

Applying for EURēCA[💡] on Handshake

Looking for Paid Research Opportunities as an Undergraduate?

The Office of Undergraduate Research & Creative Activities (URCA) is here to support you as you step into the world of investigation and creative inquiry. Take your learning outside the classroom with EURēCA!



1. LEARN ABOUT EURēCA!

Take EURēCA! workshop in Canvas or book an advising appointment to gain access to Handshake positions with the *eurecaok* label.

- [Complete EURēCA! Workshop in Canvas](#)
- [Attend upcoming info sessions](#)
- Schedule advising through [Handshake](#).
- Call LynxConnect: 303-315-4000



3. CHECK WORK-STUDY AWARD

Financial Aid will notify you of your work-study award. Find this information on your CU Denver Student Portal. Take a screenshot of your work-study amount – you will need this for your EURēCA! application.

- **Don't see a work-study award after receiving a Financial Aid package?** Don't worry! You may still be eligible but need to fill out a brief 'Work-Study Request Form' on the Financial Aid Website.
- [How to check your work-study](#)
- [Work-Study Request Form](#)



5. PREPARE APPLICATION

Use LynxConnect resources to prepare your resume and cover-letter. Email URCA with any questions before applying.

- **Book resume review appointment** through [Handshake](#), select: LynxConnect Drop-in
- **To book interview prep assistance**, through [Handshake](#), select: Career Center: Interviewing Assistance
- [Research resume & cover letter tips](#)



2. FAFSA REQUIRED FOR ALL STUDENTS



Complete the Free Application for Federal Student Aid (FAFSA) and select 'yes' for work-study. This must be done annually and can take several weeks to process, so start early!

- [CU Denver FAFSA instructions](#)
- [What is work-study](#)
- [How to apply for work-study](#)



4. SEARCH FOR EURēCA! POSITIONS



Find open positions in Handshake Jobs by searching 'eureca'. Make sure you meet the min requirements- GPA, year, major etc.

- **Excited about applying?** Reach out directly to the faculty mentor with questions and to let them know you're applying!
- **Not able to apply?** Check that you have the *eurecaok* label (see Step 1).
- [View Handshake Jobs](#)



6. APPLY & INTERVIEW!



Apply early (before deadlines) faculty conduct rolling interviews - don't miss your chance.

- **Include a screenshot of your work-study award** or an explanation of where you are in applying.
- **Although having a work-study award is not required for EURēCA!**, it increases the number of hours you are able to work.

QUESTIONS? EMAIL
UNDERGRAD.RESEARCH@UCDENVER.EDU

Once you're offered a position, URCA will guide you through the Solidify and Hire process. Keep an eye out for emails!