Grant Information

Fall 2022 EURēCA! Grant Application

**Application Due:** Monday, October 3rd, 2022, 11:59 pm MT
*Follow the arrows at lower right corner of screen to begin application process. Only complete applications will be considered for funding.*

**Purpose**
The purpose of the EURēCA! Grant Program is to provide support for student-initiated and faculty-supervised research and creative inquiry. **EURēCA! grants of up to $500 can be requested to cover the cost of project supplies, research dissemination, and/or professional development activities associated with the student’s research or creative activity** (including conference registration and travel costs). More information about the program, including the evaluation rubric and example applications, is available at: [www.ucdenver.edu/lynxconnect/undergraduate-research/grants](http://www.ucdenver.edu/lynxconnect/undergraduate-research/grants)

**Eligibility Information:**
Undergraduate students seeking EURēCA! support must meet the following criteria:

1) Be a CU Denver undergraduate student working toward a baccalaureate degree
2) Maintain at least part-time status (6 or more credits) throughout the duration of the award

**Application Materials:**
1) Project Description (500 - 750 words)
2) Bibliography
3) Project Timeline
4) Budget Narrative (up to $500)
5) Unofficial CU Denver Student Transcript
6) Faculty Mentor Letter of Support
7) If applicable, proof of IACUC and/or COMIRB approval

The Faculty Mentor Letter of Support must be submitted by **Monday October 3, 2022, 11:59 pm MT** to:

**Terms of Award:**
All awardees are required to: [link](https://ucdenver.co1.qualtrics.com/jfe/form/SV_eYaoeseGSbfP6eO)

1) Attend at least two EURēCA! workshops during the 2022-2023 academic year
2) Present the results of their grant-funded project at the 2023 CU Denver Research and Creative Activities Symposium (RaCAS), scheduled for April 28th, 2023
3) Complete a brief final report and program assessment at the end of the funding period

Questions? Contact [undergrad.research@ucdenver.edu](mailto:undergrad.research@ucdenver.edu)

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**Student Information**

**Section I: Student Information**

Student Information

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<td>First Name</td>
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<td>Last Name</td>
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<td>Preferred Pronouns</td>
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<td>CU Denver E-mail</td>
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<td>CU Denver Student ID # (9-digits)</td>
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<td>Major</td>
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<td>6-digit Employee ID # (if previously employed by the University of Colorado)</td>
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<td>Primary Phone #</td>
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<td>CU Denver GPA</td>
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Expected Graduation Date

Note that students graduating prior to the end of the 2022-2023 award period may participate as the principal investigator of an individual project, but may not serve as the principal investigator of a team project involving two or more students.

Unofficial CU Denver Transcript (upload here):

Your application may be eligible for additional funding sources based on the following criteria. Whether you answer or not, your application will be fully considered.

Do you identity with an underrepresented population as defined by the National Institutes of Health?

☐ Yes
☐ No
☐ Prefer not to say

Application

Section II: Project Information

Project Title

Type of Funding Request (select all that apply)

☐ Project Supplies
Amount Requested (dollar amount up to $500)

Faculty Mentor Information

Faculty Mentor First Name
Faculty Mentor Last Name
Faculty Mentor Title
Faculty Mentor CU Denver Email
Faculty Mentor Department

Project Proposal
Upload a document with the following included:

1) Project Description and Objectives (500 - 750 words)

a. In a single essay, describe your research, creative project, or other scholarly activity, including specific objectives, significance, method of inquiry, and analysis & interpretation. Include the following elements:

- **Objective**: Describe the precise importance or goal(s) of the project. Clearly state the purpose of your project. What research question/hypothesis, problem statement, or concept will you investigate?
- **Significance**: Review relevant scholarly literature to describe current knowledge in your field. Describe how your project will contribute to or advance this current knowledge.
- **Method of Inquiry**: Explain discipline-based methods or creative techniques you will use to conduct your investigation or exploration. Provide enough detail to allow
non-experts to understand the function and purpose of these methods.

- **Analysis & Interpretation:** Discuss how you will be able to use the information gathered via your method of inquiry to address the objective(s) you described above.

b. Describe how this project or activity will contribute to your professional development.

2) Bibliography

Provide your numbered bibliography (minimum 3 references, maximum 10 references) for the above Description.

Applications without scholarly references (peer-reviewed journal articles, books, etc.) will not be rated as highly as those with scholarly references.

For assistance developing this aspect of your application, consider engaging the Auraria Library: [https://library.auraria.edu/savvy-researcher-workshops](https://library.auraria.edu/savvy-researcher-workshops)

3) Project Timeline

In list format, provide a detailed timeline, including approximate dates of when project milestones will be reached. If you anticipate any conference attendance or presentations during the award period, please include these as well. [View Sample Timelines Here](#)

Begin with the award date (November 2022) and culminate with your required presentation at RaCAS (Friday, April 28, 2023).

4) Budget Narrative

Specify the full amount being requested along with an itemized list of expenditures and justification. Explain how the budget items support the project and objectives. [View Sample Budget Narrative Here](#)

- If you are requesting supplies, include a price estimate and source for that estimate.
- If you are requesting a conference, workshop, or travel grant, explain how the event will further your professional development as a scholar.
In preparing your EURēCA! application, did you utilize any of the following CU Denver resources?

Check all that apply.

- The Writing Center (workshop, appointment, etc)
- The Auraria Library (workshop, meeting with Research Librarian, etc)
- Office of Undergraduate Research & Creative Activities (workshop, met with research advisor, etc)
- Faculty mentor previewed application (this is expected as part of submitting a successful and thorough application to the EURēCA! reviewing committee)
- None
- Other: _______________________

How did you learn about this grant opportunity?

- Faculty Mentor
- Class Presentation
- Email
- On-Campus Flyer
- Fellow Student
- Other, Please Describe _______________________

Regulatory Bodies

Application Section III: Regulatory Bodies

Undergraduate research, creative, or other scholarly activities that involve human subjects, animal care and/or areas of risk may need permission, waivers, and/or arrangements that comply with University of Colorado Denver policies established by the Human Subjects Research Committee, the Institutional Animal Care and Use Committee, and/or the University of Colorado Office of Risk Management.
Faculty mentors are responsible for completing the appropriate forms and following the policies for the research requirements below. These should be completed as soon as possible, so that students have ample time to complete their proposals. Funds will not be released until proof of appropriate approvals has been submitted to URCA Office (undergrad.research@ucdenver.edu).

Does the proposed EURéCA! activity involve gathering information from human subjects or using data previously obtained from human subjects?

If you are unsure whether your project falls under COMIRB regulations, we suggest attending their virtual office hours or arranging a 1:1 consultation - https://research.cuanschutz.edu/comirb/home/about-comirb/office-hours

- Yes
- No

Does the proposed EURēCA! project involve gathering information from animal subjects

- Yes
- No

Does the proposed EURēCA! project involve any of the following possible CU Denver Risk Management Issues?

- Use of non-university facilities (space, equipment)
- Travel (local, national, or international)
- Minors (less than 18 years old)
- Non-university personnel
- Use of any hazardous radioactive/biological/chemical materials

- Yes
- No
If my project requires COMIRB, IACUC, or Risk Management approval, I understand that I must email the URCA Office (undergrad.research@ucdenver.edu) copies of the approved protocols and that grant funds will not be released until these are received.

- [ ] Yes
- [ ] Other

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**Mentor Letter**

**Application Section IV - Mentor’s Letter of Support**

**Faculty Mentor Recommendation**

Your mentor must submit a one-page letter of support by Friday, February 11, 2021, 11:59 p.m. Applications will not be considered complete until this letter is received.

Letters should be submitted to: [https://ucdenver.co1.qualtrics.com/jfe/form/SV_eYaoseeGSbfP6eO](https://ucdenver.co1.qualtrics.com/jfe/form/SV_eYaoseeGSbfP6eO)

The letter should include the following:

1) assesses your proposed research, creative, or other scholarly activity, including efficacy and feasibility;
2) describes how the activity contributes to your professional development;
3) assesses your academic preparation;
4) clarifies their role as mentor, including how often you will meet and how they will support you throughout the project

I understand my mentor needs to submit a one page letter of support by the deadline (Monday, October 3, 2022, 11:59 p.m.) in order for my proposal to be given full consideration.

- [ ] Yes
Application Section V: EURēCA! Award Terms

If your project is selected for funding, the following agreements will be enforced. Type your full name for each statement that indicate you agree to honor their intent.

**EXPENSES** I will use awarded EURēCA! funds only for the expenses detailed in the original Budget Narrative. I will contact the URCA Office via Mary Baitinger (mary.baitinger@ucdenver.edu) prior to making any equipment purchases or incurring any travel expenses to ensure that University policies and procedures are followed. If my budget plan deviates by more than 20% of my original budget plan, I will provide written justification to the EURēCA! program.

**MENTOR APPROVAL** My mentor has read and reviewed this grant proposal and approves all aspects of the proposed research or creative activity.

**MENTORSHIP PARTICIPATION** If I receive an award, my faculty mentor has agreed to mentor my project, which includes meeting with me on a regular basis, providing budget oversight, and working with the Office of Undergraduate Research & Creative Activities, as needed, regarding adherence to university policies and procedures.
EQUIPMENT/SUPPLIES I understand that all equipment and supplies purchased with EURēCA! funds become the property of the University of Colorado Denver. Items having a use beyond the grant project (e.g., video equipment, computer hardware, geologists’ hammers, binoculars, etc.) must be returned to the department of the Faculty Mentor.

NON-TRANSFERABLE FUNDING AND CHANGES IN BUDGET I understand that EURēCA! funds are not transferable and must be used prior to the end of the 2022/23 academic year. If there is a change in my student status (graduation, unenrollment, etc.) or I am unable to expend the EURēCA! funds, I will immediately notify the Office of Undergraduate Research & Creative Activities to review the impact on my budget.

ENROLLMENT I will enroll for a minimum of 6 credit hours per semester during the time the proposed project is conducted. I will complete my project prior to the end of the 2022/23 academic year. If I am graduating or entering a graduate program during the length of the EURēCA! award, I understand that I am no longer eligible to receive funding.

ACKNOWLEDGEMENTS I will acknowledge financial support received from the CU Denver Office of Undergraduate Research & Creative Activities and the EURēCA! Program in any articles, presentations, exhibits, recitals, etc. that result from this funding.

RaCAS I will present the results of the EURēCA!-funded project at the 2023 Research and Creative Activities Symposium (RaCAS), tentatively scheduled for Friday, April 28, 2023, as a stipulation of EURēCA! grant funding.
FINAL REPORT Upon completion of my EURēCA! project, I will submit to Office of Undergraduate Research & Creative Activities a faculty mentor-approved final report, outlining my project's goals, process, and accomplishments. Submission information will be sent by the Office of Undergraduate Research and Creative Activities during the Spring 2023 semester. I understand that if I graduate early, I am still required to complete this report.

Are you ready to submit your application? If so, click the final arrow on lower right corner.