'Make it EURēCA!' is a way for students to jointly apply with their mentor for the EURēCA! Student Assistant Program. This program uses federal-work study and direct funds to provide salary support to undergraduate scholars. Applying to the program does not guarantee acceptance, so reach out to the Office of Undergraduate Research & Creative Activities (URCA) with questions!

1. MEET WITH URCA ADVISOR
Learn about program details and expectations before applying.
- Schedule in Handshake, select: URCA: ‘Undergraduate Research- Advising’
- Call LynxConnect: 303-315-4000

2. TALK TO YOUR FACULTY MENTOR
Talk to your mentor about EURēCA!
- EURēCA! Program Details
- Faculty Into Sheet
Still looking for a mentor?
- Tips to Get Started
Does your mentor have questions? Have them email URCA.

3. FAFSA REQUIRED FOR ALL STUDENTS
Complete the Free Application for Federal Student Aid (FAFSA) and select ‘yes’ for work-study. This must be done annually and can take several weeks to process, so start early!
- CU Denver FAFSA instructions
- What is work-study
- How to apply for work-study

4. CHECK WORK-STUDY AWARD
Financial Aid will notify you of your work-study award. Find this information on your CU Denver Student Portal. Take a screenshot of your work-study amount – you will need this for your EURēCA! application.
- Don't see a work-study award after receiving a Financial Aid package? Don’t worry! You may still be eligible but need to fill out a brief ‘Work-Study Request Form’ on the Financial Aid Website.
- How to check your work-study
- Work-Study Request Form

5. DEVELOP PROPOSAL & MENTORING PLAN
Work with your mentor to develop a project proposal, job description, and co-written mentoring plan. Include the scope of the proposed project, overview of daily tasks, goals for the semester, and detailed mentoring plan.
- Example proposals
- Example mentoring plans
- Mentoring contract template

6. COORDINATE & APPLY
Your mentor will send in the co-written documents through the 'Make it EURēCA!' application. They will need your student ID, graduation information, and work-study status to fully submit the application.

Once you're offered a position, URCA will guide you through the Solidify and Hire process. Keep an eye out for emails!