'Make it EURēCA!' is a way for students to jointly apply with their mentor for the EURēCA! Student Assistant Program. This program uses federal-work study and direct funds to provide salary support to undergraduate scholars. Applying to the program does not guarantee acceptance, so reach out to the Office of Undergraduate Research & Creative Activities (URCA) with questions!

1. MEET WITH URCA OFFICE
Learn about program details & expectations before applying.
- Schedule in Handshake, select: URCA: ‘Undergraduate Research- Advising’
- Call LynxConnect: 303-315-4000

2. TALK TO YOUR FACULTY MENTOR
Talk to your mentor about EURēCA!
- EURēCA! Program Details
- Faculty Info Sheet
Still looking for a mentor?
- Tips to Get Started
Mentor have questions? They can contact URCA.

3. FAFSA REQUIRED FOR ALL STUDENTS
Complete the Free Application for Federal Student Aid (FAFSA).
Must be done annually & can take several weeks to process, so start early!
- CU Denver FAFSA instructions
- Learn More: What is work-study
- Tips: How to apply for work-study

4. REQUEST WORK-STUDY AWARD
Financial Aid will notify of Award Package. Find details on CU Denver Student Portal
Tips: How to check your work-study
- Once Financial Aid package received, all students must submit brief Work-Study Request Form with Intent to Hire Letter from mentor
- Work-Study Request Form (scroll down)
- Take screenshot of work-study amount once confirmed & email to URCA.

5. DEVELOP PROPOSAL & MENTORING PLAN
Work with mentor to develop proposal, job description, & co-written mentoring plan.
Include scope of proposed project, overview of daily tasks, goals for semester, & detailed mentoring plan.
- Example proposals
- Example mentoring plans
- Mentoring contract template

Application Tips: Apply by priority deadline, but rolling applications still accepted until program is full. You can apply before work-study is confirmed, but complete FAFSA first.

6. COORDINATE & APPLY
Mentor will upload documents through ‘Make it EURēCA!’ option of application. They will need student ID, graduation information, & work-study status to fully submit.
- Application at bottom of website here

QUESTIONS?
CALL 303-315-4000 OR EMAIL UNDERGRAD.RESEARCH@UCDENVER.EDU