

## Grant Info

### Spring 2022 EURēCA Grant Application

**Application Due:** Friday, February 11, 2021, 11:59 pm MT

The EURēCA! Supplies and Travel Grant Program (formally UROP) is a competitive grants program supported by the Office of Undergraduate Research & Creative Activities and the Office of Academic Achievement, intended to foster personalized student learning outside the classroom. EURēCA! grants of up to \$500 can be requested to cover project supplies, conference and workshop registration, or travel costs for CU Denver undergraduates engaged in scholarly collaboration with CU Denver | Anschutz faculty. More information about the program, including the evaluation rubric and example applications, is available at: [www.ucdenver.edu/lynxconnect/undergraduate-research/grants](http://www.ucdenver.edu/lynxconnect/undergraduate-research/grants)

### Eligibility Information:

Undergraduate students seeking EURēCA! support must meet the following criteria:

- 1) Be a CU Denver undergraduate student working toward a baccalaureate degree
- 2) Maintain at least part-time status (6 or more credits) throughout the duration of the award

### **Application Materials:**

- 1) Project Description (300 word limit)
- 2) Bibliography
- 3) Project Timeline
- 4) Budget Narrative (up to \$500)
- 5) Unofficial CU Denver Student Transcript
- 6) Faculty Mentor Letter of Support
- 7) If applicable, proof of IACUC and/or COMIRB approval

The Faculty Mentor Letter of Support must be submitted by **Friday, February 11, 2021, 11:59 pm MT** to:

[https://ucdenver.co1.qualtrics.com/jfe/form/SV\\_6hWKyrB6AF7rjym](https://ucdenver.co1.qualtrics.com/jfe/form/SV_6hWKyrB6AF7rjym)

### **Terms of Award:**

All awardees are required to:

- 1) Attend two EURēCA! workshops during the 2021-2022 academic year
- 2) Present the results of their grant-funded project at the 2022 CU Denver Research and Creative Activities Symposium (RaCAS),

scheduled for April 29th, 2022

3) Complete a brief final report and program assessment at the end of the funding period.

Questions? Contact [undergrad.research@ucdenver.edu](mailto:undergrad.research@ucdenver.edu)

## Student Info

### Section I: Student Info

First Name

Last Name

CU Denver E-mail

CU Denver Student ID # (9-digits)

Major

Minor

6-digit Employee ID # (if previously employed by the University of Colorado)

Primary Phone #

CU Denver GPA

Expected Graduation Date

Note that students graduating prior to the end of the 2021-2022 award period may participate as the principal investigator of an

individual project, but may not serve as the principal investigator of a team project involving two or more students.

Unofficial CU Denver Transcript (upload here):

Optional: Your application may be eligible for additional funding sources based on the following criteria. Whether you answer or not, your application will be fully considered. Mark all those that apply.

- I am an ethnic minority undergraduate student
- I am a first generation college student (neither parent/legal guardian has received a baccalaureate degree)
- I graduated from a high school in a rural community
- I am not any of the above
- I prefer not to answer

## Application

## Section II: Project Information

Project Title

Type of Funding Request (select all that apply)

Project Supplies

Conference or Workshop Registration

Travel

Other (Explain)

Amount Requested (dollar amount up to \$500)

Faculty Mentor First Name

Faculty Mentor Last Name

Faculty Mentor Title

Faculty Mentor CU Denver E-mail

Faculty Mentor Department

## Project Proposal

Upload a document with the following included:

### 1) Project Description and Objectives (300 word limit)

a. Briefly describe your research, creative, or other scholarly activity, including specific objectives and significance. Include state-of-the-field references to contextualize your proposed project or activity. [View Sample Proposals Here](#)

b. Describe how this project or activity will contribute to your professional development.

### 2) Bibliography

Provide your numbered bibliography (minimum 3 references, maximum 10 references) for the above Description.

Applications without scholarly references (peer-reviewed journal articles, books, etc.) will not be rated as highly as those with scholarly references.

For assistance developing this aspect of your application, consider engaging the Auraria Library: <https://library.auraria.edu/savvy-researcher-workshops>

### **3) Project Timeline**

In list format, provide a detailed timeline, including approximate dates of when project milestones will be reached. If you anticipate any conference attendance or presentations during the award period, please include these as well. [View Sample Timelines Here](#)

Begin with the award date (February 2022) and culminate with your required presentation at RaCAS (Friday, April 29, 2022).

### **4) Budget Narrative**

Specify the full amount being requested along with an itemized list of expenditures and justification. Explain how the budget items support the project and objectives. [View Sample Budget Narrative Here](#)

- If you are requesting supplies, include a price estimate and source for that estimate.
- If you are requesting a conference, workshop, or travel grant, explain how the event will further your professional development as a scholar.



In preparing your EURēCA! application, did you utilize any of the following CU Denver resources?

Check all that apply.

- The Writing Center (workshop, appointment, etc)
- The Auraria Library (workshop, meeting with Research Librarian, etc)
- Office of Undergraduate Research & Creative Activities (workshop, met with research advisor, etc)
- Faculty mentor previewed application (this is expected as part of submitting a successful and thorough application to the EURēCA! reviewing committee)
- None
- Other:

## Regulatory Bodies

### Application Section III: Regulatory Bodies

Undergraduate research, creative, or other scholarly activities that involve human subjects, animal care and/or areas of risk may need permission, waivers, and/or arrangements that comply with University of Colorado Denver policies established by the [Human Subjects Research Committee](#), the [Institutional Animal Care and Use Committee](#), and/or the [University of Colorado Office of Risk Management](#).

Faculty mentors are responsible for completing the appropriate forms and following the policies for the research requirements below. These should be completed as soon as possible, so that students have ample time to complete their proposals. Funds will not be released until proof of appropriate approvals has been submitted to URCA Office ([undergrad.research@ucdenver.edu](mailto:undergrad.research@ucdenver.edu)).

Does the proposed EURēCA! activity involve gathering information from human subjects or using data previously obtained from human subjects?

If you are unsure whether your project falls under COMIRB regulations, we suggest attending their virtual office hours or arranging a 1:1 consultation

- <https://research.cuanschutz.edu/comirb/home/about-comirb/office-hours>

- Yes
- No

Does the proposed EURēCA! project involve gathering information from animal subjects

- Yes
- No

Does the proposed EURēCA! project involve any of the following possible CU Denver Risk Management Issues?

- Use of non-university facilities (space, equipment)
- Travel (local, national, or international)
- Minors (less than 18 years old)
- Non-university personnel
- Use of any hazardous radioactive/biological/chemical materials

Yes

No

If my project requires COMIRB, IACUC, or Risk Management approval, I understand that I must email the URCA Office ([undergrad.research@ucdenver.edu](mailto:undergrad.research@ucdenver.edu)) copies of the approved protocols and that grant funds will not be released until these are received.

Yes

Other

## Mentor Letter

## Application Section IV - Mentor's Letter of Support

## Faculty Mentor Recommendation

Your mentor must submit a one-page letter of support by Friday, February 11, 2021, 11:59 p.m. **Applications will not be considered complete until this letter is received.**

Letters should be submitted

to: [https://ucdenver.co1.qualtrics.com/jfe/form/SV\\_6hWKyrB6AF7rjym](https://ucdenver.co1.qualtrics.com/jfe/form/SV_6hWKyrB6AF7rjym)

The letter should include the following:

- 1) assesses your proposed research, creative, or other scholarly activity, including efficacy and feasibility;
- 2) describes how the activity contributes to your professional development;
- 3) assesses your academic preparation;
- 4) clarifies their role as mentor, including how often you will meet and how they will support you throughout the project

I understand my mentor needs to submit a one page letter of support by the deadline (Friday, February 11, 2022, 11:59 p.m.) in order for my proposal to be given full consideration.

Yes

Other:

## Award Terms

### Application Section V: EURēCA! Award Terms

If your project is selected for funding, the following agreements will be enforced. Type your full name for each statement that indicate you agree to honor their intent.

**EXPENSES** I will use awarded EURēCA! funds only for the expenses detailed in the original Budget Narrative. I will contact the URCA Office via Mary Baitinger (mary.baitinger@ucdenver.edu) prior to making any equipment purchases or incurring any travel expenses to ensure that University policies and procedures are followed. If my budget plan deviates by more than 20% of my original budget plan, I will provide written justification to the EURēCA! program.

**MENTOR APPROVAL** My mentor has read and reviewed this grant proposal and approves all aspects of the proposed research or creative activity.

**MENTORSHIP PARTICIPATION** If I receive an award, my faculty mentor has agreed to mentor my project, which includes meeting with me on a regular basis, providing budget oversight, and working with the Office of Undergraduate Research & Creative Activities, as needed, regarding adherence to university policies and procedures.

**EQUIPMENT/SUPPLIES** I understand that all equipment and supplies purchased with EURēCA! funds become the property of the University of Colorado Denver. Items having a use beyond the grant project (e.g., video equipment, computer hardware, geologists' hammers, binoculars ,etc) must be returned to the department of the Faculty Mentor.

**NON-TRANSFERABLE FUNDING AND CHANGES IN BUDGET** I understand that EURēCA! funds are not transferable and must be used prior to graduation or April 29, 2022. If there is a change in my student status (graduation, unenrollment, etc.) or I am unable to expend the EURēCA! funds, I will immediately notify the Office of Undergraduate Research & Creative Activities to review the impact on my budget.

**ENROLLMENT** I will enroll for a minimum of 6 credit hours per semester during the time the proposed project is conducted. I will complete my project prior to graduation or April 29, 2022. If I am entering a graduate program during the length of the EURēCA! award, I understand that I am no longer eligible to receive funding.

**ACKNOWLEDGEMENTS** I will acknowledge financial support received from the CU Denver Office of Undergraduate Research & Creative Activities and the EURēCA! Program in any articles, presentations, exhibits, recitals, etc. that result from this funding.

**RaCAS** I will present the results of the EURēCA!-funded project at the 2022 Research and Creative Activities Symposium (RaCAS), tentatively scheduled for Friday, April 29, 2022, as a stipulation of EURēCA! grant funding.

**FINAL REPORT** Upon completion of my EURēCA! project, I will submit to Office of Undergraduate Research & Creative Activities a faculty mentor-approved final report, outlining my project's goals, process, and accomplishments. I understand that final reports are

due on or before April 29, 2022. If I graduate early, the report is due before finals in the semester I graduate.

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