

## TEMPORARY COVID-19 GUIDANCE FOR INTERNSHIPS AND EXPERIENTIAL LEARNING

Spring 2021 internships will be offered at different levels of in-person and online interaction. It is recommended that internships be remote as much as possible. If a student is required to be on-site, but can also perform the work remotely, the following items need to be provided and reviewed prior to internship approval:

- A hybrid work plan developed by the student, employer and internship advisor that outlines when the student will be on-site and when they will be working remotely.
- The employer must provide documentation that they are following proper safety protocols.
- A waiver signed by the student acknowledging they will comply with all site plans, safety instructions, and training, AND “exposure to or illness resulting from COVID-19 during your internship would not be considered covered by workers’ compensation by the internship site nor by the university. You understand that your personal health insurance may be responsible for payment of medical services and any health care needs sustained as a result of exposure or illness due to this disease. You are encouraged to obtain/maintain your personal health insurance at your own expense.”

If an internship requires a student to be on-site full-time, the following items need to be provided and reviewed prior to internship approval:

- Employer documentation stating that they will follow proper safety protocols.
- Students will be responsible for submitting a plan for the student to work remotely should a sudden return to quarantine restrictions and shelter-in-place orders are issued by the state. This will be attached to the internship experience form prior to approval.
- A waiver signed by the student acknowledging they will comply with all site plans, safety instructions, and training, AND “exposure to or illness resulting from COVID-19 during your internship would not be considered covered by Workers’ Compensation by the internship site nor by the University. You understand that your personal health insurance may be responsible for payment of medical services and any health care needs sustained as a result of exposure or illness due to this disease. You are encouraged to obtain/maintain your personal health insurance at your own expense.”

*These procedures are likely to be in place for the spring 2021 and summer 2021 semesters. Any updates to these procedures will be outlined on this site.*

