



EXPERIENTIAL LEARNING CENTER  
UNIVERSITY OF COLORADO DENVER

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## Internship for Credit Time Log

This sheet tracks the internship hours for the semester a student is earning academic credit. The student is required to complete a minimum of 45 hours (50 hours for students earning business credit) at the internship for each credit hour enrolled. **Some employers may require hours in excess of the minimum.** The supervisor will need to sign off each week verifying completion of the listed hours. Students should provide a copy of this time log to their faculty sponsor at the end of the semester and it may be considered when assigning a grade.

Student Name: \_\_\_\_\_

Course Enrolled: \_\_\_\_\_ Semester Enrolled: \_\_\_\_\_ Year: \_\_\_\_\_

Faculty Sponsor: \_\_\_\_\_

Site Placement: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

| Start Date: _____ |      |                 |                        |
|-------------------|------|-----------------|------------------------|
|                   | Date | Hours Completed | Supervisor's Signature |
| Week 1            |      |                 |                        |
| Week 2            |      |                 |                        |
| Week 3            |      |                 |                        |
| Week 4            |      |                 |                        |
| Week 5            |      |                 |                        |
| Week 6            |      |                 |                        |
| Week 7            |      |                 |                        |
| Week 8            |      |                 |                        |
| Week 9            |      |                 |                        |
| Week 10           |      |                 |                        |
| Week 11           |      |                 |                        |
| Week 12           |      |                 |                        |
| Week 13           |      |                 |                        |
| Week 14           |      |                 |                        |
| Week 15           |      |                 |                        |
|                   |      |                 |                        |

Upon completion of the internship please return this form to  
your Faculty Sponsor.