

Make it EURēCA[💡] Application Process



Engaged in research, creative activity, or need support for an independent project?

CU Denver's Office of Undergraduate Research & Creative Activities is here to support as you step into the world of investigation and creative inquiry.

Apply jointly with a current mentor for the EURēCA! Student Assistant Program to get paid to conduct research and creative scholarship.



1. MEET WITH EURēCA! OFFICE

Learn about program details & expectations before applying

- Schedule in [Handshake](#), select: URCA: 'Undergraduate Research- Advising'
- Call LynxConnect: 303-315-4000
- Email undergrad.research@ucdenver.edu



2. TALK TO YOUR FACULTY MENTOR ABOUT EURēCA!

Mentor have questions? Contact EURēCA!

- [EURēCA! Program Details](#)
- [Faculty Info Sheet](#)
- **Still looking for a mentor?** [Tips to Get Started](#)



3. FAFSA REQUIRED FOR ALL ELIGIBLE STUDENTS

Complete Free Application for Federal Student Aid (FAFSA) or Colorado Application for State Financial Aid (CASFA) if eligible.

- Must be done annually & takes several weeks to process, start early!
- [CU Denver Financial Aid instructions](#)
- Learn More: [What is work-study](#), [How to apply for work-study](#)



4. REQUEST WORK-STUDY AWARD

Check CU Denver Student Portal for award details: [How to check work-study](#). Once Financial Aid package received, submit [Work-Study Request Form](#).

- Requests expedited with Intent to Hire Letter.
- Take screenshot of work-study & email to EURēCA!
- **Tip:** Apply before work-study confirmed but must submit work-study request.



5. DEVELOP PROPOSAL & MENTORING PLAN

Develop proposal, job description, & co-written mentoring plan with mentor. Include scope of proposed project, overview of daily tasks, & goals for semester.

- [Example proposals](#)
- [Example mentoring plans](#)
- [Mentoring contract template](#)
- **Tip:** Apply by priority deadlines, but positions accepted until program full.



6. COORDINATE & APPLY

Mentor inputs details in 'Make it EURēCA!' option of application.

- Provide student ID, grad semester, work-study status, & statement of interest.
- Application at [bottom of website here](#).
- **Once offered position, follow steps for Solidify & Hire process.**

QUESTIONS? 303-315-4000 OR UNDERGRAD.RESEARCH@UCDENVER.EDU