

NAMING CONVENTIONS 2023-24

Tenure/Tenure and Promotion/Promotion to Full/Comprehensive Review: Dossier Components (all in PDF)

| Dossier Component | File Name |
|--|--|
| Dossier Checklist | 01_LastNameFirstName_Checklist |
| UCD-7 Signature Form | 02_LastNameFirstName_SignatureForm |
| Primary Unit Criteria | 03_LastNameFirstName_PrimaryUnitCriteria |
| Initial Offer Letter | 04_LastNameFirstName_InitialOfferLetter |
| Previous RTP/Personnel Actions | 05_LastNameFirstName_PreviousRTP_PersonnelActions |
| Pandemic Impact Statement | 06_LastNameFirstName_PandemicImpactStatement |
| Curriculum Vitae | 07_LastNameFirstName_CV |
| Overall Summary Statement | 08_LastNameFirstName_SummaryStatement |
| Teaching (Librarianship) Statement | 09_LastNameFirstName_TeachingStatement |
| FCQ Summaries | 10_LastNameFirstName_FCQSummaries |
| Scholarly/Creative Work Statement | 11_LastNameFirstName_ScholarlyCreativeStatement |
| Leadership/Service Statement | 12_LastNameFirstName_ServiceStatement |
| Supporting Teaching (Librarianship) Materials | 13_LastNameFirstName_SupportingTeachingMaterials |
| Supporting Scholarly/Creative Work Materials | 14_LastNameFirstName_SupportingScholarlyMaterials |
| Supporting Leadership/Service Materials | 15_LastNameFirstName_SupportingServiceMaterials |
| Primary Unit Evaluation Committee Report | 16_LastNameFirstName_PrimaryUnitEvalCommitteeReport |
| Primary Unit Analysis of Teaching (Librarianship) | 17_LastNameFirstName_PUAnalysisTeaching |
| Primary Unit Analysis of Scholarly/Creative Work | 18_LastNameFirstName_PUAnalysisScholarlyCreativeWork |
| Primary Unit Analysis of Leadership/Service | 19_LastNameFirstName_PUAnalysisService |
| Primary Unit Recommendation | 20_LastNameFirstName_PrimaryUnitRecommendation |
| Dean's Advisory Committee Recommendation | 21_LastNameFirstName_DeansAdvisoryRecommendation |
| Dean's Recommendation | 22_LastNameFirstName_DeansRecommendation |
| External Review | 23_LastNameFirstName_ExternalReview |
| Case Reconsideration Recommendation(s) (*only for cases reconsidered by schools/colleges/library) | 24_LastNameFirstName_ReconsiderationRecommendations |

Hires with Tenure: Dossier Components (all in PDF)

| Dossier Component | File Name |
|--|--|
| Dossier Checklist | 01_LastNameFirstName_Checklist |
| UCD-7 Signature Form | 02_LastNameFirstName_SignatureForm |
| CU Denver Primary Unit Criteria | 03_LastNameFirstName_PrimaryUnitCriteria |
| Candidate's Current Institution Tenure/Promotion Criteria | 04_LastNameFirstName_CurrentInstitutionCriteria |
| CU Denver Offer Letter | 05_LastNameFirstName_OfferLetter |
| Curriculum Vitae | 06_LastNameFirstName_CV |
| Teaching (Librarianship) Evidence | 07_LastNameFirstName_TeachingEvidence |
| Scholarly/Creative Work Evidence | 08_LastNameFirstName_ScholarlyCreativeEvidence |
| Leadership/Service Evidence | 09_LastNameFirstName_ServiceEvidence |
| Primary Unit Recommendation | 10_LastNameFirstName_PrimaryUnitRecommendation |
| Dean's Review/Advisory Committee Recommendation | 11_LastNameFirstName_DeansAdvisoryRecommendation |
| Dean's Recommendation | 12_LastNameFirstName_DeansRecommendation |
| Situational Letters (as appropriate for Situation A, B, C, or D) | 13_LastNameFirstName_SituationalLetters |
| External Letters (if required) | 14_LastNameFirstName_ExternalLetters |