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| COURSE PROPOSAL / INVENTORY |
| Graduate School / Colorado School of Public Health / Registrar’s Office |
|  |
| **Check One**: | New Course |  | **Course Change/Revision** |  | **Section Number** |  |
| School: | **\_\_\_GRAD \_\_\_CSPH** |  Course Prefix: |  |  Course Number: |  |  Credit Hrs: |  |
|  | (e.g., BIOI, BIOS, CBHS, EHOH, EPID, HSMP, PRMD, PUBH) ( If variable, indicate 1-3, 1-8, etc.) |
| Repeatable for Credit: |  | within term |  | w/i degree program, but not w/i term Max Repeat Hrs: |  |
| Course Title:  |  |
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| First Term and Year Offered: |  |  | Previous Dept. and Course Number:  |  |
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| **Course Level:**  | \_\_\_\_\_ Master’s \_\_\_\_\_ Doctoral |  | **Grading :** |  \_\_\_\_\_\_Letter Grade \_\_\_\_\_Pass/Fail \_\_\_\_\_No Grade) |
|  |
| **Term(s) Offered (Check all that apply)** |  | **Number Of Weeks: \_\_\_\_\_ Contact Hours Per Week:** \_\_\_\_\_ |
|  | Summer Semester |  |  |  |  | Lecture |  | Recitation/Discussion |
|  | Fall Semester |  |  |  |  | Laboratory |  | Practicum |
|  | Spring Semester |  |  |  |  | Independent Study |  | Workshop |
|  |  |  |  |  |  | Clinical |  | Internship |
|  |  |  | Dissertation/Thesis |  | Seminar |
| **Course Location (Campus): \_\_\_\_\_ UCD \_\_\_\_\_ UNC \_\_\_\_\_ CSU** **Is there a course web component?** Yes ( \_\_\_\_\_ 100% or \_\_\_\_\_ Partial) No \_\_\_\_\_ |
| **Crosslisted Course (Dept. & Course Number):** |  |
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| Minimum Enrollment: \_\_\_\_\_\_\_\_\_\_ Maximum Enrollment: \_\_\_\_\_\_\_\_\_ |
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| **Prerequisites (Dept.** **& Course Number):** |  |  |
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| **Corequisites (Dept. & Course Number):** |  |  |
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| **Course restrictions:** |  |  |
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| **Primary Instructor:** |  |  | **Program Contact:** |  |
|  **HR Employee ID:** |  |  |  |  |
| **Other Instructors:** |  |  | **Telephone #:** |  |
|  **HR Employee ID:**  |  | **Campus Box:** |  |
| **Other Instructors:** |  | **E-Mail:** |  |
|  **HR Employee ID:** |  |  |  |
| **Course description for Course Book (*please limit to 40 words*):** |
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| **================================================================================** |
| **Approved by Program Director** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Approved by Curriculum Committee** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Approved by GS Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Date:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Approved by CSPH Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Date:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

# Additional information need for course proposal:

1. List the objectives of the course.

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2. Why should this course be offered and how does it fit into the curriculum of your program?

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3. Provide a topical outline of the course contents. (If this is a change / revision to an existing course, specify the nature of the change or reorganization.)

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4. Provide a list of required readings and bibliography associated with the course content.

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5. Specify the kinds of work required of the students in this course, including the methods you intend to use to evaluate student performance.

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6. What changes (if any) will be made by your program to facilitate the offering of this course (e.g., deletion of a previous course, additional faculty, etc.)?

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| 7. Does this course overlap or duplicate any other graduate course at UCD? | Yes |  | No |  |

If it does, please indicate the reasons why the overlap or duplication is justified.

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8. Will this course require any special resources (classroom, laboratory, library holdings, electronic

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| transmission, etc.)? | Yes |  | No |  |  | If so, please explain.  |

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**Return this proposal to the “School indicated on p1”**

**If you have questions, call “School indicated on p1”**