

**CHECKLIST: FACULTY AWARD FOR EXCELLENCE  
IN RESEARCH / CREATIVE WORK**

Name of nominee: \_\_\_\_\_

Tenured/Tenure-Track Faculty

Instructional/Research/Clinical Faculty

School/college/library: \_\_\_\_\_

Date: \_\_\_\_\_

Completed checklist (added by Dean/Director's Office)

One or two letters of support, including one written by the nominee's Dean, Library Director, or Department Chair/Division Coordinator (added by Dean/Director's Office)

Two- or three-page statement written by the nominee that addresses the criteria for the award

One-to-three-page list of major research and creative works during the past three years

Copies of representative research and creative works from the last three years only

Current vita, prepared according to the standard CU Denver format

Complete electronic dossier submitted to Betsy Metzger, faculty affairs senior coordinator, Office of the Provost ([Betsy.Metzger@ucdenver.edu](mailto:Betsy.Metzger@ucdenver.edu)).