

## CHECKLIST: FACULTY AWARD FOR EXCELLENCE IN TEACHING

Name of nominee: \_\_\_\_\_

Tenured/Tenure-Track Faculty

Instructional/Research/Clinical Faculty

School/college/library: \_\_\_\_\_

Date: \_\_\_\_\_

Completed checklist (added by Dean or Library Director's Office)

One letter of support, written by either the nominee's Dean/Director or Department Chair/Division Coordinator (added by Dean or Library Director's Office)

Two- or three-page statement written by the nominee that addresses the nominee's teaching philosophy and the criteria for the award

Solicited letters of support (maximum of three)

Unsolicited letters of support (maximum of three)

Summary of all courses taught through CU Denver 2023-2025

FCQs: screen shot of summary data (found at:  
<https://www.colorado.edu/fcq/denver-fcq-results>

Profile of one or two courses taught during 2023-2025, with at least one of them taught during 2025

Current vita, prepared according to the standard CU Denver format

Complete electronic dossier submitted to Betsy Metzger, faculty affairs campus administrator, Office of the Provost ([Betsy.Metzger@ucdenver.edu](mailto:Betsy.Metzger@ucdenver.edu)).