How to Register for Classes

Step 1: Access your web browser and log on to your <u>UCDAccess student</u> <u>portal</u>. Log in with your username and password. If you don't know or forgot your username/password, click on the "Forgot your password?" link below the username and password boxes.



Step2: Click on Register for Classes (add/drop).





University of Colora Denver Anschutz	a do : Medical Campi	us				
					Stud	lent
			. Ib	. Ib		View and Pay Your Bill
i i	IKEDIN LEARNING Nock Your Profile	LINKEDIN LEAPNING Rock Your Profile	LINKEDIN LEARNING Rock your profile	LINKEDIN LEARNING Rock Your Profile	LINKEDIN LEARNING ROCK YOUR PROFILE	\$0
	< RC	CK YOUR PF	ROFILE ighlight your acc	omplishments.	>	<u>View/Pay My Bill</u>
			000			
	Nimol's Stu	dent Center			ľ	St Summer 2020 CU Denver V
	Register	for Classes (add/drop)		×	Viewing: Summer 2020 Course Mode
	√ This	Week's Scheo	lule			Remote
		(Class Search			
		Enrolln	nent Shopping	Cart		
			Add Classes	L'		* Please note that course bo
			Drop Classes			current or upcoming term. S course book information.

Note: There are four steps to completing registration.

University of Deriver An	f Colorado ischutz Medical Camp	xus				
					Stu	C
	LITINEDIVICEARANING ROCK YOR PROFILE	LUNKEDIN LEARNING ROCK YOUR PROFILE	LUIXEDINLEAANING RCCX YOUR PROFILE	LINKEDINILEARNING ROCK YOUR PROFILE	LINKEDIN LEAPNING BOCK YOUR PROFILE	
	< R(Lir	OCK YOUR PI nkedin can help h	ROFILE ighlight your acc	omplishments.	>	
			0000			
	Add Classe Change Ter	es > Select clas m	sses to add >	Fall 2020 CU De	enver	
	4				Menu	
	1 STEP 1	0	(3	•	\vdash
	To select clas you are satis Classes."	sses for anoth fied with your	er term, select class selectior	Change Term	. When Selected	
tal.prod.cu.edu/ps	c/eprod//NUL	ACLOSER PTO		SCHEDULE CONFLICT	ERROR	

Step 4: Select the semester you would like to register for. Use the scroll bar on the right to see semester options.

University of Colorado Denver Anschutz Medical Campus				
			Stu	dent
1	Summer an	d fall graduation ap re now available .	oplications	View ai
	Click	ere for more information	n!	
Sum	imer applications due June 16,	fall applications due September	er 2. 🗗 Denver	Viev
Add Classes >	Select Term		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
۵			E Menu	Viewing: S
1 STEP 1	2	3	0	Course
Select a term the	en select Continu	ie.		×
Select this	s row			
Term	Summer 202	20 CU Denver		Current or up

Step 5: Verify your address, phone number, and emergency contacts, then click "Continue".

University of Colorado Denver Anschutz Medical Campus	University of Colorado Denver Anschutz Medical Campus
Summar applications due June 16, fait applications due September 2 PD DETIVER	Starting October 1st, 2019
Edit Add a new address I verify that the address(es) above are accurate and up to date	 Phone Email Address ✓ Edit ★ Delete ★ Add an Emergency Contact ✓ I verify that the emergency contact information is accurate and up to date
Phone Numbers Your cell phone information will be included in the CU Denver Emergency Notification System SHORTLY AFTER CENSUS DATE of the semester for which you are registering, unless you specifically "opt out" below (which is strongly discouraged). If you	*Required Field Continue

Step 6: Carefully review and then accept the "Tuition and Fee Agreement Disclosure". Use the scroll bar on the right to read through the entire document.



Step 7: Find your classes by clicking on "Search by Subject and Catalog Number" and entering the "Subject Area" and "Catalog Number" for the course. Or, click the magnifying glass in the "Subject Area" to search the comprehensive list of course options.

University of Color Denver Anschut	rado z Medical Campus	
	Advanced Search	2
	Search	
	Search by Subject and Catalog Number	11
	Subject Area ENGL Q	
	Catalog Nbr 1020	11
	Search	
	✓ Search By Class Number	

Step 8: Click on the course name.



Step 9: Use the scroll bar to see all course sections. Click on the arrow next to course name to get details including days and times.

University of Colorado Denver Anschutz Medical Campus		
any Main Campus	tuition and may be billed separately.	٦.
Continuing Educat	ion / Extended Studies class(es) are NOT	
eligible for the COF	⁼ stipend.	
Collapse All	Expand All	
	ED O CLOSED WAIT A SCHEDULE O ERROR LIST CONFLICT AVAILABLE	
ENGL 1020 - 0	Core Composition I	
Class	<u>31160</u>	
Section	<u>001-LEC</u> <u>Regular Semester (Den)</u>	
Days & Times	MoWe 8:00AM - 9:15AM	
Room	NORTH 1313	-

10. Select the class section you want. Click "Next". Then hit "Add Selected Classes".

Add Selec	ted Classes			
🛗 My Fall	2020 CU Denv	er Class Sche	dule	
You are no	t registered fo	or classes in t	his term	

Step 11: Be sure to complete steps one through four before you log out.



Step 12: Go to your profile at the top right hand corner of the screen to sign out.



ALTERNATIVE OPTION:

Step 1: Log on to your <u>UCDAccess student portal</u>.

Step 2: Open the "Menu" in the top right and click on "Registration and Records".





Step 3: Click on "Register for Classes".

Continue with Steps 4-12 above.