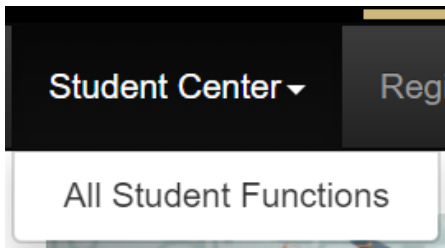# Dropping a Course by the 10th Week of the Semester

Please reference the Academic Calendar when dropping a course to make sure you are

familiar with the appropriate deadlines.

1. Log into your Student Portal (UCDAccess)

2. Click on Student Center, then All Student Functions

3. Click on Register for Classes (add/drop)

4. Click on Drop Classes

5. You will then want to select the course you want to drop and select Drop Selected Classes

**If you want to drop a class after the 10th week of the semester you will need to complete a Late

Withdrawal Petition Form**