

## DEADLINES FOR DOWNTOWN DENVER CAMPUS STUDENTS PLANNING TO GRADUATE DURING 2022-2023 ACADEMIC YEAR

\*Deadlines may be changed or extended as we continue to monitor COVID-19 and variant developments.

### DEADLINES FOR NON-THESIS MASTER'S STUDENTS & Edd STUDENTS

REQUIREMENTS FOR GRADUATION:	DECEMBER 2022 FALL GRADUATION	MAY 2023 SPRING GRADUATION	AUGUST 2023 SUMMER GRADUATION
<i>Master's students only (MCJ Exempt):</i> Submit <a href="#">Application for Admission to Candidacy</a> form to the Graduate School	September 7, 2022	February 1, 2023	June 13, 2023
Submit <a href="#">Application for Graduation</a> (through UCDAccess student portal) to notify the University of intent to graduate	September 7, 2022	February 1, 2023	June 13, 2023
Submit <a href="#">Request for Examination</a> to the Graduate School to schedule final examination/defense	2 weeks prior to exam No later than: November 25, 2022	2 weeks prior to exam No later than: April 21, 2023	2 weeks prior to exam No later than: July 14, 2023
Take final Master's comprehensive exam OR defend project, report, capstone, portfolio, or dissertation	December 9, 2022	May 5, 2023	July 28, 2023
Complete Exit Survey via e-mailed link	December 16, 2022	May 12, 2023	July 28, 2023
<b>END OF TERM</b>	December 17, 2022	May 13, 2023	July 29, 2023
<b>COMMENCEMENT CEREMONY</b>	December 17, 2022	May 13, 2023	December 16, 2023 (tentative)

### DEADLINES FOR THESIS MASTER'S STUDENTS AND PhD/PsyD STUDENTS

REQUIREMENTS FOR GRADUATION:	DECEMBER 2022 FALL GRADUATION	MAY 2023 SPRING GRADUATION	AUGUST 2023 SUMMER GRADUATION
<i>Master's students only (MCJ Exempt):</i> Submit <a href="#">Application for Admission to Candidacy</a> form to the Graduate School	September 7, 2022	February 1, 2023	June 13, 2023
Submit <a href="#">Application for Graduation</a> (through UCDAccess student portal) to notify the University of intent to graduate	September 7, 2022	February 1, 2023	June 13, 2023
Submit thesis/dissertation as a PDF for <b>format review</b> via e-mail	November 4, 2022	March 31, 2023	June 30, 2023
Submit <a href="#">Request for Examination</a> form to the Graduate School to schedule final defense	2 weeks prior to exam No later than: November 11, 2022	2 weeks prior to exam No later than: April 7, 2023	2 weeks prior to exam No later than: July 7, 2023
Prepare <a href="#">Thesis Approval</a> form and submit to defense chair	Prior to Defense Day	Prior to Defense Day	Prior to Defense Day
<b>Defend</b> thesis or dissertation	November 25, 2022	April 21, 2023	July 21, 2023
Submit <a href="#">Thesis Approval</a> form to the Graduate School	December 9, 2022	May 5, 2023	July 28, 2023
Submit <b>final thesis/dissertation</b> to <a href="#">ProQuest</a>	December 9, 2022	May 5, 2023	July 28, 2023
Complete Exit Survey via e-mailed link	December 16, 2022	May 12, 2023	July 28, 2023
<b>END OF TERM</b>	December 17, 2022	May 13, 2023	July 29, 2023
<b>COMMENCEMENT CEREMONY</b>	December 17, 2022	May 13, 2023	December 16, 2023 (tentative)

#### REMINDERS

- We recommend that students anticipate the potential of being asked to make revisions by their exam committee. Be sure to factor in time needed to make revisions when scheduling your exam/defense date rather than waiting until the deadline.
- In the case that **any** of the posted deadlines are missed, the graduation will be postponed to the next semester. Students will be required to resubmit an application for graduation on their UCDAccess portal as it is not automatically deferred.
- All forms, requests, and submission for format review should be submitted electronically to [Stephanie.Puello@ucdenver.edu](mailto:Stephanie.Puello@ucdenver.edu) and **must be typed**. Forms should also be signed electronically.
- Students **must be registered** in the semester in which they undertake comprehensive or final examinations as well as during their thesis, project, or dissertation defense.
- Theses/dissertations should comply with the [Format Guide upon submission](#) for format review.
- Transfer credit requests must be approved by the program and submitted at least one semester *prior* to the semester in which a Master's student graduates or a doctoral student takes their comprehensive exam.