Looking for Paid Research Opportunities as an Undergraduate?

The Office of Undergraduate Research & Creative Activities (URCA) is here to support you as you step into the world of investigation and creative inquiry. Take your learning outside the classroom with EURēCA!

1. LEARN ABOUT EURēCA!
Take EURēCA! workshop in Canvas or book advising appointment to gain access to Handshake positions with eurecaok label.
- Complete EURēCA! Workshop in Canvas
- Attend upcoming info sessions
- Schedule advising through Handshake
- Call LynxConnect: 303-315-4000

2. FAFSA REQUIRED FOR ALL STUDENTS
Complete the Free Application for Federal Student Aid (FAFSA)
Must be done annually & can take several weeks to process, so start early!
- CU Denver FAFSA instructions
- Learn More: What is work-study
- Tips: How to apply for work-study

3. REQUEST WORK-STUDY AWARD
Financial Aid will notify of Award Package.
Find details on CU Denver Student Portal
Tips: How to check your work-study
- Once Financial Aid package received, all students must submit brief Work-Study Request Form
- Work-Study Request Form (scroll down)
- Requests expedited if Intent to Hire Letter is attached
- Take screenshot of work-study amount once confirmed & email to URCA.

4. SEARCH FOR EURēCA! POSITIONS
Find open positions in Handshake Jobs by searching ‘eureca’. Make sure you meet minimum requirements - GPA, year, major etc.
- Excited about applying? Reach out directly to faculty supervisor with questions & let them know you’re applying!
- Not able to apply? Check that you have required eurecaok label (see Step 1).
- View Handshake Jobs

5. PREPARE APPLICATION
Use LynxConnect resources to prepare your resume & cover-letter. Email URCA with any questions before applying, we’re here to help!
- Book resume review appointment in Handshake, select: LynxConnect Drop-in
- To book interview prep assistance, in Handshake, select: Career Center: Interviewing Assistance
- View research resume & cover letter tips

6. APPLY & INTERVIEW!
Apply early (before deadlines) faculty conduct rolling interviews - don’t miss your chance.
- Include screenshot of your work-study award or an explanation of where you are in applying (FAFSA processing, request sent, etc).
- Although having a work-study award is not required for EURēCA!, it increases number of hours you are able to work.

QUESTIONS?
CALL 303-315-4000 OR EMAIL UNDERGRAD.RESEARCH@UCDENVER.EDU

Once you’re offered a position, URCA will guide you through Solidify and Hire process. Keep an eye out for emails!