stamp, and updated financial documentation. You may also need to reapply to the University.

Name of Student: _____ Today's Date: _____

Student ID Number: _____ Major: _____

Personal Email Address: _____

Last Date of Enrollment in Classes at CU Denver | Anschutz Medical Campus: _____

Anticipated Date of Departure from the U.S.: _____

Are you planning to return to your studies at CU Denver? Yes No

If you plan to return, what semester you plan to resume your studies? _____

Reason for your Departure: _____

Before completing this form, make sure to read and comply with the following:

- ✓ Speak with your academic advisor and inform them that you will not be registering for the upcoming semester or that you will be withdrawing from the current semester.
- ✓ Discuss with your academic advisor or academic department the steps you need to take in order to return to the University of Colorado Denver | Anschutz Medical Campus to resume your studies.
- ✓ If you have not done so already, make sure to withdraw from any classes for which you are registered and will be unable to complete due to your departure.
- ✓ Pay any outstanding bills with the Bursar's Office.
- ✓ Know that this may impact your future eligibility & "reset the clock" for F-1 benefits such as CPT and OPT or J-1 benefits such as Academic Training.
- ✓ Speak with your assigned International Services Specialist to discuss any questions related to how this impacts your immigration status. Once your request has been processed, F-1 students must leave the U.S. within 15 days, and J-1 students must leave within 30 days.
- ✓ Contact ISSS **at least two months in advance** if you plan to return to your studies.

After completing this form, please email it to ISSS@ucdenver.edu. Your assigned International Services Specialist may contact you about your situation.

By signing below, I understand that if this request is authorized, my SEVIS record will be closed using a method consistent with the relevant immigration regulations to reflect that I will not be maintaining my F-1 or J-1 status and I will be departing the U.S. I also understand that I am expected to depart the U.S. after this request has been processed before the end of the appropriate grace period (15 days for F-1 students and 30 days for J-1 students). It has also been explained to me that if I intend to re-enter the United States to resume full-time studies at the University of Colorado Denver | Anschutz Medical Campus, I will have to contact the ISSS at least two months before my anticipated date of re-entry.

Student Signature

Date